The Corporation of the Town of Ajax

GENERAL GOVERNMENT COMMITTEE

Tuesday October 15, 2019
Open Meeting at 1:00 p.m.
Closed Session to follow immediately after open session
River Plate Room, Town Hall
65 Harwood Avenue South

Confirmed by:

AGENDA

Alternative formats available upon request by contacting:
accessibility@ajax.ca or 905-619-2529 ext. 3347

Online Agenda Anything in **blue** denotes an attachment/link. By clicking the links on the agenda page, you can jump directly to that section of the agenda.

L. Bower, Chair
R. Tyler Morin, Vice Chair

Open Meeting

1. Call To Order

2. Disclosure of Pecuniary Interest

3. Adoption of Minutes

3.1 **Regular Minutes - September 9, 2019** 3

3.2 **Closed Session Minutes - September 9, 2019** (circulated separately)
- *Any discussion will be held in the Closed Session*

4. Consent Agenda – *Considered to be routine, these items may be approved by one motion. Items may be separated and referred to the Discussion Agenda*

4.1 **Investing in Canada Infrastructure Program: Community, Culture and Recreation Stream Grant Submission,** S. Baker, Chief Administrative Officer / K. Cruciano, Grants & Strategic Initiatives Coordinator.....12

4.2 **2019 Council Member Remuneration**, S Baker, Chief Administrative Officer / M. L. Cosentino, Manager of HR Services 24

4.3 **Contract Award and Scope Change – Pedestrian Bridge Repairs,** C. Bridgeman, Director of Operations & Environmental Services / H. Cheung, Capital Projects Engineer 32

4.4 **Contract Award - Lexington Park Gazebo Replacement,** C. Bridgeman, Director of Operations & Environmental Services / A. Jackson, Landscape Architect.....40

4.5 **Contract Award – Church Street and Bridge Reconstruction – Rossland Road to Hydro Corridor**, C. Bridgeman, Director of Operations & Environmental Services / R. Fernando, Infrastructure and Asset Management Engineer 44

4.6 **Windrow Clearing,** C. Bridgeman, Director of Operations & Environmental Services / D. Smith, Manager of Operations and Fleet Services.....54

4.7 **Contract Award – E.A. & Preliminary Design ~ Rossland Road,** G. Romanowski, Acting Director of Planning & Development Services / J. Grieve, Supervisor of Transportation.....57

4.8 **Proposed 2020 Fees and Charges for Recreation, Culture & Community Development**, T. Vaughan, Director of Recreation, Culture and Community Development / L. Soulliere, Manager, Customer Service Administration.....61

4.9 **Art in Public Spaces Policy Update,** T. Vaughan, Director of Recreation, Culture and Community Development / R. Gruber, Manager of Community & Cultural Development.....137

5. Discussion

None

6. Presentations

None

Closed Session

7. Authority to Hold a Closed Meeting and Related In-Camera Session

7.1 **Nominations to Durham Regional Police Services Community Safety Advisory Council**

- *A matter pertaining to* personal matters about an identifiable individual, including municipal or local board employees *[Sec. 239 (2)(b), Municipal Act, 2001, as amended]*

8. Adjournment

Minutes of the
General Government Committee Meeting
Held in the River Plate Room, Ajax Town Hall
At 1:00 p.m. on September 9, 2019

Alternative formats available upon request by contacting:
accessibility@ajax.ca or 905-619-2529 ext. 3347

Present:	Chair - Councillor	A. Khan
	Regional Councillors	M. Crawford
		S. Lee
		J. Dies
	Councillors	R. Tyler Morin
		L. Bower
	Mayor	S. Collier

1. Call to Order

Chair Khan called the meeting to order at 1:00 p.m.

2. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interests.

3. Adoption of Minutes

3.1 Regular Meeting

Moved by: S. Lee

That the Minutes of the regular meeting of the General Government Committee held on June 10, 2019 be adopted.

CARRIED

With the consent of members present, item 6.1 was advanced in the order of business.

6. Presentations

6.1 2018 Financial Statements and Audit Report

Steve Stewart, Partner, Deloitte LLP, reviewed the contents of the 2018 Financial Statements and Audit Report. Mr. Stewart discussed highlights of the audited financial statements, municipal accounting practices and standards, internal control practices, statement of financial position, and reported surplus.

Committee Members asked questions regarding collection and expenditure of development charges, temporary investments held by the Town, and the operating surplus amount. Mr. Stewart and Sandra Serrao, Acting Director of Finance / Treasurer, responded to questions from Committee Members.

Moved by: L. Bower

That the 2018 Financial Statements and Audit Report presentation be received for information.

CARRIED

4. Consent Agenda

Members separated items 4.1, 4.2, 4.3, 4.6, and 4.8 for discussion.

Moved by: M. Crawford

That items 4.4, 4.5, 4.7, and 4.9 of the consent agenda be adopted.

CARRIED

4.1 Insurance Renewal – July 1, 2019 to June 30, 2020

Committee Members asked questions regarding the Town's claims experience in recent years, site inspections at Ajax Fire Station #2 and the St. Francis Centre, and use of refunds from the insurance pool. S. Serrao reviewed the Town's recent claims history. Catherine Bridgeman, Director of Operations and Environmental Services, reviewed the results of site inspections at Fire Station #2 and the St. Francis Centre, and discussed the use of refunds from the insurance pool for further risk mitigation.

Moved by: L. Bower

That the report on the Insurance Renewal – July 1, 2019 to June 30, 2020 be received for information.

CARRIED

4.2 Contract Award – Greenwood Discovery Pavilion Driveway Reconstruction

Committee Members asked questions regarding reasons for the over-budget amount, budgeting and procurement practices for estimating capital project costs, consultation with the Toronto and Region Conservation Authority (TRCA), and review of the management agreement with TRCA. Ranil Fernando, Infrastructure and Asset Management Engineer, responded to questions from Committee Members, reviewed the costs associated with the over-budget amount, and explained consultation with the TRCA throughout the capital project. C. Bridgeman discussed the Town's capital budgeting and cost estimate practices, and reviewed discussions with the TRCA regarding the Greenwood property.

Moved by: S. Lee

1. That the report on the contract award to Royalcrest Paving & Contracting Ltd., in the amount of $621,484.12 (inclusive of all taxes) for the Greenwood Discovery Pavilion Driveway Re-Construction be received for information.

2. That the report on the contract award to CIMA in the amount of $67,794.02 (inclusive of all taxes) for the Greenwood Discovery Pavilion Driveway Contract Administration and Inspection Services be received for information.

3. That Council approve the transfer to the General Infrastructure Maintenance Reserve, the amount of $233,000.00 from the deferral of a portion of Capital Account 1005111 Village Greenbelt Trail.

4. That Council approve the transfer to the General Infrastructure Maintenance Reserve, the amount of $25,000.00 from the closing of Capital Account 997411 Soccer Post Replacement.

5. That Council approve funding of $356,919.60 to be allocated to Capital Account No. 997611 from General Infrastructure Maintenance Reserve.

CARRIED

4.3 **Contract Award – Dreyer Drive Reconstruction**

Committee Members asked questions regarding sidewalks along Dreyer Drive, impacts on Durham Regional Transit (DRT) routes, and timing of the project. R. Fernando and C. Bridgeman responded to questions from Committee Members and reviewed the phasing of the project and impacts to DRT routes.

Moved by: L. Bower

1. That the report on the contract award to Trisan Construction, in the amount of $3,859,593.54 (inclusive of all taxes) for the Dreyer Drive Reconstruction be received for information.

2. That the report on the contract award to R.V. Anderson in the amount of $221,310.50 (inclusive of all taxes) for the Dreyer Drive reconstruction Contract Administration and Material Testing services be received for information.

3. That the change in scope to the Road Resurfacing 2019 – FGT capital project eliminating the reconstruction of Admiral Road to the full reconstruction of Dreyer Drive be receive for information.

4. That Council approve funding of $177,205.07 to be allocated to capital Account No. 1002511 from Federal Gas Tax Reserve Fund.

CARRIED

4.4 **Storm Sewer Repairs – T19029**

Moved by: M. Crawford

1. That Council award the contract for Storm Sewer Repairs to BryRon Contracting Ltd. in the estimated amount of $64,410.00 (inclusive of all taxes), for a period of one year. This award includes planned work such as maintenance hole adjustments.

2. That Council authorize staff to have BryRon Contracting Ltd. perform any additional unplanned repair work that may arise based on fixed unit rates for such repairs. This unplanned work would encompass emergency repairs due to roadway failures that pose an immediate risk to public safety. Value of these types of repairs are estimated to be $229,039.71 annually.

3. That Council authorize staff to renew the contract for an additional four, one year periods, pending an analysis and satisfactory performance review at the anniversary date of the contract, in the estimated amount of $257,640.00 plus unplanned repairs of $916,158.83 (inclusive of all taxes).

CARRIED

4.5 **Pre-Consultation By-law Update**

Moved by: M. Crawford

That the proposed Pre-Consultation By-law (ATT-1) be forwarded to a future meeting of Council for approval.

CARRIED

4.6 **Contract Award – Architectural Control Peer Review Services**

Committee Members asked questions regarding the role and function of architectural control peer review, and whether such a service could be brought in-house. Geoff Romanowski, Acting Director of Planning & Development Services, and Shane Baker, Chief Administrative Officer, responded to questions from Committee Members and discussed considerations for contracting services for architectural control peer review.

Moved by: S. Collier

1. That Staff award the contract for Architectural Control Peer Review Services, to John G. Williams Ltd. Architect in the estimated amount of $172,042.50 (inclusive of all taxes), for a period of one year.

2. That Staff be authorized to renew the contract for an additional four, one year periods, pending an analysis and satisfactory performance review at the anniversary date of the contract, in the estimated amount of $741,524.68 (inclusive of all taxes).

CARRIED

4.7 **Assumption of Subdivisions**
S-A-2007-03 Mulberry Meadows Phase 4
S-A-2005-01 Beechridge Phase 1

Moved by: M. Crawford

1. That the works and services within the following Plans of Subdivision be assumed by the Town:

   a) (S-A-2007-03) – Mulberry Meadows Phase 4
   Owner: Ajax Audley Development Limited
   Agreement Date: June 13, 2013

Registered Plan: 40M-2504
Refer to Appendix "A"

b) (S-A-2005-01) – Beechridge Phase 1 (Except Pond Block 156)
Owner: Beechridge Farms Inc. & Monarch Beechridge Ajax Inc.
Agreement Date: September 18, 2012
Registered Plan: 40M-2484
Refer to Appendix "B"

2. That the corresponding Assumption By-laws be prepared for an upcoming Council meeting.

CARRIED

4.8 **Contract Award – Fishlock Stormwater Management Pond Rehabilitation**

Committee Members asked questions regarding reasons for the over-budget amount, testing and management of the Town's stormwater ponds, and costs associated with maintaining the Town's stormwater pond inventory. Matthew Porporo, Infrastructure and Asset Management Technologist, responded to questions from Committee Members and discussed causes of the over-budget amount. S. Baker reviewed actions taken by other municipalities to manage financial costs associated with stormwater pond maintenance. S. Serrao reviewed grant funding received for stormwater pond management from the Clean Water and Wastewater Fund (CWWF).

Moved by: S. Lee

1. That the report on the contract award to CSL Group, in the amount of $108,944.03 (inclusive of all taxes) for the Fishlock Stormwater Management Pond Rehabilitation, be received for information.

2. That Council approve funding in the amount of $162,223.87 to be allocated to Capital Account No. 993111 from the Capital Contingency Reserve.

CARRIED

4.9 **2020 Meeting Schedule and Committee Chair and Vice-Chair Appointments**

Moved by: M. Crawford

That the 2020 Meeting Schedule and Committee Chair and Vice-Chair appointments be approved.

CARRIED

5. Discussion

5.1 **Innovation Village**

Lisa Hausz, Manager of Economic Development & Tourism discussed the contents of the written report and the recommendations contained therein, and invited questions and comments from Committee Members.

Committee Members asked questions regarding outreach to large technology companies, scope of the project, identified focus areas, project funding and grant opportunities, potential for revenue generation from the project, and selection of Pickering Village as the host location. L. Hausz responded to questions from Committee Members and reviewed the scope of the project and identified focus areas, overall project funding, potential sources of grants, and selection of the preferred location.

Moved by: L. Bower

1. That Council endorse Innovation Village, in principle;

2. That staff undertake the next steps in obtaining proposed design and construction costs and requirements for the Quaker House basement, Pickering Village Library and Mill St. Fire Hall to accommodate the Innovation Village;

3. That staff undertake an evaluation and facilitate the development of a public-private partnership to launch the operations and administration of the Innovation Village in Ajax, and report back to Council on details pertaining to possible structure, resources, community partnerships, and operating costs;

4. That Council authorize staff to make applications for applicable government grants, in partnership with the Region of Durham, Spark Centre, and other Durham municipalities in support of Innovation Village within the Durham Region Innovation District;

5. That Council support the application made by the Durham Economic Development Partnership through FedDev Ontario for the Durham Region Innovation District project, which the Innovation Village would be a part of;

6. That Council authorize staff to make an application through the Canadian Experience Fund (CEF) for the unmatched amount of $700,000.00 to facilitate infrastructure requirements for the proposed buildings, and if the application is successful, that Council direct staff to enter into a funding agreement, and advance equivalent project funding to commence the project and meet funding covenants;

7. That Council authorize staff to make applications for other applicable government grants, utilizing the support of Ajax's Member of Parliament and Provincial Member of Parliament, as required, that could fund the start-up and ongoing operations of the Innovation Village;

8. That staff attend the September 16th, 2019 Council Meeting to present a formal launch of the Innovation Village project; and

9. That staff report back to General Government Committee as needed, with updates, status reports and other information regarding the Innovation Village.

CARRIED

6. Presentations

6.2 New Highway 401 Crossing from Notion Road to Squires Beach Road – Municipal Class EA Update

John Grieve, Supervisor of Transportation, delivered a presentation reviewing the contents of the written report and the recommendations contained therein. J. Grieve discussed the background of the proposal, Municipal Class EA process, problem and opportunity statement, alternative solutions, alternative design concepts, environmental study report, preferred design concept, schedule and cost estimate, and next steps.

