



TOWN OF AJAX – Indoor Facility Rental Terms & Conditions

Updated: October 1, 2026

Town of Ajax indoor facility rentals are subject to the terms and conditions agreed upon by the Permit Holder, and all facility users must abide by them. Violations of terms and conditions may result in cancellation of a permit and/or refusal to grant any future permits for use of indoor facilities.

Accessibility: This content is available in alternative formats upon request by contacting 905-683-4550 or emailing contactus@ajax.ca.

Municipal Freedom of Information and Protection of Privacy Act: Rental documentation and related documentation and information submitted to the Town may be subject to disclosure in accordance with the provisions of the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*. Direct questions about the Act to the Records and FOI Coordinator, at 65 Harwood Ave. S., Ajax, ON L1S 2H9, 905-683-4550 or privacy@ajax.ca.

General:

The Permit Holder must:

- Complete the Rental Request Form, sign the Permit and Rental Terms & Conditions, and make payment(s) as outlined on the Permit.
- Have the signed Permit available for inspection by Town staff during permitted times.
- Be a minimum of 18 years of age at the time of booking and be present (or a pre-identified representative of the Permit Holder) in the Facility during the permitted times. Guests/participants under 18 must be supervised by an adult. The Permit Holder and event workers must be 19 years of age for rentals where alcohol will be served.

The Town of Ajax:

- Reserves the right to limit or refuse use of facilities at the discretion of the Director of Recreation & Culture or designate.
- Reserves the right to deny rental requests where programs, services and activities are a duplication of service to Town run programs or that do not align with Town values. Decisions are at the Director or Managers' discretion.
- Indoor facilities may be booked no more than eight (8) months in advance of the event date, except the Ajax Centre for the Arts, which may be booked up to five (5) months in advance with prior Manager of Culture & Events approval, and the Audley Recreation Centre Community Hall (full), which may be booked up to two (2) years in advance for full-day rentals.

Payment: Cash, debit, credit card and cheque payments are accepted. Cheques are made payable to the Town of Ajax and only accepted for bookings made more than 21 days before the event date (90 days for the ARC Community Hall or any of its parts). The Town reserves the right to cancel rental permits and deny access where full payment is not received.

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Cancellation and Transfer: Refer to the facility specific appendix for details.

Town's Right to Cancel: In the case of emergency situations, scheduled or unplanned facility maintenance, labour disruption and government elections, inclement or severe weather, public health crisis, for other safety concerns or for reasons at the discretion of the Director of Recreation & Culture or designate, the Town reserves the right to cancel a Permit or individual booked dates within a contract permit. The Town will make efforts to offer alternative facility options based on availability but does not guarantee relocation. In all cases, the Town will notify the Permit Holder in advance, however the responsibility to inform participants, guests and registrants of the cancellation is with the Permit Holder.

Liability and Insurance: The Permit Holder must purchase a minimum of \$2,000,000.00 Commercial General Liability Insurance per occurrence from the Towns' Municipal Facility User Insurance Program OR provide the Town with a certificate of insurance for the same. For events where alcohol is served and/or consumed or for higher risk activities (i.e. ice hockey), a minimum of \$5,000,000.00 including alcohol liability coverage, if applicable, per occurrence is required.

Permit Holders providing their own insurance must submit a certificate of insurance at least **45 days before** the event date, naming The Corporation of the Town of Ajax (65 Harwood Avenue South, Ajax, Ontario, L1S 2H9) as additionally insured. The policy may not be cancelled without prior notice to the Town.

The Town reserves the right to determine or amend the insurance requirements, where necessary, based on, but not limited to, risk assessment and event size.

Responsibility and Conduct: The Permit Holder is responsible for the supervision and conduct of all participants and guests and must comply with all Rental Terms & Conditions.

The Town reserves the right to cancel a permit, deny future permit applications, or remove individuals from the premises for behaviour that is disruptive, disrespectful, intimidating, unsafe, or otherwise interferes with others' use and enjoyment of Town facilities. This includes, but is not limited to, abusive language, vandalism, littering, consuming alcohol without authorization, failure to comply with permit conditions, violations of the Town of Ajax Public Conduct Policy – Recreation Facilities Policy (100), or disrespectful conduct during the booking process.

