Site Screening Questionnaire

SSQ

Planning and Development Services
65 Harwood Avenue South
Ajax, ON L1S 2H9

Telephone: 905-619-2529
E-mail: PlanningServices@ajax.ca
www.ajax.ca

Site Screening Questionnaire for Identifying Potentially Contaminated Development Sites in The Town of Ajax

This Site Screening Questionnaire (SSQ) must be completed for all planning applications unless Environmental Site Assessment (ESA) documentation, prepared in accordance with *Ontario Regulation* (O.Reg.) 153/04, as amended, is submitted with the planning applications. If you have any questions about the SSQ, please contact the Town of Ajax as identified above.

Personal information contained on this application form is collected under the authority of the *Planning Act*, R.S.O. 1990, c. P.13, as amended and the applicable implementing Ontario Regulations, and will be used to evaluate this application. Questions about the collection of personal information should be directed to the Records Manager/FOI Coordinator, by contacting 905-683-4550 or Privacy@ajax.ca.

This content is available in alternative formats upon request by contacting 905-683-4550, or ContactUs@ajax.ca.

Location of Subject Lands

Municipal Address:

_____

Legal Description (Lot, Part, Block, Plan, Concession, Township, etc.):

Assessment Roll Number (ARN): _____

Parcel Identification Number (PIN): _____

FORM: PLD-054	REVISED: 2026/11/05

Related Planning Application(s) and File Number(s):

1. What is the current use of the lands: (Check the appropriate use(s))

Category 1:	**Category 2:**	**Category 3:**
☐ Industrial	☐ Residential	☐ Agricultural
☐ Commercial	☐ Institutional	☐ Other
☐ Community	☐ Parkland	

   Note: daycare facilities and places of worship are considered institutional uses. See O.Reg. 153/04, as amended, for definitions.

2. Does this development proposal require a change in use that is prescribed under the *Environmental Protection Act* and O.Reg. 153/04, as amended (e.g. a change to a more sensitive use from Category 1 to 2; 2 to 3; or 1 to 3 as identified under Question 1)?

   ☐ Yes ☐ No

   If yes to Question 2, a Record of Site Condition must be filed on the Environmental Site Registry.

3. Have the lands or any adjacent lands ever been used as an Enhanced Investigation Property (e.g. industrial uses; chemical warehousing; automotive repair garage; bulk liquid dispensing facility, including a gasoline outlet and/or a dry-cleaning equipment)?

   ☐ Yes ☐ No

4. Has fill (earth materials used to fill in holes) ever been placed on the lands?

   ☐ Yes ☐ No

5. Are the lands or any adjacent lands identified as a wellhead protection zone? (Please review the Ministry of the Environment, Conservation and Parks (MECP) Source Protection Information Atlas to confirm)

   ☐ Yes ☐ No

6. Are the lands located within 250 metres from an active or decommissioned landfill/dump, waste transfer station or Polychlorinated Biphenyl (PCB) storage site?

   ☐ Yes ☐ No

7. Have the lands ever stored/generated/accepted hazardous materials requiring Hazardous Waste Information Network (HWIN) registration or other permits?

   ☐ Yes ☐ No

8. Does the subject lands or abutting lands previously or currently support one or more of the Potentially Contaminating Activities identified in Table 2 of Schedule D of O.Reg. 153/04: Records of Site Condition – Part XV.1 of the *Environmental Protection Act*, as amended?

   ☐ Yes ☐ No

If 'Yes' was selected in any of the questions above, at a minimum, a Phase One ESA (and possibly a Phase Two ESA), prepared in accordance with O.Reg. 153/04, as amended, shall be submitted.

ESAs may be waived at the discretion of the Town of Ajax and/or Region of Durham provided that the Qualified Person (QP) can demonstrate that the response(s) does not pose a risk to human health and the environment, to the satisfaction of the Town and Region (e.g. consent applications relating to easements, leases, mortgages, validation of title; the location of off-site Potentially Contaminated Activities; and direction of surface and groundwater flow, etc.).

The Town and Region must be granted third party reliance on all ESA documentation through the completion of a Reliance Letter and Certificate of Insurance. Third party reliance is not required if a Record of Site Condition is filed on the Environmental Site Registry for the proposed land use and/or the MECP issues a notice of a Certificate of Property Use, where applicable.

Note: The Town may scope the ESA requirements for minor development proposals on Enhanced Investigation Properties (e.g. accessory structures) or determine if additional environmental work is required.

Declarations

This SSQ must be completed and signed by both a QP and the Owner(s) of the lands or Authorized Agent for all development applications made under the *Planning Act* and reviewed by the Town and Region.

A QP sign-off may be waived by the Town and Region for the following planning application types: consent applications for leases, mortgages, title corrections/re-establishment of lot lines (where title inadvertently merged), minor lot line adjustments (at the discretion of the Town/Region); minor variance applications; minor zoning by-law amendment applications (e.g. where there is no physical development, to permit the addition of a new non-sensitive land use), at the discretion of the

Town/Region; and part lot control applications, where site contamination was recently addressed by a related planning application(s). For a full list of QP exemptions, please refer to Appendix B of the Regional Municipality of Durham's Soil and Groundwater Assessment Protocol.

Where a QP sign-off is required, the completion of a Reliance Letter and Certificate of Insurance may be waived.

To the best of my knowledge, the information provided in this SSQ is true, and I do not have any reason to believe that the subject lands contain contaminants at a level that would interfere with the proposed land use. I am a QP in accordance with O.Reg. 153/04, as amended, and carry the required liability insurance in accordance with Appendix F of the Regional Municipality of Durham's Soil and Groundwater Assessment Protocol.

Qualified Person (QP):

Organization Name (if applicable):_____

Name (Please Print):_____

Mailing Address (with City and Postal Code):

_____

Telephone Number:_____ E-mail Address:_____

_____ _____

Signature Date

Professional Seal:

Owner or Authorized Agent:

Organization Name (if applicable):_____

Name (Please Print):_____

Mailing Address (with City and Postal Code):

_____

Telephone Number:_____ E-mail Address:_____

_____ _____

Signature Date