Committee Members asked questions regarding proximity and access to the St. Francis de Sales cemetery, cost differences between various alternatives, traffic volumes and impact on the surrounding area and Church Street, responsibility for costs to construct the preferred alternative, transportation infrastructure upgrades in the immediate vicinity, and timing of the phases of construction for Durham Live. J. Grieve responded to questions from Committee Members and discussed the timing of phases for the Durham Live project, transportation infrastructure upgrades on surrounding streets, traffic data collection on Church Street, and maintaining access to the cemetery.

Moved by: R. Tyler Morin

That the report entitled “New Highway 401 Crossing from Notion Road to Squires Beach Road – Municipal Class EA Update” be received for information.

CARRIED

6.3 School Zone Management Plan

John Grieve, Supervisor of Transportation, delivered a presentation reviewing the contents of the written report and the recommendations contained therein. J. Grieve discussed the background of the plan, data collection process, warrant development, and next steps.

Committee Members asked questions regarding analysis of proposed locations for new crossing guards, use of bollards in school zones, training and standard practices for crossing guards, how pedestrian volume is calculated, and impact to traffic flows on Town roads. J. Grieve responded to questions from Committee Members and discussed use of bollards for traffic calming, application of the proposed warrant system to new crossing guard locations, data collection practices, and crossing guard training.

Moved by: S. Collier

1. That the report entitled “School Zone Management Plan” be received for information; and

2. That Council approve the warrant system for use in the deployment of crossing guards around Town.

CARRIED

6.4 **Active and Safe Routes to School Program & School Travel Planning Program**

Armi de Francia, Active Transportation Coordinator, delivered a presentation reviewing the contents of the written report and the recommendations contained therein. A. de Francia discussed common barriers to walking or cycling to school, active school travel in Ajax, the Active and Safe Routes to School Program, the School Travel Planning (STP) Program, funding available through the Ontario Active School Travel fund, STP schools, and progress to date.

Committee Members asked questions program success, costs and funding, incentives for participation, availability of bike racks at schools, and communication strategies. A. de Francia responded to questions from Committee Members and discussed program promotion through Ajax schools, incentives and prizes available to participating students, and promotional communications. J. Grieve discussed program costs, grant funding, and availability of bicycle racks and cycling infrastructure for students.

Moved by: S. Lee

That the report entitled “Active and Safe Routes to School Program & School Travel Planning Program” be received for information.

CARRIED

6.5 **Festivals & Events Update**

Robert Gruber, Manager, Community & Cultural Development and Poonam Swift, Corporate & Community Festivals & Events Coordinator, delivered a presentation regarding proposed updates to Town festivals and events. R. Gruber and P. Swift discussed current Town festivals and events, third party events, feedback and recommendations for Canada Day, Trailfest, and Doors Open, new ideas for festivals and events, and resource implications.

Committee Members asked questions regarding recommendations for Canada Day, Trailfest, and Doors Open, and consideration of more signature events within the Town. R. Gruber, P. Swift, and Tracey Vaughan, Director of Recreation, Culture and Community development, responded to questions from Committee Members and discussed consideration of different venues, costs and funding for current and new events, participation, and scheduling.

Moved by: S. Lee

That the Festivals & Events Update presentation be received for information.

CARRIED

6.6 **Impact Ajax - Additional Streams**

Robert Gruber, Manager, Community & Cultural Development and Cayla Da Silva, Community Development Coordinator, delivered a presentation regarding proposed changes to the IMPACT Ajax program. R. Gruber and C. Da Silva discussed the program’s activities to date, community support program streams, and proposed new streams for sports, arts and culture, and festivals and events.

Committee Members asked questions regarding funding amounts for the new streams and eligibility criteria for different community groups and events in the Town. R. Gruber and T. Vaughan responded to questions from Committee Members and discussed available funding and eligibility for the proposed new streams.

Moved by: S. Collier

That the Impact Ajax – Additional Streams presentation be received for information.

CARRIED

Closed Session (5:00 p.m.)

7. Authority to Hold a Closed Session

Moved by: S. Lee

That the Committee convene to a Closed Session pursuant to Section 239 (2) (d) of the *Municipal Act, 2001,* as amended, to discuss a matter pertaining to labour relations or employee negotiations.

CARRIED

7.1 **A.P.F.F.A. Contract Negotiations**

Open Meeting (5:11 p.m.)

Moved by: S. Collier

That Council ratify the Ajax Professional Fire Fighters Association (A.P.F.F.A.) contract changes and renew the collective agreement, effective January 1, 2019 to December 31, 2021.

CARRIED

8. Adjournment (5:12 p.m.)

Moved by: L. Bower

That the September 9, 2019 meeting of the General Government Committee be adjourned.

CARRIED

_____
Chair

_____
D-Clerk

Town of Ajax Report

Report To:	General Government Committee
Prepared By:	Kassandra Cruciano, Grants & Strategic Initiatives Coordinator
Subject:	**Investing in Canada Infrastructure Program: Community, Culture and Recreation Stream Grant Submission**
Ward(s):	All
Date of Meeting:	October 15, 2019

Recommendation:

That staff submit the following capital projects for the Investing in Canada Infrastructure Program: Community, Culture and Recreation Stream grant program by November 12, 2019:

i) Ajax Community Centre Sports Campus in the amount of $17,884,634, and

ii) McLean Community Centre Change Room Redevelopment in the amount of $2,000,000.

Background:

The Investing in Canada Infrastructure Program (ICIP) is a cost-shared infrastructure funding program between the federal government, provinces and territories, and municipalities and other recipients. This program will see up to $30 billion in combined federal, provincial and other partner funding, under four priority areas, including Community, Culture and Recreation.

The Community, Culture and Recreation (CCR) Stream is the third stream to open under this program, with a focus on community infrastructure and includes an investment of up to $727M from the federal and provincial governments in Ontario. Community infrastructure is defined under this program as “publicly accessible, multi-purpose spaces that bring together a variety of different services, programs and/or social and cultural activities to reflect local community needs.”

Eligible projects fall into two categories: Multi-purpose, which encompasses larger-scale new build projects with a maximum eligible project cost of $50M, and Renovation and Rehabilitation, which is targeted at smaller-scale enhancements to existing infrastructure with a maximum eligible project cost of $5M.

The following breakdown defines the maximum cost-share percentages of total eligible costs for each project under this program:

Federal Contribution	40%
Provincial Contribution	33.33%
Municipal Contribution	26.67%

Unlike many other infrastructure grants, planning and design costs are eligible expenses so long as they are tied to construction costs.

Following receipt of applications, the province assesses the submissions and nominates projects to the federal government for final approval. Approvals are anticipated for Summer 2020 and Winter 2021, respectively by the province and the federal government.

Additionally, all eligible expenses must be incurred and construction must be completed by March 31, 2027.

This program is expected to be very competitive because it is open to applicants beyond municipalities and indigenous communities, including agencies and non-profit organizations.

Discussion:

Staff are recommending the submission of grant applications for two distinct projects: a Sports Campus at the Ajax Community Centre (ACC), which will encompass multiple projects on the existing spatial footprint, as well as the redevelopment of the change rooms at the McLean Community Centre (MCC).

These two submissions aim to balance the desire to maximize the opportunity presented by this unique funding program, as well as advance our infrastructure program to meet the growing needs of our community while alleviating pressures on the Town's long-term capital forecast.

While the ICIP CCR stream allows for maximum project budgets of up to $50M, staff are aiming to ensure our grant requests fall between $10M and $15M in the context of the competitive nature of the grant, while still aligning with the goals of the projects with the Town's strategic plan.

For the ACC Sports Campus, the Town will submit five distinct applications that will be contextualized with a covering letter and map, to ensure the grant review committee is aware of the multi-use, multi-service integration of the projects, while still allowing for the distinction of the unique service offering each project permits.

The MCC Change Room project was selected as an additional submission given that it aligns with program goals, and can be presented as a turnkey, shovel-ready endeavour with a relatively small price tag. A successful application here will alleviate capital pressures and ensure the Town can take advantage of the universal option.

Below is a high-level summary of the projects staff are recommending for submission, alongside the estimated cost breakdown. It is important to note that the advancement of the ACC Sports Campus projects are contingent upon approval of the grant funding.

All project cost estimates included below have been adjusted to account for inflation for 2022 construction.

1. Ajax Community Centre Sports Campus

The ACC is a vital community asset and hub that contributes to the civic pride, social connection and well-being of Downtown Ajax. As Downtown Ajax continues to intensify and diversify, it is essential that this area continues to be supported by accessible and inclusive municipal infrastructure.

The three phases of vision at Pat Bayly Square alone will increase the population of the area by more than 3,000 people. With this knowledge, it is important that we make smart infrastructure decisions by investing in current and new facilities in a timely manner to support our growing population and diverse demographics.

The ICIP CCR funding allows the Town to imagine and contemplate a sports campus in Downtown Ajax that supports our goal of creating complete communities. The 20 hectares of municipally owned lands that the ACC sits on is an ideal location to expand and diversify our recreational offerings in one area. ATT-1 is a preliminary conceptual visualization of the Campus.

While largely aspirational at this point in time, staff expect to frame the submission as filling a geographical gap in our recreation service offerings, as outlined in ATT-3. With the state-of-the-art Audley Recreation Centre (ARC) to the north east, and a future reimagining of Pickering Village in the central west, the ACC's downtown and south central location provides for a key enhancement opportunity.

Project Name	Project Description	Capital Cost Estimate	Grant Request (73.33%)	Town Contribution (26.37%)
Multi-Use Sports Dome	Renovation of the existing artificial turf soccer pitches to a multi-use sports dome for use by a multitude of teams (including soccer, football and rugby), complete with amenities.	$7,000,000	$5,133,100	$1,866,900
Cricket Pitch and Clubhouse	Renovation of the clubhouse and pitch as a state of the art facility, in the context of the Town's recent assumption of the facility.	$3,448,320	$2,528,653	$919,667
Basketball Courts	Upgrades to the existing court to address maintenance needs and ensure usability by the Town's youth.	$175,861	$128,959	$46,902
Skate Park	Upgrades to the existing park to address future maintenance needs and ensure usability.	$424,885	$311,568	$113,317

Pads 3 and 4	Renovations of each of the arenas in anticipation of their 25 year upgrade requirements.	$4,502,790	$3,301,896	$1,200,894
	Subtotals	$15,551,856	$11,404,176	$4,147,680
ACC Sports Campus Design and Planning	15% of total estimated project cost to ensure detailed design work and consulting is completed for all elements.	$2,332,778	$1,710,626	$622,152
	Totals	**$17,884,634**	**$13,114,802**	**$4,769,832**

2. McLean Community Centre

As the detailed design for the MCC Change Room redevelopment was completed as part of the 2019 Capital Budget, the accompanying documentation that would be submitted as part of the application is attached in ATT-2.

Project Name	Project Description	Estimated Capital Cost	Grant Request	Town Contribution
MCC Change Room Redevelopment	Major renovation of all existing change rooms into a single public change room to allow for improved facilities, functionality, and modernization.	$2,000,000	$1,466,600	$533,400

Operational Considerations

The Town is required to submit an operational plan for each project as part of the grant application.

While some of the projects may already be encompassed within existing operational forecasts, further operating considerations, including staffing and utility costs, will be required in the event of any successful application.

Stakeholder and Public Considerations

Stakeholder support will be a key component of the applications to bolster strength. Staff will engage and consult with each affected organization, particularly with the ACC Sports Campus, to present the concept as visionary and explore opportunities for partnerships.

From there, staff will work with the relevant organizations for each individual application for letters of support and quantitative data, as well as potential engagement in the Town's advocacy efforts.

Historical and existing agreements with the Town, including leases and field permitting, will be considered and factored into all elements of the stakeholder engagement exercises staff undertake.

Staff may also undertake public consultations as deemed necessary by our standard planning processes for the projects included in this report.

Recreation Master Plan

The Recreation Master Plan public consultations are expected to continue into the spring of 2020, which is after the deadline for submission of the grant applications.

Staff have positioned and designed the submissions to be broad enough to be flexible to the ultimate needs that are determined through the Master Plan.

For example, the branding and design of what could be a simple “soccer dome” to a “multi-purpose sports dome” is purposefully inclusive, with staff’s goal is to allow for more flexible programming and scalability.

Asset Management Plan

Municipalities submitting an application under the ICIP CCR stream must ensure their projects are consistent with their asset management plans (AMP), and promote good asset management overall.

Given that updated asset management plans are not scheduled to be completed until June 2021, staff are comfortable adding any new projects to the AMP upon approval from the provincial and federal governments.

Financial Implications:

The cost estimates included in this report are based on 2020 construction estimates.

The projects not currently included in the long range capital forecast will be brought forth through the Town’s 2020 Capital and Long Range Budget process. Advancement of the Town’s portion of funding is contingent upon grant approval.

The federal portion of the grant funding cannot be stacked with the federal gas tax, but otherwise there are no restrictions on sources of Town funds.

Staff will explore the potential of strategic partnerships, including naming rights, to potentially offset the Town’s portion of the costs.

Communication Issues:

The ACC Sports Campus will be the primary focus of the Town’s advocacy efforts with the elected MP and MPP.

While the ICIP agreement is a signed contractual agreement between the federal and provincial governments that guarantees the funding, approvals are subject to sign-off by the respective

Ministers at each level of government. Any election campaign, anticipated or otherwise, may impact the timeline for approvals, as well as the Town's advocacy efforts.

Staff also plan to be mindful of any unintentional influencing of the Recreation Master Plan, as advocacy efforts will likely coincide with the public consultation and report writing phases.

Conclusion:

Staff feel strongly that the ICIP CCR provides for a unique and exceptional opportunity for the Town to put forth projects that highlight its position as the fastest growing municipality in the Durham Region.

The grant submission deadline is November 12, 2019, and staff are eager to compile bold, collaborative and strong grant applications for the projects included within this report.