Care of the Facility, Clean-Up, and Damage: The Permit Holder is responsible for leaving the facility in the same condition in which it was received. All garbage, recycling and debris must be removed from tables, chairs, counters, kitchens, floors, changerooms, and disposed of in the appropriate bags or containers provided. Town staff are responsible for cleaning and disinfecting surfaces and washrooms, and for applicable table and chair set-up and take-down.

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Additional rental fees, damage charges, suspension of booking privileges, or refusal of future bookings may result where the facility or equipment is damaged, or where extraordinary clean-up is required. Activities that may damage the facility or equipment are prohibited.

Tape, adhesives (scotch/packing/masking/duct tape), nails, screws, hooks, or similar items must not be used to affix decorations or signage to walls, floors, ceilings, stages, or equipment. Free-standing decorations and signage are allowed, and painters' tape may be used on the walls. Any special decorating requests, including the use of dividing walls, stages, arbors, or signage, must be approved by a Facility Manager in advance.

The Town is not responsible for the loss, theft, or damage of personal property, equipment, or valuables. Permit Holders are responsible for securing their belongings.

Ajax Centre for the Arts (CFA) – Refreshments in the Main Hall tiered seating area require prior approval from the Facility Manager or designate and may be subject to restrictions. Permit Holders are responsible for all related damages, spills, cleaning and repair costs.

Health, Safety, First Aid & Fire: The Permit Holder is responsible for providing first aid supplies and emergency services required during their event. Permit Holders must inspect the condition of the Facility and surrounding areas for any hazards prior to use and immediately report any concerns to Town Staff.

Permit Holders understand and must comply with the Town's Facility Fire Safety Plan:

- Make note of all locations of the fire pull stations, fire extinguishers, and fire exits.
- Keep all fire exits, fire routes and pedestrian walkways clear at all times.
- Inform guests prior to the event that they must evacuate from the nearest exit.
- Are responsible for costs incurred by the Town as a result of the false alarm pulled by a Permit Holder or guest, including fines and penalties levied by Ajax Fire and Emergency Services.

Smoke Free: Town Property and Facilities adhere to the Smoke-Free Ontario Act and the Durham Region Smoke-Free By-law and do not allow anyone to smoke any tobacco/cannabis type substances, or vape any substance, in any Town Building or on any Town property where a Town building is located. The Town prohibits any edible cannabis, or any cannabis infused products, from being brought into or consumed on any Town property or in any Town building.

Food and Beverage: Permit Holders may obtain catering services or provide their own food and are responsible for the set-up, take-down and removal of catering/food service supplies from the premises by the permit end time. Where applicable, facility kitchens are for warming only and cooking is not permitted on site.



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The sale of food and beverages requires prior Facility Manager approval. Approved Permit Holders must obtain all required clearances from Durham Region Public Health, comply with applicable public health requirements regarding safe food handling and services, and provide clearance certificates to the Town at least **45 days before** the event date.

Food Trucks are not allowed in conjunction with indoor facility rentals.

Animals: Animals and pets (including petting zoos), with the exception of service animals, are not permitted in Town facilities.

Parking: Pursuant to Section 7 of By-law 5-2004, parking at all Town facilities is public and available on a first-come, first-served basis. Parking spaces cannot be reserved or guaranteed and are restricted to designated parking areas. Permit Holders should be aware that parking may be limited at some facilities.

Waterfront Parking: A [waterfront parking management plan](#) is in effect from mid-May to mid-September on weekends and public holidays. The plan includes designated parking areas and paid parking for non-Ajax residents, which may impact rentals at Rotary Park Pavilion and Carruthers Marsh Pavilion. A limited number of parking passes will be provided to Permit Holders.

As Permit Holder, I have read, understand, and agree that my rental guests, participants, and I will comply with the Rental Terms & Conditions herein and as stated in the applicable Appendix.

