



Sediment and Erosion Control Permit Application
Planning and Development Services
(By-law 38-2021)

For Office Use Only:

Application Date: _____ Application Number: _____
Issuance Date: _____ Expiry Date (365 Days): _____

For Applicant to Complete:

☐ **New Application**

☐ **Extension**

Project Location and Description

Street Address or location (in the Town of Ajax): _____

Lot Number: _____ Plan Number: _____ Site Area (ha): _____

Work Description: _____

Owner Information

Last Name: _____ First Name: _____

Full Mailing Address: _____

Phone Number: _____ E-mail: _____

Applicant or Primary Contact Information

Last Name: _____ First Name: _____

Full Mailing Address: _____

Phone Number: _____ E-mail: _____

Engineer or Contractor Information

Last Name: _____ First Name: _____

Full Mailing Address: _____

Phone Number: _____ E-mail: _____



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Applicant's Declaration

I, (print legal name) _____, residing in _____,
do hereby declare the following:

- That I am
 - ☐ the registered owner.
 - ☐ the agent of the owner duly authorized to act on their behalf for this application.
 - ☐ an officer/employee of _____ who is duly authorized to act on behalf of the owner stated herein.
- That I have reviewed this document and understand the sediment and erosion control prevention requirements of By-law # 38-2021. I agree to implement and follow the provisions of this permit for this construction site. The undersigned will be responsible for complying with this permit.
- That the statements contained in this application are true and made with full knowledge of all matters and the circumstances connected with this application.
- That I understand that the issuing of a permit does not relieve the owner from complying with all other applicable by-laws and/or regulations.
- That the information included in this application and in the documents filed with this application are correct.
- That I have completed and attached the Sediment and Erosion Control Permit Application Checklist Verification Form.

I hereby certify that I have read and agree to abide by the conditions above.

Signature of Applicant

Date

Witness, Town Staff

Personal information collected on this form is collected under the authority of the Municipal Act, S.O. 2011, c.25. and will be used for the purpose of administering and processing Sediment and Erosion Control Permit applications. Questions about this collection may be directed to the Records and FOI Coordinator at 65 Harwood Avenue South, Ajax, Ontario, L1S 2H9 or privacy@ajax.ca



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Authorization Form

Project Information

Street Address or location (in the Town of Ajax): _____

Plan Number: _____

This document shall serve to notify the Town of Ajax that I am/we are the legal owner(s) of the property described above and do authorize the person indicated below ("Authorized Agent") to act on my/our behalf on all matters pertaining to the Permit Application and authorize the Authorized Agent to sign all related documents on my/our behalf.

Property Owner Information

Name of Property Owner(s): _____

Full Mailing Address: _____

Phone Number(s): _____ **E-mail:** _____

Signature of Property Owner(s): _____

Signature of Property Owner(s): _____

Authorized Agent Information

Name of Authorized Agent: _____

Company Name: _____

Full Mailing Address: _____

Phone Number(s): _____ **E-mail:** _____

Signature of Authorized Agent: _____

Note: All registered owners of the property shall sign this Authorization Form. Use additional sheets if necessary. A new Authorization Form shall be submitted to the Town if owner(s) of property change prior to issuance of the Sediment and Erosion Control Permit or before final approval is granted.

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Checklist Verification Form

Checklist to be completed and submitted with Sediment and Erosion Control Permit Application. Depending on scope of project, all check items may not be required. It is the responsibility of the owner or authorized agent to confirm specific requirements with the Town of Ajax Engineering staff at engineering@ajax.ca.

- ☐ Site Plan showing all proposed sediment and erosion control locations and all necessary grading information.
- ☐ Standard details and mud mat location.
- ☐ Authorization Form(s).
- ☐ Fee: As per Schedule D of the Town of Ajax General Fees and Charges By-Law.
- ☐ Copy of estimated cost of on-site sediment control measures.
- ☐ Letter of Credit or certified cheque to cover 100 percent of the estimated cost of onsite control measures.
- ☐ Letter of Credit or certified cheque for Mud/Right of Way Deposit (\$20,000 for subdivision or \$10,000 for site plans).
- ☐ Confirmation that appropriate archeological studies have been completed on the site and clearance from the Ministry of Culture.
- ☐ Draft Plan of Subdivision approved (Draft Approved or Registered).
- ☐ Clearance required from Town of Ajax, Planning Services.
- ☐ Toronto Regional Conservation Authority or Central Lake Ontario Conservation Authority Permit, if required.
- ☐ Approved Tree Preservation Plan and Arborist Report, if required.
- ☐ Letter of Credit or certified cheque to cover 100 percent of the estimated cost for Tree Preservation measures.
- ☐ Region of Durham clearance, if required.
- ☐ All other information including a report describing special site conditions (example: Site Remediation), if required by the Town of Ajax.
- ☐ Environmental Insurance adding the Town of Ajax as additional insured.
- ☐ General Liability Insurance adding the Town of Ajax as additional insured.
- ☐ Site Inspection Clearance Certificate (certificate issued by an Ontario Licensed Exterminator).