Attachments:

ATT-1: Map of Proposed ACC Sports Campus

ATT-2: MCC Change Rooms Detailed Design

ATT-3: Map of ACC, Pickering Village Arena and ARC

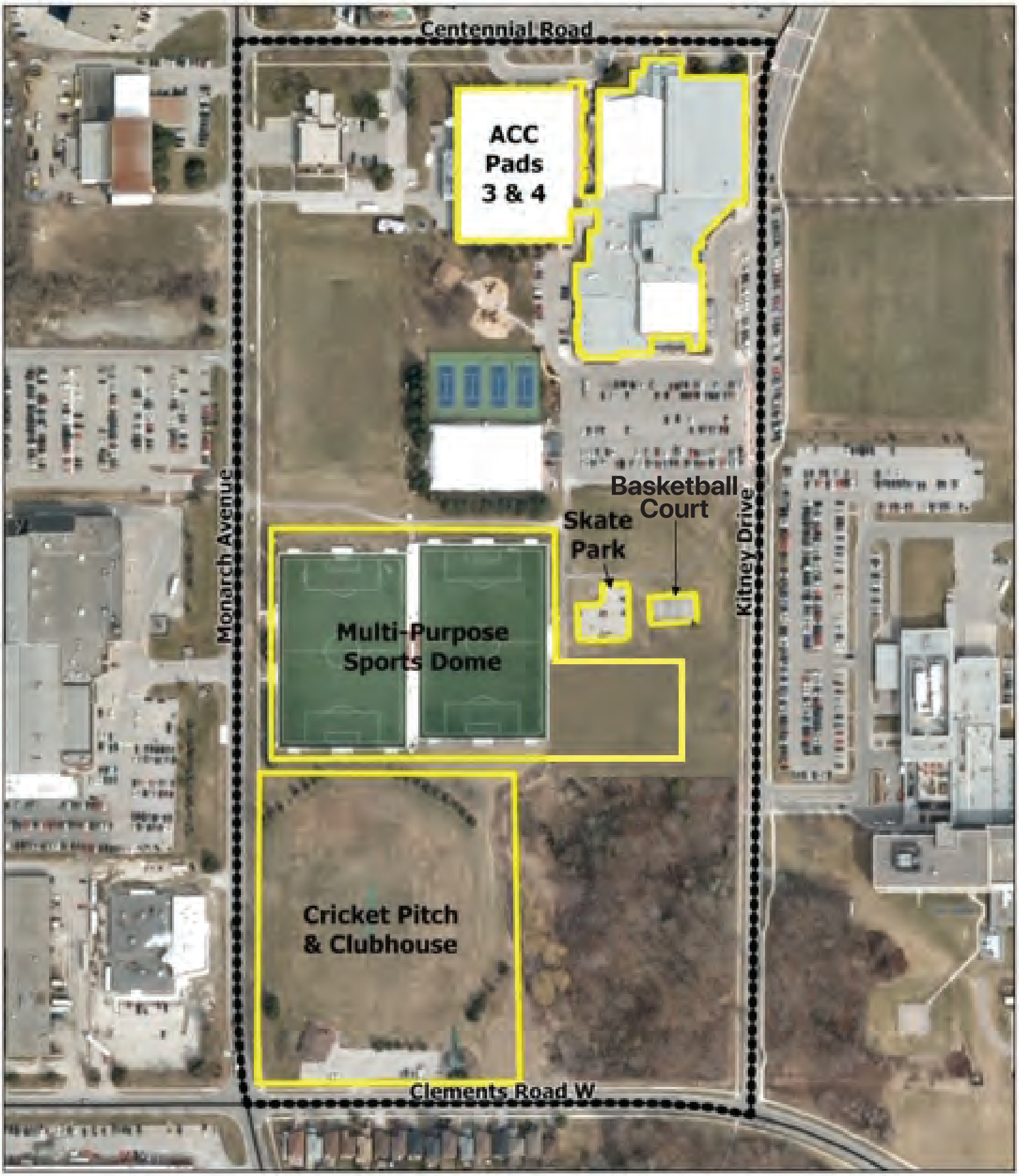
Prepared by:

Kassandra Cruciano – Grants and Strategic Initiatives Coordinator

Submitted & Approved by:

Shane Baker – Chief Administrative Officer

ATT-1 Proposed ACC Downtown Sports Campus



Street Network

Recreation Facilities

Town of Ajax By the Lake

N

0 25 50 100 m

MCC Public Change Room Upgrades

2019 Detailed Design Project

Full Public/Gender Neutral Change Room

This option will include for a major renovation of all existing change rooms into a single public change room. This will allow for improved facilities, functionality, layout, and modernization to allow for improved utilization and accommodation for various swim programs and lessons. It will transform the MCC facility into a progressive and diverse environment.

Opening up the change room will create transparency from the pool deck and improve safety for all users. This option will be a pillar for universal design. By opening up the change room, patrons will be able to clearly identify where clothing is mandatory and users will utilize the change cubicles for undressing.

This design approach will accommodate the developing needs of the modern community, with accommodations to all users which is all inclusive including families, those in need of accessible features and those who do not identify with a gender.

The work will include demolition of the entire area, revised plumbing locations, new lighting and HVAC work, all new partitions and will accommodate a new code compliant universal washroom.

Benefits:

- The design will incorporate a full modern change room which accommodates current building code, accessibility improvements, and a more functional design for families
- The revised change room can provide the optimal versatility to support various pool programming and enhance the user experience by providing both better quality and quantity of facilities
- Improved visibility from the pool deck
- Project will renew some of the existing aging infrastructure not addressed in the other options
- A full renovation should improve the lifecycle which may provide the best overall value for the facility
- Improved and modernized facilities may attract and lead to increased usage of the programming available
- Promotes and supports a more inclusivity for all facility users

Drawbacks:

- Project requires additional budget to complete the required work
- Project will require essentially the entire change room area to implement the design, and phasing with the existing space may be impossible.
- Additional change rooms for the paid service may need to be utilized during construction.

MCC Public Change Room Upgrades

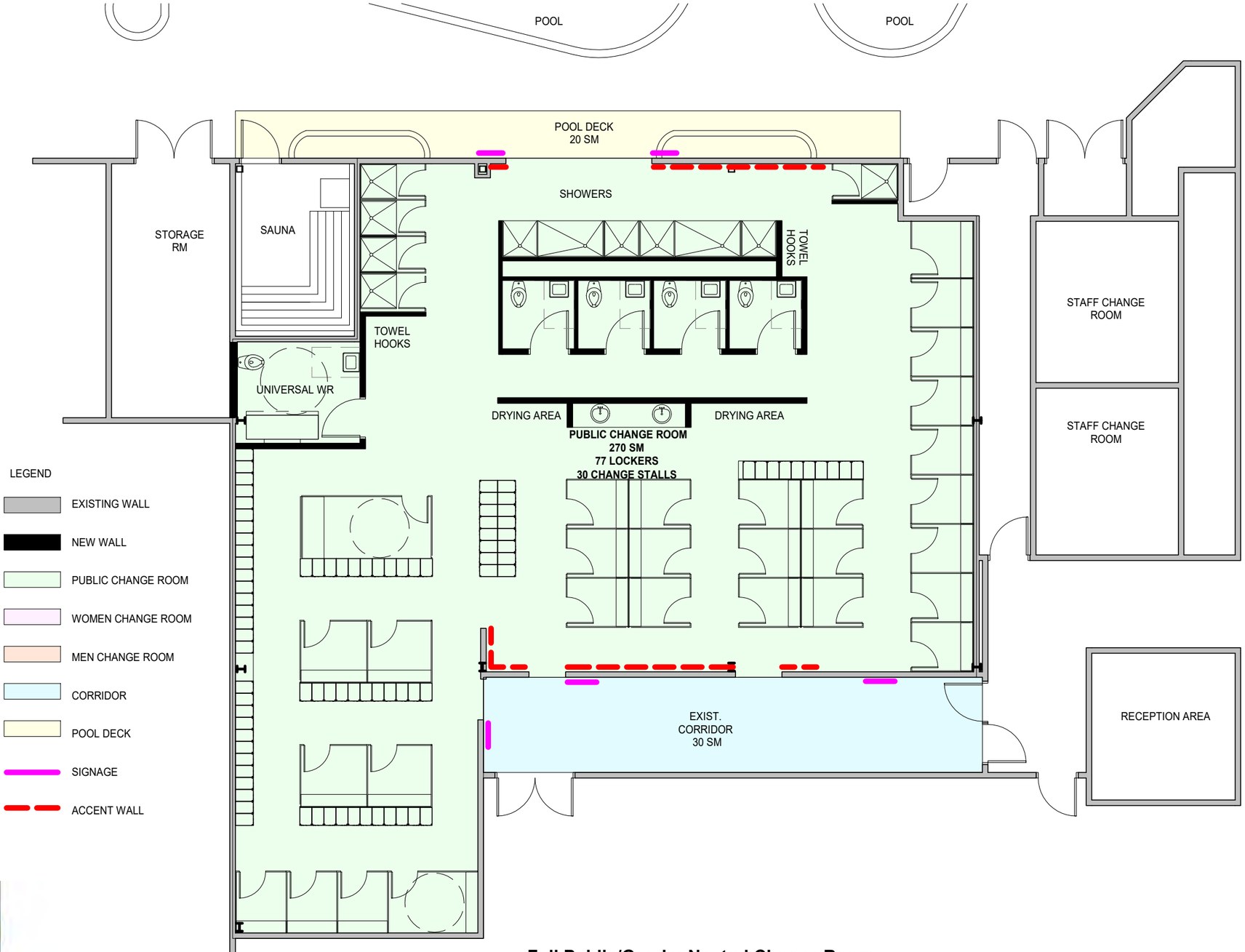
2019 Detailed Design Project

Table of Fixture Count:

	Lockers	Vanity	Toilet/ Urinal Fixtures	Shower Stalls	Change Stalls
Existing Change Room					
Existing Female Change Room	46 (1/2) 24 Full	3	3	5	2
Existing Male Change Room	44 (1/2) 47 Full	3	4	5	1
Existing Public Change Room	32 Full	1	1	3	12
Full Public/Gender Neutral Change Room					
Proposed Public Change Room	77	2	5	11	30

Order of Magnitude

Gross Floor Area:			3174 SF	
				Unit Cost
Building Interiors			$ 665,270.40	**$ 128.00**
Partitions & Doors		$ 512,918.40		$ 80.00
Finishes		$ 95,220.00		$ 30.00
Fittings and Equipment		$ 57,132.00		$ 18.00
Mechanical			$ 333,270.00	**$ 105.00**
Plumbing and Drainage		$ 158,700.00		$ 50.00
Fire Protection		$ 31,740.00		$ 10.00
HVAC & Controls		$ 142,830.00		$ 45.00
Electrical			$ 146,004.00	**$ 45.00**
Service and Distribution		$ 19,044.00		$ 5.00
Lighting and Devices		$ 47,610.00		$ 15.00
Systems and Ancillaries		$ 79,350.00		$ 25.00
Ancillary			$ 87,285.00	**$ 25.00**
Demolition		$ 87,285.00		$ 25.00
Subtotal			**$ 1,231,829.40**	**$ 303.00**
GC & Fees			$ 221,729.29	$ 69.86
General Requirements	12%	$ 147,819.53		
GC Fees	6%	$ 73,909.76		
Subtotal			**$ 1,453,558.69**	$ 457.96
Allowances			$ 319,782.91	$ 100.75
Design Contingency	12%	$ 174,427.04		
Construction Contingency	10%	$ 145,355.87		
Total Construction Cost			**$ 1,773,341.60**	$ 558.71