Date	Permit Holder Name (print)	Permit Holder Signature
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APPENDICES:

Appendix A – Community Halls / Rooms / Pavilions
Appendix B – Arena Ice and Floor
Appendix C – Gymnasiums
Appendix D – Pools

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APPENDIX A – Community Halls / Rooms / Pavilions

Payment Terms: Full payment is due at the time of booking, and prior to facility use, except where a non-refundable Initial Payment applies. Remaining balances are due 21 days (90 days for the ARC Community Hall) before the event date. The Permit Holder agrees to any scheduled, pre-authorized payments outlined on the permit.

Contract Permits (Multiple Dates): Full payment is due at the time of booking unless an approved payment plan is in place. Monthly payments are due 15 days before the first booking date of each month and may be adjusted if the permit is amended.

Cancellation Policy:

Community Halls, Rooms, and Pavilions and all rentable Town of Ajax facilities:

- Written cancellation requests are required.
- Initial Payments (or the value of) on 8+Hour rentals are non-refundable.
- Non-resident fees are non-refundable.
- Cancellation Fee = \$60.00 + HST, where applicable.

ACC Admirals, ACC Captains, ACC Carruthers, ACC Duffins, MCC Community Room 2, MCC Community Room 3, ARC Studio, ARC Community Room, Quaker Meeting House, Carruthers Marsh Pavilion, Greenwood Discovery Pavilion and Rotary Park Pavilion:

If 21 days or more before the rental date, the cancellation fee is charged, the non-resident fee is retained, and the remainder of fees are refunded.

If less than 21 days before the rental date, only the insurance and music fees, if applicable, are refunded, and the cancellation fee is not charged.

ACC HMS Community Hall, ACC Commodores Room, MCC Community Hall and the Ajax Centre for the Arts (CFA) :

If 21 days or more before the rental date, for 4-7 hour rentals, the cancellation fee is charged, the non-resident fee is retained, and the remainder of fees are refunded. For 8+ hour rentals the Initial Payment (or the value of) is retained, and the cancellation fee is not charged.

If less than 21 days before the rental date only the insurance and music fees, if applicable, are refunded and the cancellation fee is not charged.

ARC Community Hall - Full, Hall 1A, Hall 2B, Hall 3C:

If 90 days or more before the rental date for 4-7 hour rentals, the cancellation fee is charged, the non-resident fee is retained, and the remainder of fees are refunded. For 8+ hour rentals, the non-refundable Initial Payment (or the value of) is retained, and the cancellation fee is not charged.

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If less than 90 days before the rental date, only the insurance and music fees, if applicable, are refunded and the cancellation fee is not charged.

Requests to downsize ARC Community Hall rentals will result in cancellation of the permit. The initial payment is non-refundable and cannot be applied to a new permit.

Contract Permits – Cancellation Policy (Multiple Dates):

Cancellation of an entire Contract Permit with written notice received at least 21 days prior to the permit start date (90 days for the ARC Community Hall) is subject to a \$60.00 + HST cancellation fee, with all remaining fees refunded. With less notice, only the insurance and music fees, if applicable, are refunded.

Individual dates within a Contract Permit may be cancelled with 21 days' written notice (90 days for the ARC Community Hall), subject to a \$20.00 + HST fee per date.

Transfers and/or Permit Amendments:

A \$20.00 + HST transfer/amendment fee applies to changes in date, location, time, event type (i.e. non-SOP to an SOP) or the removal of equipment amenities.

Permit dates or locations may be transferred once per permit, subject to availability and receipt of 21 days' written notice (90 days for the ARC Community Hall). Transfers must occur within the same calendar year as the original booking. Any resulting fee difference will be charged or refunded. Transfers are not permitted within 21 days of the event date (90 days for the ARC Community Hall).

Requests to amend to permit start or end times must be submitted in writing at least **45 days before** the event date and subject to facility availability and Facility Manager approval.

Permits may not be sublet, sold, assigned, or transferred to another party.