BARRY BRYAN ASSOCIATES
Architects, Engineers, Project Managers

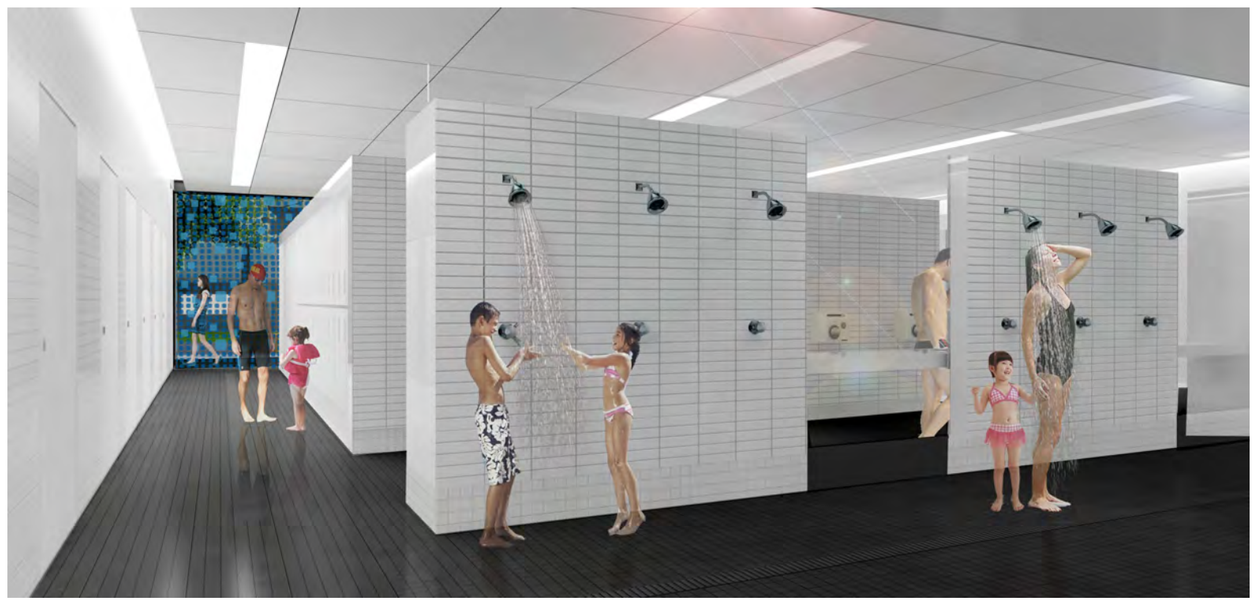
Full Public/Gender Neutral Change Room

MCC Change Room Upgrades





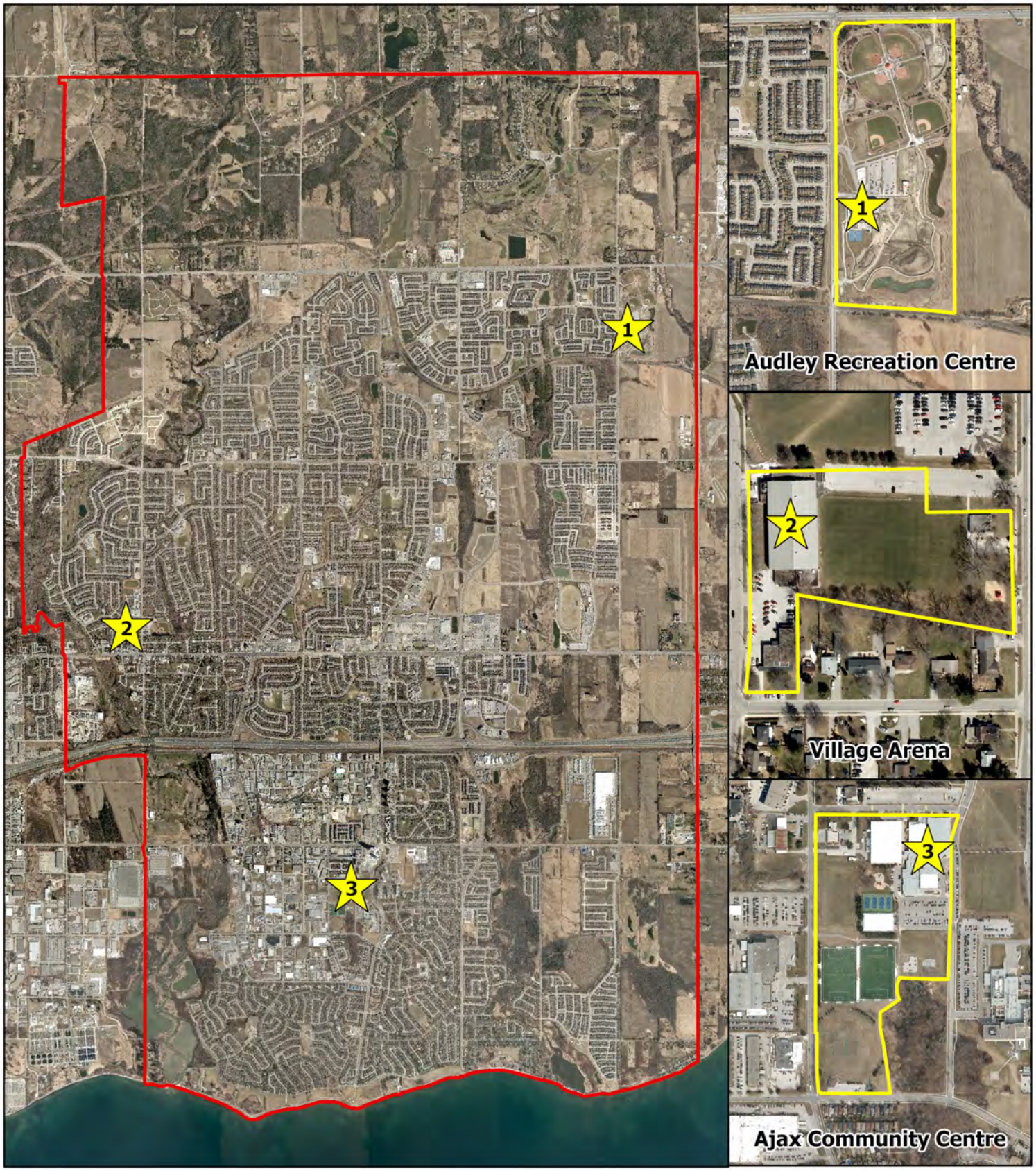




Finishes & Materials

MCC Change Room Upgrades

ATT-3 Proposed Major Community Recreation Hubs



Facility Location

Facility Boundary

Town of Ajax By the Lake

N

Town of Ajax Report

Report To: General Government Committee

Prepared By: Mary Lou Cosentino, Manager HR Services

Subject: **2019 Council Member Remuneration**

Ward(s):

Date of Meeting: October 15, 2019

Reference: Council Remuneration By-Law

Recommendation:

That the attached 2019 Council Remuneration By-Law be brought forward to the October 15, 2019 Council Meeting for approval.

Background:

Based on the recommendations of a citizen's committee, Council established a process for setting their remuneration in 2008. HR Services conducts an annual survey of salaries and other allowances/payments provided to members of Council in the Durham Region (specifically the municipalities of Pickering, Whitby, Oshawa and Clarington). Salary, travel allowance and other entitlements are based on the average of the comparator municipalities.

It should be noted that tax exemption legislation was introduced under the *Federal Income Tax Act* in 1946 and elected officials were paying income tax on only 2/3rds of their total compensation (salary plus allowances). Effective January 1, 2019, the Federal government passed legislation (Bill C-44) to eliminate the tax exemption portion of elected officials remuneration. As a result, each individual municipality had to decide how they will address the impact of this change for their elected officials. All of the lakeshore municipalities with the exception of Clarington decided to fully compensate their elected officials for the loss so that their net pay was not impacted.

Discussion:

The analysis of the survey data completed by staff and recommended changes are detailed in this report.

Comparator Information

Salary Comparison

	Ajax	Pickering	Whitby	Oshawa	Clarington
Mayor	$91,177	$113,629	$124,251	$122,746	$93,124
Council	$37,355	$47,346	$43,463	$45,045	$37,250

Travel Allowance Comparison

Annual Travel Allowances

	Ajax	Pickering	Whitby	Oshawa	Clarington
Mayor	$13,675	$16,200	$14,369	Claim mileage	$13,296
Council	$8,425	$12,000	$7,012	$5,200 + mileage	$8,820

It should be noted that Oshawa's travel allowance was not included in the calculation of the average as specific annual travel allowance information was not available.

Pension Contribution Comparison – All elected officials

Ajax	Pickering	Whitby	Oshawa	Clarington
9% employer contribution	13% employer contribution	OMERS plan	RRSP contribution equivalent to OMERS (9% up to *YMPE, 14.6% Over the *YMPE)	OMERS Plan
			* 2019 YMPE - $57,400	

Recommendation:

That effective January 1, 2019, the Mayor and Council salary and travel allowance be adjusted to reflect the average of the lakeshore municipalities as follows:

Ajax	**Salary**	**Travel Allowance**	**Total**
Mayor	$113,438	$14,622	$128,060
Council	$43,276	$9,277	$52,553

It is also recommended that the employer pension contributions be adjusted to 10% for all elected officials.

Financial Implications:

The total cost impact for this recommendation as stated above is $72,728. It should be noted that during the 2019 budget approval process, Council was made aware of the 1/3 tax free implication and a general increase of 2% was forecasted. As a result $6,914 will be offset by the operating budget surplus and the balance of $65,814 has been accounted for in the current year's budget.

Communication Issues:

There are no communication impacts.

Conclusion:

This recommendation maintains comparable remuneration for Members of Council at the Town of Ajax.

Attachments:

ATT-1: Council Remuneration By-Law

Prepared by:

Mary Lou Cosentino, Manager, HR Services

Approved by:

Shane Baker, Chief Administrative Officer

THE CORPORATION OF THE TOWN OF AJAX

BY-LAW NUMBER XX-2019

A By-law to provide for the 2019 annual remuneration for
the Mayor and Members of Council of the Town of Ajax.

WHEREAS the *Municipal Act, 2001*, as amended, allows for the payment of remuneration and expenses to members of council and local boards and expenses be deemed as expenses incident to the discharge of their duties;

NOW THEREFORE the Council of the Corporation of the Town of Ajax enacts as follows:

1. ANNUAL SALARY

An annual salary shall be paid to each member of the Council of the Town of Ajax, effective January 1, 2019:

Mayor	$113,438.00 per annum
Regional Councillors	$43,276.00 per annum
Ward Councillors	$43,276.00 per annum

(a) Council's salary will be divided by 26 weeks to determine the biweekly pay.

2. TRAVEL ALLOWANCE

In addition to the sums identified in Section 1, each member of Council shall be provided a travel allowance, effective January 1, 2019:

Mayor	$14,622.00 per annum
Regional Councillors	$9,277.00 per annum
Ward Councillors	$9,277.00 per annum

3. PAYMENT FOR EXPENSES

The Mayor and members of Council shall be paid from time to time for expenses incurred in the normal performance of their duties in accordance with Council approved policies.

4. INSURED BENEFITS

(a) The Town will pay 100% of the premiums to an Insurance Benefit Carrier to provide benefits to members of Council. Enrollment in the Benefit Plan is mandatory.

(b) Newly elected members of Council will be enrolled in the Group Benefit Plan effective the first month following the date in which the Councillor is sworn in.

(c) The Group Benefit Plan will consist of extended health, dental coverage, member life insurance, accidental death & dismemberment (AD&D), and long term disability benefits. Details of the benefit coverage are outlined in the Benefit Booklet for Elected Officials.

(d) Benefits (including Retiree and Survivor) and eligibility for benefit coverage are subject to the terms and conditions of any governing master policy of the Benefit Carrier and/or any statutory requirements.

(e) Staff have the authority to add to or amend the Benefit Plan as may be required from time to time. In such cases, staff will advise members of Council prior to the change taking effect.

Benefits Over Age 65

(f) Members of Council remaining in office after the age of sixty-five (65) shall continue to receive extended health and dental coverage in accordance with the terms and conditions of the benefits plan.

(g) Life insurance and AD&D coverage shall be reduced to one times (1x) the member's salary when the member turns sixty-five (65).

(h) Life Insurance and AD&D coverage will terminate when the member turns seventy (70) years of age, or when the individual ceases to be a member of Council, whichever occurs first.

Retirement Benefits

(i) A member of council retiring from office between the ages of fifty-five (55) and sixty-four (64) and who have a minimum of fifteen (15) years of continuous service, will be eligible for Basic Health and Basic Dental benefits. This benefit will cease on the last day of the month in which the member attains the age of sixty-five (65).

Survivor Benefits

(j) Where a member of Council dies while holding office, their dependent(s) (meaning eligible dependents) who are listed on the member of Council's benefit plan at the time of death, will continue to receive medical and dental benefits until the earliest of:

  (i) a period of twenty-four (24) months following the date of death; or

  (ii) until the end of the month in which the eligible spouse turns sixty-five (65) years of age; or

  (iii) until the eligible dependent (if no spouse is listed) no longer qualifies as a "dependent" under the definition of the benefit carrier; or

  (iv) the spouse remarries.

5. REGISTERED RETIRED SAVINGS PLAN (RRSP)

(a) The Town will contribute 10% of a member's base salary to their RRSP provided the member is eligible to contribute. A member who is eligible to contribute may do so up to December 31st of the year they turn 71 years of age. The Town's contribution is considered a taxable benefit.

(b) The Town will calculate 10% of your base salary on December 31st of the current tax year for which the RRSP contribution is being made.

(c) In November of each year, HR Services will reach out to members of Council inquiring as to whether they are eligible to contribute 10% of their salary to their RRSP. Members of Council must respond to HR Services no later than December 1st.

(d) Once the Councillor responds, they will have up to January 31st of the new year in which to provide HR Services the proper paper work from their financial institution in which the RRSP contribution is to be sent.

(e) A member of Council who is no longer eligible to contribute due to age or as otherwise determined by legislation, shall have 10% of their base salary paid out to them on the last pay of December.

(f) A member of Council who leaves office or dies while in office prior to the end of December 31st, will receive 10% of their base wages earned as of their last date in office. In the event of death, the monies owed will be paid to the member's estate.

6. SEVERANCE

(a) A member of council with service of a minimum of four (4) consecutive years is eligible to receive severance upon ceasing to be a member by reason of:

(i) Election defeat

(ii) Resignation

(iii) Dying while in office

(b) Severance is payable at the rate of one month per year up to a maximum amount payable of 18 months

(c) If eligibility requirements as stated in 6(a) are met, a member of Human Resources will contact the elected official to prepare the severance package. Payment will be submitted as soon as practical.

(d) Severance may be payable in one lump sum or spread equally over a period not to exceed eighteen (18) months or any combination of the two payment methods.

(e) No member shall be entitled to receive severance who ceases to be a member by reason of, or by resignation which is a result of:

(i) Removal from office by judicial process

(ii) Disqualification and/or removal from office under or operation of any Act of the Parliament of Canada or the Legislature of the Province of Ontario

7. PREGRANCY AND PARENTAL LEAVE

Council members are entitled to be compensated in the event of a pregnancy or parental leave in accordance with Town of Ajax Policy 141, *"Pregnancy and Parental Leaves for Members of Council."*

8. CHANGES TO SALARIES, TRAVEL ALLOWANCES, RRSP CONTRIBUTION AND SEVERENCE PAY – ANNUAL COMPARISON

(a) In November of each year staff shall conduct a survey of salaries, travel allowance, RRSP contributions, and severance pay provided to members of Council in the municipalities of Pickering, Whitby, Oshawa and Clarington;

(b) The compensation survey will be the basis for review of the annual salary allowance to be paid for service as a member of the Council of the Town of Ajax for the subsequent calendar year; and,

(c) A report shall be presented to Council recommending any impending changes to Council member compensation based on the annual survey.

9. By-law 68-2017 is hereby repealed.

10. This By-law is deemed to come into force and take effect on January 1, 2019.

READ a first and second time this day ___ of _____, 2019

READ a third time and passed this ____ day of _____, 2019.

_____
Mayor

_____
D-Clerk

Town of Ajax Report

Report To:	General Government Committee
Prepared By:	Hermie Cheung, Capital Projects Engineer
Subject:	**Contract Award and Scope Change – Pedestrian Bridge Repairs**
Ward(s):	All
Date of Meeting:	October 15, 2019
Reference:	Capital Account – 996411 Pedestrian Bridge Repairs Design Capital Account – 1005211 Pedestrian Bridge Repairs Construction

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Recommendation:

1. **That Council approve the change in scope to capital account 996411 Pedestrian Bridge Repairs Design, allowing for the budget originally approved for the design of Bridge 1023 within Audley Ballpark be allocated to the additional design of embankment work for Bridge 104.**

2. **That Council approve the change in scope to capital account 1005211 Pedestrian Bridge Repairs Construction, resulting in repairs to Bridge 1003 being cancelled to allow sufficient funding for the construction of the embankment work for Bridge 104.**

3. **That Council award the contract for the Design and Construction of Pedestrian Bridge 104 Erosion Control Works and Embankment Rehabilitation, to TRCA in the amount of $103,169.00 (inclusive of all taxes).**

Background:

The Town of Ajax 2017 Municipal Structure Inventory and Inspection Study provided a summary of structure condition ratings for the short-term and long-term maintenance, repair and/or replacement requirements for the Towns bridge and culvert structures.

Capital account number 996411 – Pedestrian Bridge Repairs Design, included the detailed designs for the following bridges:

- Bridge 104 Millers Creek Footbridge
- Bridge 1003 Duffins Creek Footbridge
- Bridge 1023 within Audley Ballpark

Capital account number 1005211 – Pedestrian Bridge Repairs Construction, included the maintenance repairs and minor creekbank repairs to following bridges:

- Bridge 104 Millers Creek Footbridge
- Bridge 1003 Duffins Trail Footbridge

The detailed design for the bridge repairs at Bridge 104 and 1003 was awarded to Exp Consultants in 2019 through a Request for Pre-Qualification [RPQ No PQ1710] for Civil Engineering Consulting Services ~ Municipal Infrastructure Projects in December 2017. The bridge structural repairs design has been completed by Exp.

During the detailed design phase, TRCA required additional design for in-water works and bank restoration for Bridge 104 and 1003. Additionally, it was observed in the Spring of 2019, that the south creekbank adjacent to Bridge 1003 had significantly eroded due to it being the outer curve of a bend and high water levels. The bridge foundation wall had been exposed and will require additional specialized design for the restoration of the creekbank. Although it was determined that there was not an immediate safety concern to the bridge structure, an opportunity was presented to work in conjunction with TRCA to complete the bridge maintenance repair and the embankment stabilization work.

Discussion:

The current Purchasing By-Law allows for purchases through negotiations, under certain conditions, more specifically, “where, at the discretion of the Department Head, in consultation with the Manager of Purchasing, it is deemed to be in the best interest of the municipality to negotiate with vendors.”

TRCA staff have the expertise to design and construct the required embankment stabilization works as they are the approving agency and have worked with a number of municipalities in their area including the Town, to completed bank stabilization projects.

Staff met with TRCA to discuss the restoration needs for both bridge locations. During the meeting, TRCA illustrated the need for the bank stabilization repair and proposed to complete the design and construction in house. This process will void the need for the extensive permitting process and associated fees. TRCA provided the Town an estimated cost to complete the design for the bank restoration / stabilization work at Pedestrian Bridge 104 and 1003. Staff have reviewed the estimated cost for the additional design and construction and have determined that there would be significant savings by single sourcing the design and construction to TRCA since they have the expertise to design and construct the embankment repairs and fast track internal permitting.

The additional design cost provided by TRCA for Bridge 104 and 1003 exceeds the available budget amount in account 996411. The estimated construction cost for both bridges exceeds the budget amount in account 1005211.

In accordance with the Capital Expenditure Control Policy, staff are requesting a scope change to cancel the additional design and construction work required for Bridge 1003 to complete the work related to Bridge 104. The design and repairs to Bridge 1003 will be rebudgeted. This scope change is required in order to meet the 2020 construction timing window for in-water construction of Bridge 104. The proposed change of scope is outlined below:

Proposed scope change:

<u>Capital Account 996411 – Pedestrian Bridge Repairs Design</u>

- Cancel the design for Bridge 1023 within the Audley Ballpark and re-budget in a later year
- Cancel the additional design required for Bridge 1003 and re-budget in 2020
- Use the remaining available budget to design the in-water creekbank restoration work for Bridge 104.

Capital Account 1005211 – Pedestrian Bridge Repairs Construction

- Cancel the repairs to Bridge 1003 and re-budget in 2020
- Use the available budget for the construction of Bridge 104

Financial Implications:

Capital Account No. 996411 – Pedestrian Bridge Design - 2018

Approved Capital Budget		$60,000.00
Previous award(s)		
Exp Services (OP112930 actual)		$33,731.46
Available Budget		$26,268.54
Current award		
TRCA Design Bridge 104 (net of HST rebate)	$14,551.68	
20% Contingency	$2,910.34	$17,462.02
Under Budget		$8,806.52

Capital Account No. 1005211 – Pedestrian Bridge Repairs - 2019

Approved Capital Budget		$130,000.00
Current award		
TRCA Construction Bridge 104 (net of HST rebate)	$78,355.20	
Contingency 20%	$15,671.04	$94,026.24
Under Budget		$35,973.76

A 20% contingency has been identified to ensure sufficient funding is available to address site specific issues that can be encountered during design and construction. Risk factors for this project include:

- Unusual soil or base conditions, site conditions different than those anticipated
- Concerns that arise from local residents, businesses and regulatory agencies
- Unanticipated utilities encountered during the construction
- Contamination of soil
- Poor weather conditions

These risks can cause delays, necessitating additional material and labour associated with design and construction.

Conclusion:

It is the recommendation of staff that the budget originally approved for the design of Bridge 1023 within Audley Ballpark be allocated to the additional design of embankment work for Bridge 104 through a change in scope for capital project 996411 Pedestrian Bridge Repairs Design.

It is the recommendation of staff that the repairs to Bridge 1003 be rebudgeted in a future year to allow sufficient funding for the construction of the embankment work for Bridge 104 with capital account 1005211 Pedestrian Bridge Repairs Construction.

It is the recommendation of staff that TRCA be awarded the contract for the Design and Construction of Pedestrian Bridge 104 Erosion Control Works and Embankment Rehabilitation, as a single source purchase.

Attachments:

ATT-1: 996411 Pedestrian Bridge Design - 2018

ATT-2: 1005211 Pedestrian Bridge Repairs - 2019

Prepared by:

Hermie Cheung – Capital Projects Engineer

Submitted by:

Catherine Bridgeman – Director of Operations & Environmental Services

Approved by:

Shane Baker – Chief Administrative Officer

TOWN OF AJAX

2018 CAPITAL BUDGET / 2019-2022 LONG RANGE CAPITAL FORECAST

DETAIL SHEET

Department	Operations & Environmental Services
Section	Infrastructure Engineering
Project Name	**Pedestrian Bridge Design - 2018**
Submitted By	Catherine Bridgeman, Manager of Infrastructure & Asset Management
Start Year	2018
Project Number	0996411

PROJECT DESCRIPTION / JUSTIFICATION

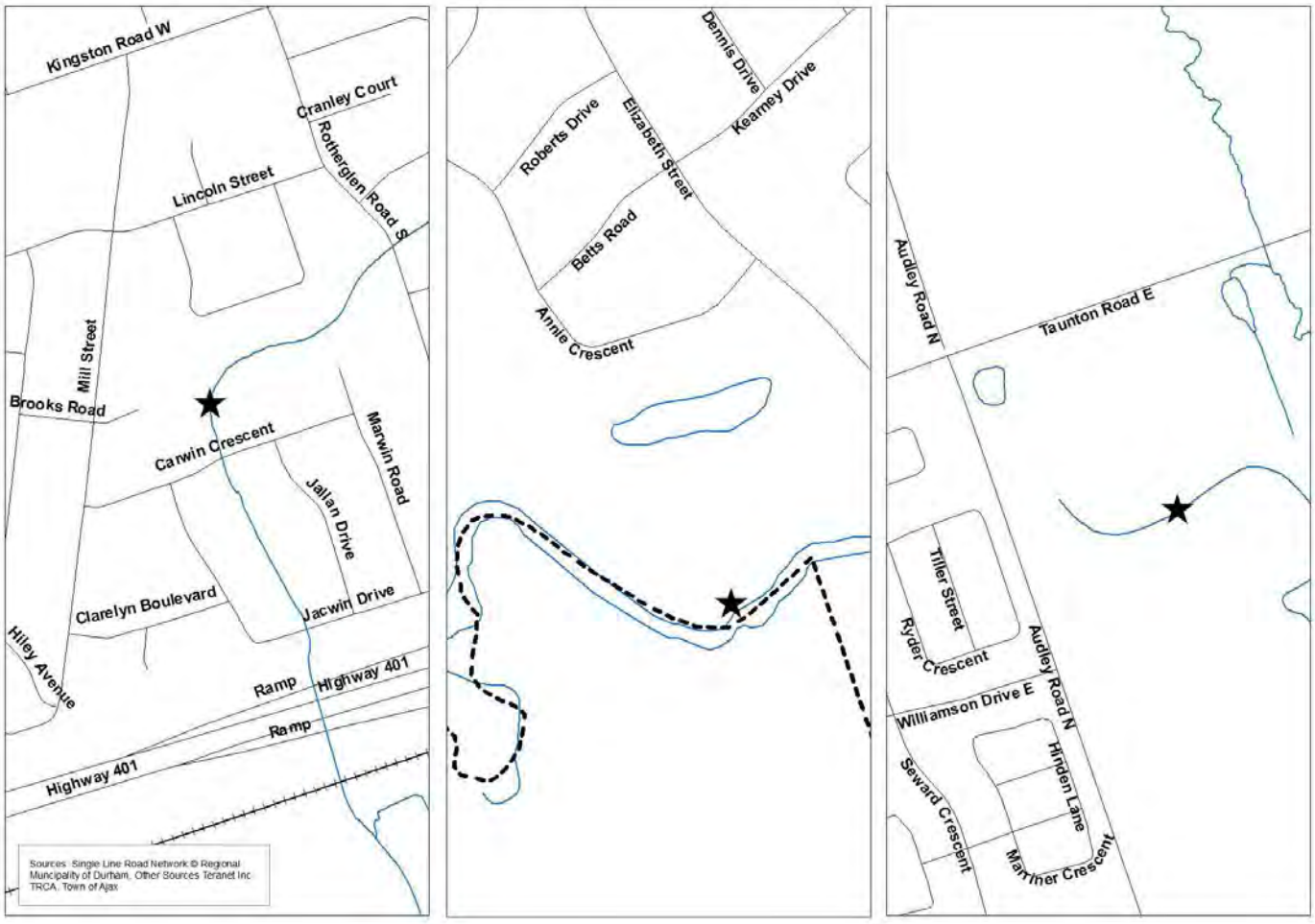
The Town of Ajax 2017 Municipal Structure Inventory and Inspection Study provided a summary of structure condition ratings and contains a comprehensive list of both the short-term and long-term maintenance, repair and/or replacement requirements for the Town's 67 bridge and culvert structures. A consultant will be retained to complete the design of the following footbridges in 2018:

Bridge 104 - Millers Creek Footbridge - Balsdon Court
Bridge 1003 - Duffins Trail Footbridge - Annie Crescent
Bridge 1023 - Audley Ball Park Pedestrian Bridge

EXPENDITURES / FUNDING

	2018	2019	2020	2021	2022	Total
Total Expenditures	**60,000**					**60,000**
General Infrastructure Maintenance	**60,000**					**60,000**
Total Funding	**60,000**					**60,000**

Pedestrian Bridge Design - 2018



TOWN OF AJAX

2019 CAPITAL BUDGET / 2020-2023 LONG RANGE CAPITAL FORECAST

DETAIL SHEET

Department	Operations & Environmental Services
Section	Infrastructure Engineering
Project Name	**Pedestrian Bridge Repairs 2019**
Submitted By	Catherine Bridgeman, Manager of Infrastructure & Asset Management
Start Year	2019
Project Number	1005211

PROJECT DESCRIPTION / JUSTIFICATION

The Town of Ajax 2017 Municipal Structure Inventory and Inspection Study provided a summary of structure condition ratings and contains a comprehensive list of both the short-term and long-term maintenance, repair and/or replacement requirements for the Town's 67 bridge and culvert structures. The 2017 Municipal Structure Inventory and Inspection Study identified the following repairs.

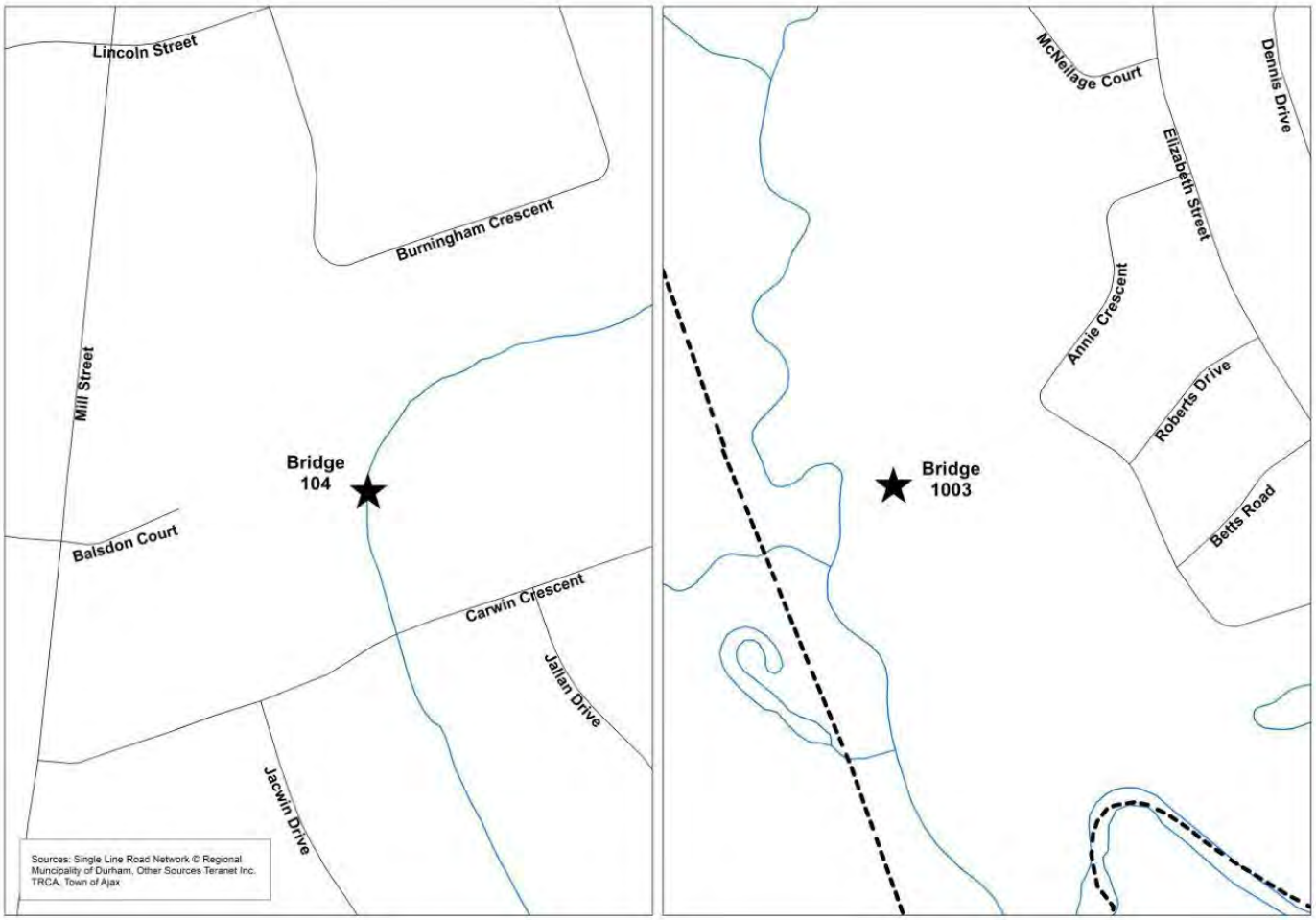
Bridge 104 (Millers Creek Footbridge):
- Replace wooden deck and restore approaches
- Remove the tree that has grown from below the structure and is contacting the bridge
- Replace and restore the embankment at both sides of bridge