General:

The Permit Holder acknowledges that:

- Saturday rentals at the ACC HMS Community Hall, ACC Commodores Room, MCC Community Hall and the ARC Community Hall (full or partial) must be a minimum of six (6) hours when booked 30 or more days before the event.
- Facility Setup Sheets must be submitted at the time of booking or at least **45 days before** the event date. If not received, Town staff will assign a default setup based on the event type. No setup changes will be accepted within seven (7) days of the event date.

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- The use of a stage and/or dance floor reduces capacity of the ARC Community Hall (full or partial) or ACC HMS Community Hall by 50 persons.
- Permit times include all set-up and clean-up activities. All attendees, guests, service providers, equipment, and decorations must be removed, and the facility vacated by the permit end time. Additional charges and/or future booking restrictions may apply for late departures.
- **Access to the facility before the permit start time for decorating, deliveries, catering, or other event preparation is not permitted unless additional time has been booked and paid for prior to the event date.**
- Confetti, confetti cannons, helium-filled balloons, glitter, glitter cannons/machines, bubble machines, pinatas, silly/fun string, fog machine, smoke bombs/rockets, powders, coloured sand, sparklers, cold sparkler machines, floor decals, rice and other food-service equipment (i.e. snow cone, slushie, cotton candy machines) or other products/services that may cause undue floor/facility clean-up are NOT permitted. This list is not exhaustive, and additional restrictions may be imposed by a Facility Manager.
- Inflatable amusement structures, including jumping/bouncy castles, some ball pits etc. are not permitted.
- Tape (scotch, packing, masking, duct) or nails/screws/temporary hooks to affix decorations to walls, floors, ceilings, stage, or equipment are NOT permitted.
- Permits apply to indoor rented space only. Adjacent green space, including areas around the facility (i.e. Pavilions) is not included in the Permit and is not insured.
- Where a facility includes an outdoor deck (i.e. Greenwood Discovery Pavilion), it may be used casually; however, food, beverages, indoor furniture (tables/chairs) must remain indoors. The deck does not increase the facility's capacity.
- Prior Facility Manager approval is required for chafing dishes, candles, ceremonial pots, or any other open flame.
- The facility must be left in the same condition in which it was received.
- For Pavilions and Satellite rentals, Town Staff will make every effort to arrive at the permit start and end times to provide facility, gate access and to lock the facility. Permit Holders must remain on site until staff arrive at permit end and may be held liable for damage identified after departing before staff have inspected and secured the facility.
- Catering deliveries for the ARC Community Hall (full or partial) must use the east entrance.

The Town of Ajax:

- Does not provide or recommend event planning services, linens, cutlery, decorations, or similar event supplies.
- Does not staff coat check areas.
- Is not liable for delays in facility access caused by a previous Permit Holder. Permit start and end times may be adjusted accordingly.

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Municipal Alcohol Policy (MAP) and Special Occasion Permit (SOP): The service and consumption of alcohol is permitted only in designated facilities and only when the following requirements are met. Extra fees may apply.

- Permit Holder has valid SOP, issued under the authority of the Alcohol and Gaming Commission of Ontario (AGCO), obtain the minimum number of required Event Workers who have current and valid “Smart Serve” certification and complete the Record of Event Workers Form (ROEW).
- The SOP end time must be 30 minutes prior to the TOA Permit end time. Refer to the Town’s MAP Planning Guide and Customer Checklist for complete details. The Town does not supply or assist with sourcing Smart Serve Certified workers.
- SOP and ROEW must be provided to the Town at least **45 days before** the event date.
- Event is Private and has a closed guest list (cannot be advertised) **OR**
- Event is Public and is booked by a Not-for-Profit or Charity Organization, the Permit Holder must obtain a Public SOP from the AGCO. Permit Holders who are not a Not-for-Profit or Charity Organization must meet the requirements for a Letter of Municipal Significance from the Town’s Legislative Services section, prior to obtaining a Town rental Permit or SOP from the AGCO. The Permit Holder must be able to provide an Event of Municipal Significance clearance letter. Contact Legislative Services at the Town of Ajax for details.