Bridge 1003 (Duffins Trail Footbridge):
- Replace wooden deck and restore approaches
- Replace deteriorated timber members on abutment
- Restore timber handrails and secure cover plate
- Restore embankment in front of south abutment

EXPENDITURES / FUNDING

	2019	2020	2021	2022	2023	Total
Total Expenditures	**130,000**					**130,000**
General Infrastructure Maintenance	**130,000**					**130,000**
Total Funding	**130,000**					**130,000**

Pedestrian Bridge Repairs 2019



Town of Ajax Report

Report To: General Government Committee

Prepared By: Andrew Jackson, Landscape Architect

Subject: **Contract Award - Lexington Park Gazebo Replacement**

Ward: 2

Date of Meeting: October 15, 2019

Reference: Tender No.: RFT No. T19035
Account No.: 1010611.5850

Recommendation:

1. **That Council award the contract for Lexington Park Gazebo Replacement, to Gray's Landscaping & Snow Removal Inc. in the amount of $110,796.35 (inclusive of all taxes).**

2. **That Council award the contract for geotechnical consulting services to GDH Limited in the amount of $1,073.50 (inclusive of all taxes).**

Background:

In 2018 a fire was set by vandals at Lexington Park destroying Town infrastructure including a concrete pad, picnic table, and the gazebo steel structure. As a result of this vandalism, staff prepared a tender to replace the damaged infrastructure with similar or identical products.

Discussion:

Request for Tender (RFT) documents were posted to our eBidding platform and 15 prospective bidders registered for the opportunity with bids being received back from 7 of these, prior to the closing on September 11, 2019. Listed below is a summary of the bids received:

NAME OF BIDDER	TOTAL TENDER AMOUNT
Gray's Landscaping & Snow Removal Inc.	$110,796.35
Tri-Phase Contracting Inc.	$112,768.35
Hawkins Contracting Services Limited	$113,830.93
Melfer Construction Inc.	$119,791.30
CSL Group Ltd.	$129,714.96

Norfield Construction Inc.	$131,967.10
Arenes Construction Ltd.	$165,269.96

Contract commencement is October 22, 2019 and completion is expected by December 20, 2019.

Financial Implications:

Capital Account No. 1010611.5850 – Lexington Park Gazebo Replacement

The Lexington Park Gazebo Replacement project is an unbudgeted Capital Project.

Contract (net of HST rebate)	$99,775.55
Contingency (10%)	$9,977.55
Geotechnical Consulting (net of HST rebate)	$966.72
Total Project Cost	$110,719.82
Net Insurance Recovery (Net of HST rebate, contingency and insurance deductible)	$89,775.55
Net Impact	$20,944.27

A 10% contingency is being requested as an allowance to respond to any unusual site conditions, drainage or grading issues, and soil conditions that may affect the installation of various components of the project. Although every effort is made to assess the soil conditions on-site, there is potential for poor soils to be found that may affect areas where paving and/or footings are required. A contingency allows appropriate funds to be available to deal with these potential issues. Contingencies may also be required for any variations of the actual measure of the work when compared to the estimated amounts of the Unit Price Contract.

Funding not to exceed $110,719.82 will be allocated from Insurance recoveries and the Capital Contingency Reserve.

Communication Issues:

Staff will provide information on the Town's website as well as through social media to advise the public of the scope of work and the proposed timelines.

Conclusion:
It is the recommendation of staff that Gray's Landscaping & Snow Removal Inc. be awarded the contract for the Lexington Park Gazebo Replacement project, being the lowest bidder meeting minimum specifications.

Attachments:

ATT-1 Vandalized Lexington Park Gazebo

ATT-2 Gazebo Roof Damage

Prepared by:

Andrew Jackson – Landscape Architect

Submitted by:

Catherine Bridgeman – Director of Operations and Environmental Services

Approved by:

Shane Baker – Chief Administrative Officer



ATT-1: Vandalized Lexington Park Gazebo



ATT-2: Gazebo Roof Damage

Town of Ajax Report

Report To:	General Government Committee
Prepared By:	Ranil Fernando, Infrastructure and Asset Management Engineer
Subject:	**Contract Award – Church Street and Bridge Reconstruction – Rossland Road to Hydro Corridor**
Wards:	1
Date of Meeting:	October 15, 2019
Reference:	Capital Account No.1005311 Church Street – Rossland Road to Hydro Corridor PQ 1902 – General Contractors ~ Church Street Bridge & Road Reconstruction RFS 19016 – Contract Administration ~ Church Street & Bridge Reconstruction

Recommendations:

1. **That Council provide pre-budget approval in the amount of $5,555,000 for the Church Street Reconstruction contract as identified in the 2019 Capital Budget and Long Range Capital Forecast.**

2. **That Council award the contract for Church Street Reconstruction to Graham Bros. Construction Limited in the amount of $11,427,428.51 (inclusive of all taxes).**

3. **That Council approve the following funding, to be allocated to Capital Account No. 1005311:**

Development Charges Reserve Fund	**$556,122.58**
Development Reserve	**$ 61,788.77**
Total	**$617,911.35**

4. **That Council award the contract for the Contract Administration and Material Testing to R.V. Anderson in the amount of $547,959.60 (inclusive of all taxes) for the Church Street Reconstruction Project.**

5. **That the Mayor and Clerk be authorized to execute the Agreement to Professional Consulting Services, between the Town of Ajax and R.V. Anderson Associates Limited for contract administration and inspection services for the Church Street reconstruction project.**

6. **That Council approve the temporary closure of Church Street from Rossland Road to north of Hurst Street from approximately November 2019 to November 2020 arranged through the Road Occupancy/ Road Closure By-Law.**

Background:

The 2008 Development Charges Background Study (DC Study) identified the need to widen Church Street from Rossland Road to the Hydro Corridor from a 2 lane rural cross section to a 2 lane urban cross section with a centre turning lane and reconstruct the bridge structure at East Duffins Creek to accommodate the new 2-lane road cross-section.

Subsequent to the DC Study, a Schedule 'C' Class Environmental Assessment (EA) was undertaken in 2013 to facilitate the widening and reconstruction of Church Street between Rossland Road and Taunton Road. Through the Class EA, the following was recommended:

- Church Street be improved to an urban road with on street bike lanes in each direction as well as sidewalk on the west side and a multi-use path on the east side
- Landscaping be provided in the boulevard areas and in the valley area to compensate for removal of existing vegetation
- LED Streetlights be provided along the entire project area
- Drainage be provided by a new storm sewer system
- The bridge over the East Duffins Creek is recommended to be replaced with a new bridge incorporating 2 traffic lanes, bike lanes, sidewalk and multi-use path
- Church Street improvements are recommended to be completed in two phases. Phase 1 construction limits will be from Rossland Road to approximately the Hydro Corridor and Phase 2 will be from the Hydro Corridor to Taunton Road.

The realignment and widening of Church Street within these limits will not only improve local traffic flow but enhance safety by improving site lines, adding dedicated turning lanes, providing for transit operations and improving storm water management. In addition, pedestrian and cycling facilities will be added which will include sidewalks, multi-use trails and on-road bike lanes.

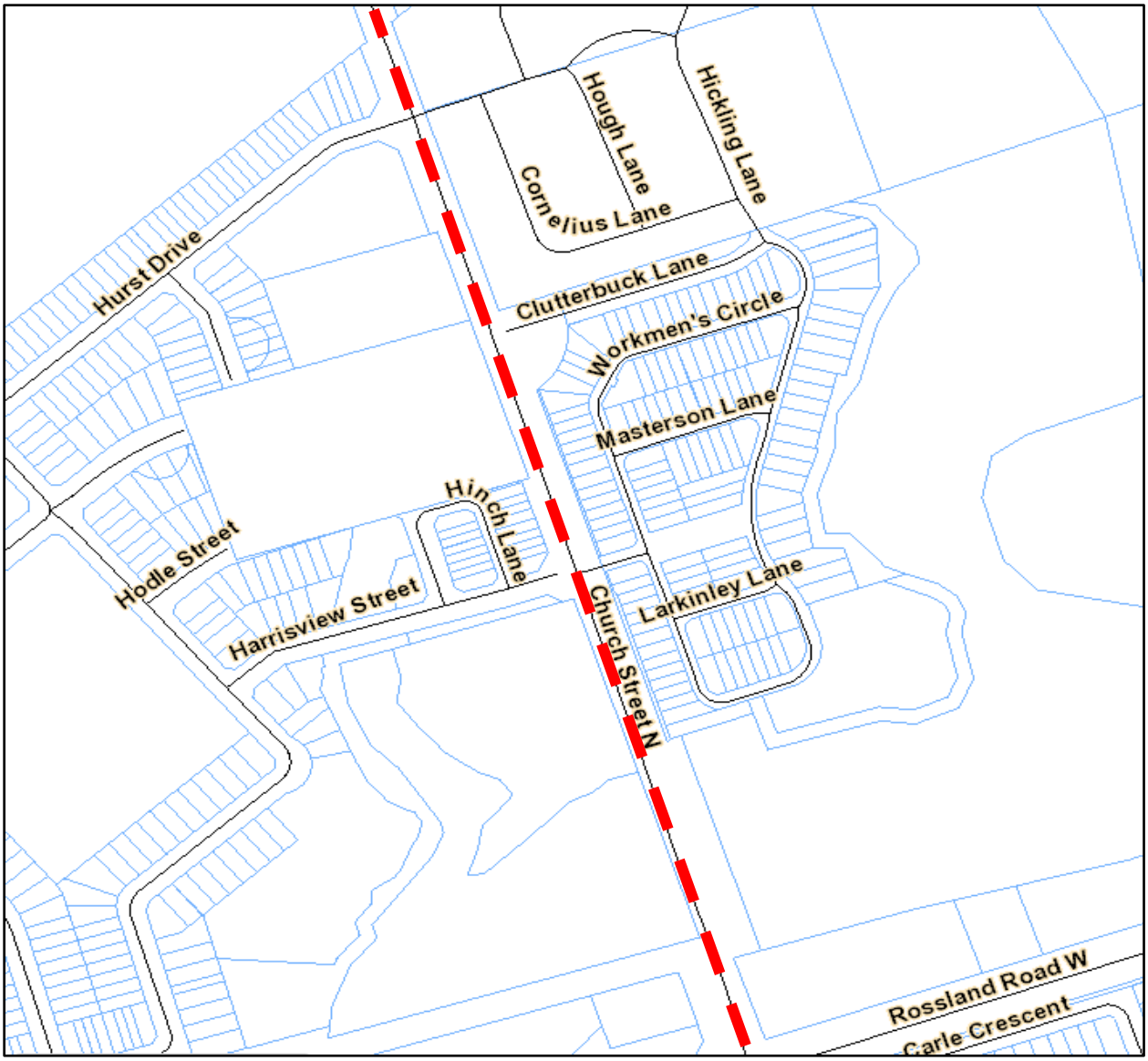


Figure 1: Phase 1 - Church Street Project Limits

The scope of work for Phase 1 will include:

East Duffins Creek Bridge Structure:

- Removal of existing Church Street Bridge over East Duffins Creek
- Construction of a new 2-lane bridge structure over East Duffins Creek. The structure is a 60m, three-span, continuous concrete deck slab on concrete precast girders. The total length of the new bridge will be 97m
- The bridge will accommodate 2 traffic lanes, a 3.0m multi-use trail, a 2.0m sidewalk and on-road bike lanes

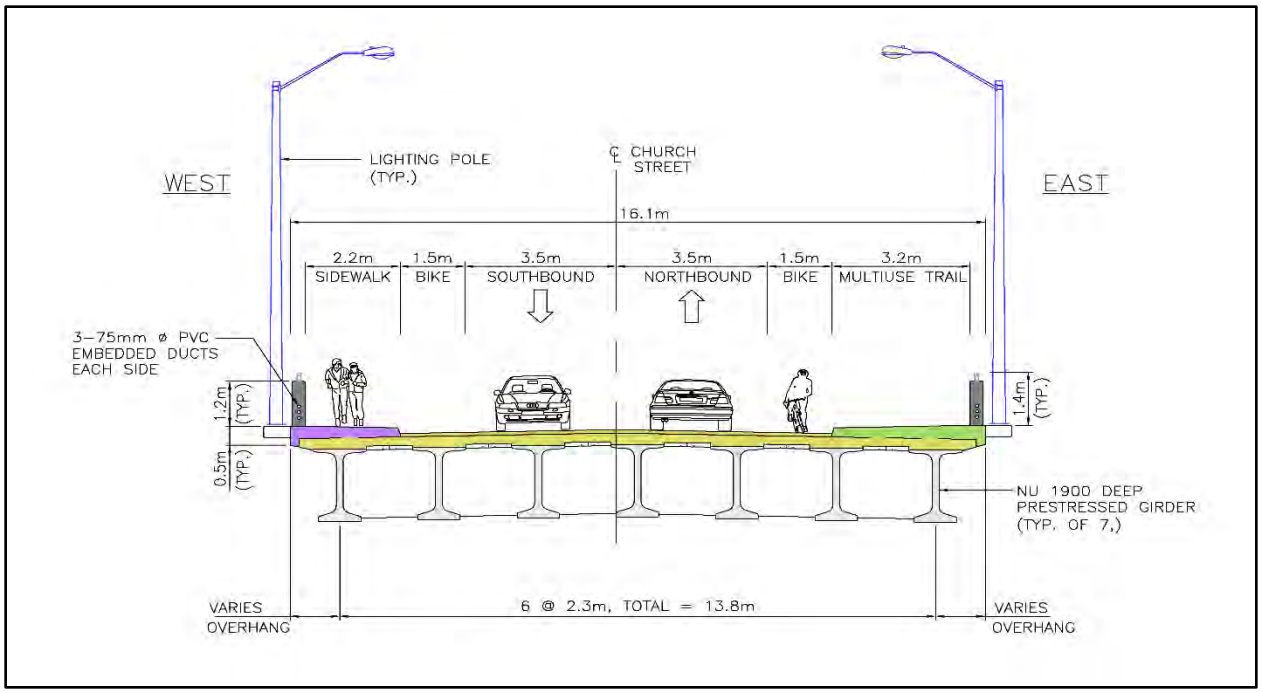


Figure 2: Duffins Creek Bridge – Typical Cross Section

Church Street Reconstruction

- Reconstruction of Church Street from Rossland Road to Hydro Corridor (approximately 800m)
- New Storm Sewer
- New Sanitary Sewer
- Installation of new LED street lights
- Construction of on road bike lanes
- New off-road 3.0m multi-use trail and a 1.8m concrete sidewalk
- New infiltration trench to manage storm-water runoff and improve water quality prior to discharge to creek
- 2 new oil grit separators to improve water quality prior to discharge to creek
- New landscaping and plantings

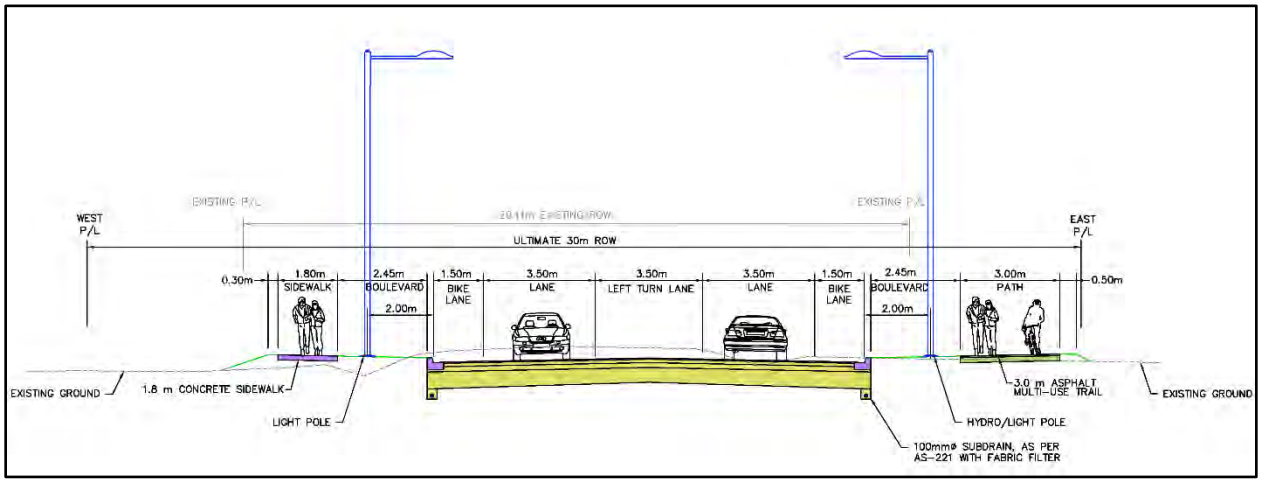


Figure 3: Church Street – Typical Cross Section

Schedule:

The proposed schedule for the Church Street reconstruction project is as follows:

- Bridge removal and new bridge construction at Duffins Creek to commence in November 2019 within warm water fisheries timing window July 31st 2019, to March 31st 2020
- Storm Sewer work at the creek will also be completed with the bridge work
- Road work, storm and sanitary sewer work will commence May 2020
- Project completion Fall 2020
- Schedule includes closure of Church Street for through traffic during the bridge and road reconstruction work (approximately November 2019 to Fall 2020).

Discussion:

Contract Administration and Material Testing

The current Purchasing By-Law allows for purchases through negotiations, under certain conditions, more specifically, "where, at the discretion of the Department Head, in consultation with the Manager of Purchasing, it is deemed to be in the best interest of the municipality to negotiate with vendors."

It is in the best interest of the Town to single source the Contract Administration and Material testing contract to R.V. Anderson as they have completed the detail design and are familiar with the site constraints including Toronto Regional Conservation Authority requirements. R.V. Anderson has also worked closely with the Region of Durham during the detail design of the watermain and have implemented the design into the current contract.

Construction Contract

The Town undertook a Request for Pre-Qualification [RPQ No. PQ1902] General Contractors ~ Church Street Bridge & Road Construction in February 2019 to cover Road and Bridge Reconstruction requirements. This RPQ resulted in the appointment of 6 pre-qualified Bidders.

Request for Tender (RFT) documents were posted to the Towns' eBidding platform and the 6 pre-qualified bidders were invited to register for the opportunity. Of the invited bidders 6 registered for the opportunity with bids being received from all 6 of these, prior to the closing on September 24, 2019. Listed below is a summary of the bids received:

NAME OF BIDDER	TOTAL TENDER AMOUNT
Graham Bros. Construction Limited	$11,427,428.51
Brennan Paving & Construction Ltd.	$11,573,459.89
Dagmar Construction Inc.	$12,064,754.81
Grascan Construction Ltd.	$12,157,799.95
Dufferin Construction	$12,651,070.94
Toronto Zenith Contracting Limited	$12,825,140.32

Road Closures

The Church Street Road and Bridge reconstruction project will require temporary road closures during various stages of construction. The Town will coordinate the timing of works to ensure that access will be maintained to all residences and the adjacent development. An approved traffic detour plan will be implemented prior to the closure.

All road closure signage will be posted a minimum of 10 days in advance of the closure and be arranged through the Town's Road Occupancy/ Road Closure By-Law #59-2013. As per the By-law, notices will be sent to nearby residents, emergency services and Durham Region Transit prior to all road closures. All efforts will be made to complete the construction work as quickly and efficiently as possible to minimize the duration of the road closures.

Financial Implications:

Capital Account No. 1005311 – Church Street – Rossland Road to Hydro Corridor

Approved Capital Budget (2019)		$5,445,000.00
2020 Capital Budget identified in 2019 Long Range Capital Forecast		$5,555,000.00
Total Capital Budget		$11,000,000.00
Previous Awards/Expenditures		
Veridian Connections Utility Relocation – OP 115219	$190,023.24	
Bell Utility Relocation – OP 116375	$43,884.00	
Ministry of Environment	$3,100.00	$237,007.24
Available Budget		$10,762,992.76
Current Award(s)		
Contract (net of HST rebate)	$10,290,753.32	
Contingency (15%)	$1,543,613.00	
CA and Geotech (net of HST rebate)	$493,454.59	
Contingency (15%)	$74,018.19	
Region of Durham Recovery	($841,415.78)	
Contingency (15%)	($114,919.21)	
Developer Contributions Collected	($64,600.00)	$11,380,904.11
Over Budget		$617,911.35

A 15% contingency has been identified to ensure sufficient funding is available to address site specific issues that can be encountered during construction. Risk factors for this project include:

- Unusual soil or base conditions, site conditions different than those anticipated
- Unanticipated utilities encountered during the construction
- Additional environmental management required due to proximity to creeks
- Dewatering requirements
- Contamination of soil, and/or
- Poor weather conditions

These risks can cause delays, necessitating additional material and labour associated with construction.

Additional funding, not to exceed $617,911.35, will be allocated from Development Charges Reserve Funds and Development Reserve.

Communication Issues:

On Monday June 12, 2017 the Town hosted a Public Open House to provide information on the upcoming construction on Church Street and to seek input from the public prior to finalizing the design. Approximately 20 people attended the meeting. Comments received during the meeting have been addressed in the final design for the project.

A communication strategy has been developed to keep residents, business owners and Council up to date on the progress of these construction projects. The plan includes:

- Mailing notices to residents and business owners in the immediate area
- Providing information on the Town's website, Social Media and the local paper
- Posting information signs at the construction site
- Issuing a news release and
- Regular newsletters on the project schedule and progress

Signage will be posted a minimum of 10 days in advance of construction and be arranged through the Town's Road Occupancy/Road Closure By-Law. As per the By-Law, notices will be sent to residents, emergency services and transit prior to the construction. All efforts will be made to complete the construction work as quickly and efficiently as possible to minimize the impact to public.

Conclusion:

It is the recommendation of staff that:

- The 2020 budget identified in the 2019 Capital Budget and Long Range Capital Forecast be preapproved to fund the remainder of this project in order to proceed with the award;
- Graham Bros. Construction Limited be awarded the contract for Church Street Road and Bridge construction, being the lowest bidder meeting minimum specifications,
- R.V. Anderson Associates Limited be awarded the contract for contract administration inspection and material testing services as a single source purchase, and
- Council approve the necessary road closures to facilitate the construction.

Attachments:

ATT-1: Capital Detail Sheet 1005311 – Church Street – Rossland Road to Hydro Corridor

Prepared by:

Ranil Fernando, P. Eng. – Infrastructure and Asset Management Engineer

Catherine Bridgeman – Director, Operations and Environmental Services

Shane Baker – Chief Administrative Officer

TOWN OF AJAX

2019 CAPITAL BUDGET / 2020-2023 LONG RANGE CAPITAL FORECAST

DETAIL SHEET

Department	Operations & Environmental Services
Section	Infrastructure Engineering
Project Name	**Church-Rossland to Hydro Corr.**
Submitted By	Catherine Bridgeman, Manager of Infrastructure & Asset Management
Start Year	2019
Project Number	1005311

PROJECT DESCRIPTION / JUSTIFICATION

Scope: Construction of a new 2-lane bridge structure on Church Street at East Duffins Creek and the reconstruction of approximately 700 metres of Church Street from Rossland Road to the hydro corridor. The project includes urbanization of the road, new street lighting, on street bike lanes in each direction, a sidewalk on the west side and a multi-use trail on the east side. The new bridge over East Duffins Creek will be a new 3-span structure, with a bottom opening of 60 metres and a total length of 97 metres.

Rationale: A Schedule 'C' Environmental Assessment for improvements to Church Street from Taunton Road to Rossland Road was completed in 2013. The preferred solution includes urbanizing the road, providing pedestrian and cycling facilities and replacing the structure at East Duffins Creek with a longer span to improve road site lines and safety as well as improving the hydraulics of the creek at the road crossing.

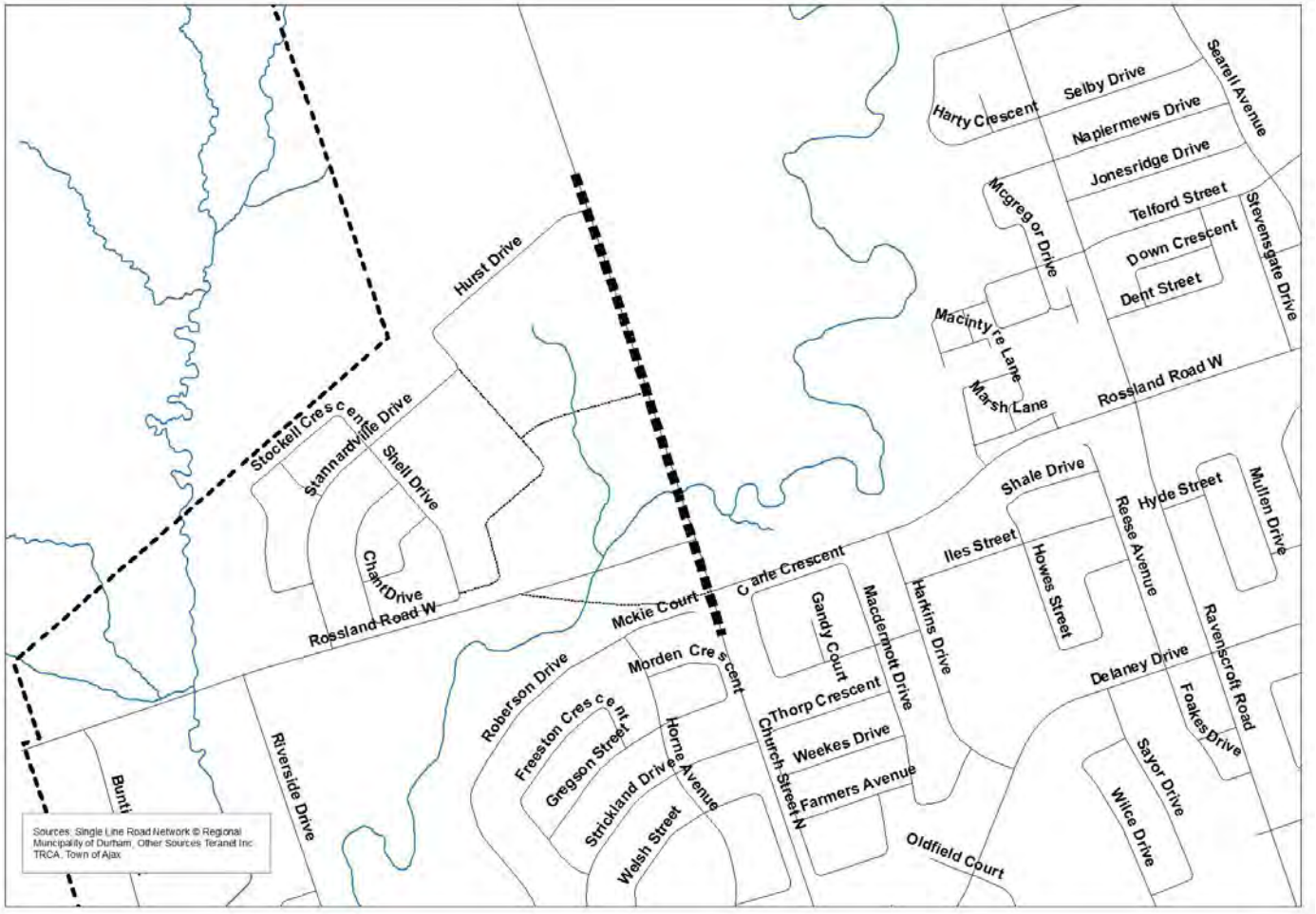
Reference: *2013 Church Street Improvements Environmental Study Report*; *2018 DC Background Study,* Items T04 and T05; *2013 Transportation Master Plan Update;* and *The Ajax Pedestrian and Bicycle Master Plan 2010*.