The Town may request that a Permit Holder contract additional security and/or pay-duty Durham Region Police Services Officers at the Permit Holders expense. The Town does not allow events where there is a profit on the sale of alcohol (i.e. stags, stag and does, jack and jills, wedding receptions, casinos etc.).

Music/DJ – Music Fees (SOCAN and Re:Sound): The Town is responsible for the collection and submission of third party fees to the Society of Composers, Authors and Music Publishers of Canada (SOCAN) when an event plays music (this includes live and recorded/streamed music of any kind) and to Re:Sound which represents the rights of the performers who played on recordings and the record companies that produced those recordings.

Music Fees (SOCAN and Re:Sound) are based on room capacity and are applied whether there is dancing or not. Visit www.SOCAN.ca or www.resound.ca for further information.

Lottery Licence: Municipal Lottery Licences are issued by the Town of Ajax By-Law Department to organizations that are either Not-for-Profit or a Charity as defined by Canada Revenue Agency. Lottery Licence approvals must be provided to the Town. Games of chance, lottery or gambling are prohibited. For more information, contact the Town’s Lottery Associate or visit www.agco.on.ca.

Gaming or mobile entertainment attractions/buses are not permitted.

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Teen Rentals: Teen Rentals are events where the majority of attendees are 13 to 17 years of age, or where the event is being held for an individual within this age range. Events must be by invitation only and supervised at a ratio of one (1) adult for every fifteen (15) youths. The Permit Holder must remain on site throughout the event. The Teen Rental Terms and Conditions (REC- 584) must be completed and approved by a Facility Manager prior to booking confirmation. The Town reserves the right to require, at the Permit Holder's expense, additional security, and/or pay-duty Durham Region Police Officers.

Party with Room Rentals: Pool, Gymnasium and Ice Party with Room rentals and rates are for youth only.

Ajax Fairgrounds Events: The Audley Recreation Centre is located on the same property as the Ajax Fairgrounds. Events held at the fairgrounds from May through September may occasionally affect parking availability, traffic flow, noise levels, and overall site activity. Permit Holders should take these potential impacts into consideration when planning their event.



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APPENDIX B – Arena Ice & Floor

Payment Terms: Full payment is due at the time of booking, and prior to facility use.

Contract Permits (Multiple Dates): Full payment is due at the time of booking unless an approved payment plan is in place. Monthly payments are due 15 days before the first booking date of each month and may be adjusted if the permit is amended. The Permit Holder agrees to any scheduled, pre-authorized payments outlined on the permit.

Cancellation Policy: Cancellation requests received in writing 21 days or more before the permit start date are subject to a \$60.00 + HST cancellation fee. If applicable, the non-resident fee is retained, and all remaining fees are refunded. Requests received less than 21 days before the permit start date will receive a refund of insurance fees only, where applicable.

Contract Permits (Multiple Dates): Individual dates may be cancelled with written notice received 21 days from the date to be cancelled and are subject to a \$20.00 + HST cancellation fee per date.

The Permit Holder and Users (including players, coaches, team officials, and spectators):

- Must present a copy of the signed permit to Town staff upon request.
- Must not enter the ice surface until the Zamboni has completed resurfacing and arena staff have closed the doors.
- Must not wear street footwear on the surface of the ice.
- Must wear a CSA approved hockey helmet, except during recreational public skating and figure skating programs, where helmets are strongly recommended.
- May access arena dressing rooms no more than 30 minutes before the permit start time and must vacate them within 30 minutes of the permit end time.
- Must leave dressing rooms clean and in good condition.

The Town of Ajax:

- Provides two dressing rooms for each booked hour of ice time.
- Reserves the right to cancel or modify bookings on short notice due to safety concerns, mechanical or electrical issues, ice repairs or operational requirements, including adjusting playoff ice rental schedules.

Each one-hour rental includes 50 minutes of ice time and 10 minutes for maintenance. Ice resurfacing begins at the time specified on the permit.

All games are subject to arena curfew. For playoffs games, league organizers must schedule sufficient time for potential overtime. Delays may occur, and all parties are expected to cooperate to ensure game completion. Tournaments organizers are responsible for including adequate buffer time in their schedules. Town staff will coordinate any necessary schedule adjustments.

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APPENDIX C – Gymnasiums

Payment Terms: Full payment is due at the time of booking, and prior to facility use.

Contract Permits (Multiple Dates): Full payment is due at the time of booking unless an approved payment plan is in place. Monthly payments are due 15 days before the first booking date of each month and may be adjusted if the permit is amended. The Permit Holder agrees to any scheduled, pre-authorized payments outlined on the permit.

Cancellation Policy: Cancellation requests received in writing 21 days or more before the permit start date are subject to a \$60.00 + HST cancellation fee. If applicable, the non-resident fee is retained, and all remaining fees are refunded. Requests received less than 21 days before the permit start date will receive a refund of insurance fees only, where applicable.

Contract Permits (Multiple Dates): Individual dates may be cancelled with written notice received 21 days from the date to be cancelled and are subject to a \$20.00 + HST cancellation fee per date.

The Permit Holder and Users:

- Must wear clean, non-marking, rubber-soled indoor footwear. Outdoor/street, wet or dirty footwear is not permitted.
- Food, beverages (except water), gum, spitting, and expelling water are prohibited. Water bottles must have secure lids and be kept off the gymnasium floor.
- Must leave facility, including change rooms and washrooms in a clean and usable condition, and remove all garbage.
- Must comply with all applicable sport, equipment, and facility regulations.
- Must pay for any reported damage to Town property, both inside and outside the facility.
- Should note that spectator viewing is limited at most locations.
- At Community School Gyms (Lakeside PS, Lincoln Alexander PS, Westney Heights PS), access is restricted to the gymnasium and designated change rooms/washrooms only. Access to other areas of the school is prohibited.

Equipment and Sport-Specific Requirements:

Basketball

- The Town provides nets. Permit holder must supply basketballs.

Volleyball

- The Town provides standards and nets. Permit holder must supply volleyballs.
- At ARC and MCC, Permit Holder must specify whether the setup is for one full court or two half courts.
- Volleyball is not permitted at Community School Gymnasiums.

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Pickleball

- ARC: 4 courts; MCC: 3 courts.
- Permitted at Community School Gymnasiums, subject to prior approval.

Badminton

- The Town provides standards and nets. Permit Holder must supply racquets and shuttlecocks.
- ARC: 4 courts; MCC: 3 courts.
- Not permitted at Community School Gymnasiums.

Baseball

- Outdoor softballs, hardballs, and bats are prohibited.
- Baseball play is not permitted. Pitching and catching real baseballs is prohibited.
- Rental permits are for conditioning only.

Soccer

- ARC: Practice and conditioning only; full-play indoor soccer is not permitted.
- MCC: Indoor soccer is permitted.
- Only indoor soccer balls may be used. Leather soccer balls are prohibited.

Cricket

- ARC and MCC: Only plastic bats and balls or tennis balls may be used. Wooden bats are permitted only if fitted with a protective plastic end cap.
- Permitted at Community School Gymnasiums, subject to prior approval.

Floor/Ball Hockey

- ARC: Conditioning activities only; floor hockey is not permitted.
- MCC: Plastic floor hockey sticks or sticks with plastic blade inserts are permitted.
- Not permitted at Community School Gymnasiums.

Football

- Indoor football play is not permitted. Rental are restricted to conditioning only.



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APPENDIX D - Pools

Payment Terms: Full payment is due at the time of booking, and prior to facility use.

Contract Permits (Multiple Dates): Full payment is due at the time of booking unless an approved payment plan is in place. Monthly payments are due 15 days before the first booking date of each month and may be adjusted if the permit is amended. The Permit Holder agrees to any scheduled, pre-authorized payments outlined on the permit.

Cancellation Policy: Cancellation requests received in writing 21 days or more before the permit start date are subject to a \$60.00 + HST cancellation fee. If applicable, the non-resident fee is retained, and all remaining fees are refunded. Requests received less than 21 days before the permit start date will receive a refund of insurance fees only, where applicable.

Contract Permits (Multiple Dates): Individual dates may be cancelled with written notice received 21 days from the date to be cancelled and are subject to a \$20.00 + HST cancellation fee per date.

Public Pool Rules: Visit ajax.ca/swimming for more information.

Swimsuit Policy - all swimmers entering the pool must change from street clothes into an appropriately lined swimsuit that is suitable for a public family environment. In addition to wearing a swimsuit and for those wishing to cover up, the following options may also apply - shorts, long or short-sleeved t-shirt, shorts, or tight fitted leggings over the swimsuit. All clothing worn must be clean. Clothing must allow the patron to participate safely in the pool. No street clothes, shoes, bathing suits with zippers/metal pieces or undergarments. Swimming attire is subject to lifeguards on duty approval.

Facility Swim Test - to access the deep end, swimmers must successfully pass the test by demonstrating the ability to swim 2 STRONG widths of front swim with their face in the water, while maintaining continuous movement and a horizontal body position near the surface of the water.

Swimmers must perform the Facility Swim Test without any signs of struggle. If patron safety appears to be compromised in any way, a lifeguard will reassess access to the deep end. Successful completion of the Facility Swim Test is at the lifeguards' discretion.

STOP!

- Children 3 years and under are admitted free and must be accompanied by a paying adult/guardian.
- Children 6 years and under must be accompanied by an adult/guardian. Maximum of 2 children per adult/guardian. Adults/guardians are responsible for their direct supervision and must be in the water, within arm's reach, at all times.

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CAUTION!

- Children 7-9 years of age who cannot pass the swim test must be accompanied by an adult/guardian. Maximum 4 children per adult/guardian. Adults/guardians are responsible for direct supervision and must be in the water, in arm's reach, at all times.
- Patrons who are 48" tall (ACC only) and able to pass the Facility Swim Test may be admitted to the swimming pool without supervision, however an adult/guardian must be on the premises, at all times.

OK!

- Children 10 years and older are permitted to swim alone without an adult/guardian on the premises. If a child is not 48" tall they must pass the Facility Swim Test to swim alone (ACC only)
- All patrons entering the pool area are required to pay admission.
- A guardian must be at least 14 years of age in order to supervise a swimmer under the age of 10.

Swim Admission Standards are developed with consideration with the Chief Coroner's Office and the Lifesaving Society recommendations. These standards are to prevent injuries and fatalities. The Town is committed to the safety of its patrons.

General:

- Shower with soap and water before swimming.
- To swim in the deep end, you must be able to complete the facility swim test during each visit at the discretion of the lifeguard.
- Infant seats and strollers are not permitted on the pool deck.
- Disposable diapers are NOT permitted in our pools. Please have children wear swim pants or appropriate attire. These can be purchased at the Customer Service Desk.
- To use the slide, you must be 4' 8" (56 inches) in height.
- Children must be toilet trained to use the spa (hot tub).
- Children under the age of 14 years are not permitted in the spa (hot tub) unless supervised by a person 16 years of age or older.
- To enter the sauna, patrons need to be at least 16 years old. Anyone under the age of 16 must be directly supervised by their parent/guardian.
- People with serious medical conditions should be accompanied by an individual knowledgeable of their condition and responsible for their direct supervision.
- Persons with open sores or a communicable disease will not be admitted to any aquatic program unless a medical certificate is provided.
- Coaching/teaching during recreational swimming is limited to Town-run programs.
- Due to safety concerns, inflatables are not permitted in the pool.
- Bare feet or deck shoes only, are permitted on the pool deck. Ensure you put your shoes on when walking in the lobby. No outdoor shoes are permitted on the pool deck.

Page Appendix D2

I agree to Terms & Conditions on this Page. PERMIT HOLDER INITIALS	
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FORM: REC-577	REVISED: 2026/10/01
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