Schedule: Construction: 2019 and 2020.

EXPENDITURES / FUNDING

	2019	2020	2021	2022	2023	Total
Total Expenditures	**5,445,000**	**5,555,000**				**11,000,000**
Development Reserve	**488,000**	**555,500**				**1,043,500**
Development Charges - 2018	**4,392,400**	**4,999,500**				**9,391,900**
Recoveries - Municipalities	**500,000**					**500,000**
Recoveries - External	**64,600**					**64,600**
Total Funding	**5,445,000**	**5,555,000**				**11,000,000**
Annual Operating Costs		***1,000***	***2,000***	***2,000***	***2,000***	

Church St - Rossland Rd to Hydro Corridor



Town of Ajax Report

Report To:	General Government Committee
Prepared By:	Dana Smith – Manager of Operations and Fleet Services
Subject:	**Windrow Clearing**
Ward(s):	All
Date of Meeting:	October 15, 2019
Reference:	Council Motion – March 25, 2019 – Windrow Clearing

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Recommendation:

1. **That Council receive this report entitled "Windrow Clearing" for information.**

Background:

On March 25, 2019, Council directed staff to examine the possibility of providing windrow clearing services as part of the Town's winter response program and to report our findings back to the appropriate committee of Council. This report provides information relating to this service and estimated cost for introducing residential snow windrow clearing in the Town of Ajax.

Staff completed a review of its GIS data base and have concluded that there are an estimated 30,100 residential driveways within the Town of Ajax.

Discussion:

In order to understand the scope of work required for this new service, Town staff reached out to other local municipalities who currently offer this service. The Town opened discussions with City of Toronto and the City of Vaughan regarding their experience delivering this service including resources, equipment and the logistics required to perform the work. In addition, staff requested information regarding the customer service expectations of delivering the service. The feedback was received primarily from the City of Vaughan who are one of a few municipalities currently delivering this service.

The following feedback was received:

Customer Service

- Resident complaints increased related to when windrows are cleared (expected service timing), how long after the roads are plowed and how much snow is removed from the driveway
- Windrow clearing is not as effective as may be expected by the resident as only 80% of the driveway width may be cleared to accommodate a single car width and some snow

will remain in the driveway due to the nature of the equipment and variations in the grade and slope between the road and the driveway
- The residents are responsible for any snow that falls back on the driveway after the windrow has been cleared
- The windrow clearing service does not include windrows left behind by sidewalk plows
- On street parking that obstructs the clearing of the snow from the end of the driveway on the initial response are not be cleared and are not serviced at a later time
- Streets that have waste collection on the day of a windrow clearing operation are not attended by the windrow removal crew due. This is due to significant risk of obstacles and waste collection containers being placed in and around the driveway area. Windrows are scheduled to be cleared the following day.

Operational and Technical Challenges

- During heavy snow events, the plow blade becomes less effective resulting in spillage and significantly reduced snow storage space
- Snow storage availability is very limited in newer communities where narrow lots reduce available space
- A town-wide program will require additional Supervision, Communications and administrative support to oversee the service and address inquiries and complaints
- More salt usage for hardened or packed snow due to such things sharp weather changes and vehicular traffic from the driveway

Financial Implications:

In order to provide driveway windrow clearing services to the Towns' estimated 30,100 residential driveways, the Town structured our approach similar to the service delivery model used by the City of Vaughan.

Based on a service level objective to clear the windrow of snow from residential driveways within a 10-12 hour period after roadway plowing operations are completed and based on an average of 12 times a season, the estimated annual costs to deliver this enhanced winter program is $1,800,000.00. This estimated cost includes three additional staff required to support this service.

Communication Issues:

N/A

Conclusion:

This report provides an overview of the estimated costs to deliver this initiative as a new service as part of the Towns' winter control program. In addition, this report also provides an awareness of the noted challenges that can be encountered with this service program in place.

Attachments:

N/A

Prepared by:

Dana Smith – Manager of Operations and Fleet Services

Submitted by:

Catherine Bridgeman – Director of Operations and Environmental Services

Approved by:

Shane Baker – Chief Administrative Officer

Town of Ajax Report

Report To: General Government Committee

Prepared By: John Grieve MCIP, RPP
Supervisor of Transportation

Subject: **Contract Award – E.A. & Preliminary Design ~ Rossland Road**

Ward(s): 1 & 2

Date of Meeting: October 15, 2019

Reference: RFP No. 19018
Capital Account No. 1005511 – Rossland EA Westney-Lakeridge

Recommendation:

That Council award the contract for the Rossland Road (Westney Road to Lake Ridge Road) Environmental Assessment and Preliminary Design, to HDR Corporation in the amount of $617,785.07 (inclusive of all taxes).

Background:

Request for Proposals (RFP) documents were issued with Proposals being received from ten prospective Proponents, prior to the closing on August, 26, 2019. Listed below is a summary of the Proposals considered:

NAME OF PROPONENT
Associated Engineering (Ont) Ltd.
BT Engineering Inc.
CIMA Canada Inc.
HDR Corporation
Morrison Hershfield Limited
RJ. Burnside & Associates Limited
R.V. Anderson Associates Limited
Stantec Consulting Ltd.
The Municipal Infrastructure Group Ltd.
WSP Canada Group Limited

The following is the Proposal Evaluation Criteria used for this RFP:

MANDATORY SUBMISSION REQUIRMENTS (firms not meeting the mandatory requirements may be deemed non-responsive & subject to rejection)		
Insurance	Pass/Fail	
WSIB	Pass/Fail	
Health & Safety Plan/Policy	Pass/Fail	
EVALUATION CRITERIA	**WEIGHTED POINTS**	**TOTAL AVAILABLE POINTS**
QUALIFICATIONS & EXPERIENCE		
Demonstrated Experience of the Company	10	25
Demonstrated Experience of Key Personnel	10	
References	5	
QUALITY OF PROPOSAL SUBMISSION		
Responsiveness/Completeness of Submission	10	15
Demonstrated Willingness to Comply with Terms of the Bid Document	5	
APPROACH & METHODOLOGY		
Demonstrated Understanding of the Requirements	10	40
Quality & Completeness of Approach/Work Plan/Methodology	15	
Project Management Structure	5	
Functional Requirements	5	
Ability to Meet Time Estimates/Deadlines	5	
PRICING		
Cost Effectiveness of the Proposal		20
TOTAL POINTS		100
INTERVIEW		50
GRAND TOTAL		150

An Evaluation Committee, made up Planning & Development Services and Operations & Environmental Services staff, reviewed all of the Proposals received. Based on the evaluation criteria, specified in the RFP document, HDR Corporation was the highest scoring Proponent and met all of the needs of the Town.

Contract commencement is November 11, 2019 and completion is expected by December 31, 2020.

Financial Implications:

Capital Account No. 1005511.4108 – Rossland EA Westney-Lakeridge

Approved Capital Budget		$815,000.00
Contract (net of HST rebate)	$556,334.59	
Contingency	$55,633.46	$611,968.05
Under Budget		$203,031.95

Use of the Contingency funds will be limited only to services such as additional meetings and added report revisions.

The Capital Detail Sheet is attached for information.

Conclusion:

It is the recommendation of staff that HDR Corporation be awarded the contract for EA & Preliminary Design ~ Rossland Road, being the highest scoring Proponent.

Attachments:

ATT-1: Capital Detail Sheet - Capital Account No. 1005511 – Rossland EA Westney-Lakeridge

Prepared by:

John Grieve MCIP, RPP – Supervisor of Transportation

Submitted by:

Geoff Romanowski MCIP, RPP, CPT – Acting Director, Planning and Development Services

Approved by:

Shane Baker – Chief Administrative Officer

TOWN OF AJAX

2019 CAPITAL BUDGET / 2020-2023 LONG RANGE CAPITAL FORECAST

DETAIL SHEET

Department	Planning & Development Services
Section	Development Engineering and Transportation Planning
Project Name	**Rossland EA Westney-Lakeridge**
Submitted By	John Grieve, Supervisor of Transportation
Start Year	2019
Project Number	1005511

PROJECT DESCRIPTION / JUSTIFICATION

Scope: An Environmental Assessment (EA) for the widening of Rossland Road from Westney Road to Lakeridge Road is required. The EA will examine the widening of Rossland Road to a 4 lane urban cross section with auxiliary lanes. In addition, the EA will look at including intersection improvements at Bennett Avenue/ Seggar Avenue, Harwood Avenue, Salem Road, Rushworth Dr/ Lloydminster Ave, Audley Road and Lake Ridge Road

Rationale: The 2018 Development Charges Background Study identified Rossland Road between Westney Road and Lake Ridge Road as requiring widening to 4 lanes with auxiliary turning lanes as required. Population growth related to the A9 Development has resulted in higher traffic volumes prompting the need for road improvements to accommodate the traffic demand. Additionally, the proposed road improvements will result in improved pedestrian/ bicycle network and an improved transit route to accommodate the population growth.

References: 2018 DC Background Study, Items T06/T07

EXPENDITURES / FUNDING

	2019	2020	2021	2022	2023	Total
Total Expenditures	**500,000**	**315,000**				**815,000**
Development Reserve	**111,000**	**70,000**				**181,000**
Development Charges - Hard Services	**389,000**	**245,000**				**634,000**
Total Funding	**500,000**	**315,000**				**815,000**

Town of Ajax Report

Report To:	General Government Committee
Prepared By:	Louise Soulliere Manager, Customer Service Administration
Subject:	**Proposed 2020 Fees and Charges for Recreation, Culture & Community Development**
Ward(s):	All
Date of Meeting:	October 15, 2019
Reference:	Municipal Act, 2001, Part XII Corporate Policy 129 – Annual review of User Fees and Charges

Recommendation:

That the recommended Recreation, Culture & Community Development fees be approved, effective January 1, 2020, and that the appropriate By-law(s) be presented to Council.

Background:

Under the *Municipal Act,* 2001, the fees and charges of a municipality are to be set by By-law. The Town's *Annual Review of User Fees and Charges* Policy requires each department to review all user fees and charges on an annual basis.

Recreation, Culture & Community Development continues to strive for fiscal accountability while ensuring the delivery of quality services to all residents. Recreation services contribute to the quality of life in our communities, and the overall health of our residents. Research has proven that recreation contributes to physical and mental health, acts as a protective factor for youth-at-risk, and helps improve the circumstances for those living in poverty. As our role within the community evolves and services expand to meet growth and need, it is important to ensure that our fee schedule allows for the recovery of the costs associated with the delivery of services and the maintenance and repair of the facilities and equipment.

In most cases, user fees are calculated on a cost recovery basis and assist in the reduction of department operational costs. The benefits of recreation and its importance for low income individuals and families are well documented, and provisions need to be made to ensure access opportunities for those residents facing financial barriers. Recreation has physical health benefits, psycho-social benefits, and can help to break the cycle of poverty. These opportunities are deemed as essential services for any healthy community. The Affordable Access to Recreation for Ontarians Framework calls for a core set of high quality recreation programs to be made available in each community on a free and universal basis. As per the Council approved Advancing Affordable Access to Recreation in Durham Framework, Recreation, Culture & Community Development also offers basic tax subsidized recreation opportunities at a nominal cost (public swimming/skating, Drop-In Sports and Friday Night Fun Nights) and in some limited cases, at no cost (Playgrounds program, Playday Mondays, Grade 5 Action Pass, and Community Festivals and Events).

In keeping with our Council approved Affordable Access to Recreation Policy, our department to date has provided 613 families with financial assistance in 2019. This policy will continue to be an important tool to ensure that all residents have an opportunity to benefit from accessing community based recreation programs. We continue to see additional demand for all financial assistance programs, and continue to work proactively with our partners at the Region of Durham and Canadian Tire Jumpstart program to ensure Ajax residents can access these much needed program supports.

Discussion:

As part of the Annual Fees and Charges Review, a comparative list of fees charged by similarly sized lower-tier GTA municipalities was completed (ATT-1 to ATT-7). Ajax 2020 recommended fees are in line with the majority of the comparator fees listed in the attachments (which are based on 2019 fees). In determining recommendations for the fee schedule, staff consider where Ajax's fees fall in relation to comparator municipalities. However, other considerations include the uniqueness of Ajax, the rationality of any increase, and the operational costs associated with delivering the product or service.

All proposed 2020 Fee by-laws will include a provision authorizing the relevant Department Head or their designates to waive or reduce fees under certain, limited circumstances. This practice already occurs from time to time, typically where extenuating or compassionate circumstances warrant a fee waiver or reduction; its inclusion in the by-laws will simply codify existing practices.

Overview of Major Fee Changes for 2020

The fee schedule proposed for 2020 includes the following:

- Increases to meeting rooms and community halls
- Increases to arena floors and gymnasiums
- Increases in the areas of camps, aquatics and ice
- Increases to the Recreation Programs & Active Living fees
- In keeping with our Affordable Access to Recreation Policy, we will not be increasing recreational swim/skate or sport drop-in programs fees.
- Continued discount of room rental fees as per the Impact Ajax Administrative support stream that will assist groups in capacity building and sustainability development throughout the different stages of their development.

Proposed New Fees

Taking into account the delay and expected completion of the Audley Recreation Centre Phase II, the Community Hall will be available for rent beginning late fall 2019. This facility is unique to Durham Region. It can accommodate anywhere from groups of 150 to a larger guest list of 500 (200/150/150). The enhanced amenities of the Leed Certified facility include:

- Vertically retractable room dividers that provide optimum sound isolation
- 16'5" ceiling spaces
- clerestory skylight to allow for natural light
- A/V system that is fully integrated with blinds, room partitions and lighting with digital controls that make room arrangements automatic, simple and user friendly
- hardwood flooring
- dedicated entrance
- fully accessible

- retractable stage with lift
- enhanced kitchen
- bar area
- outside courtyard

The Community Hall will be available for rent at full capacity or with the option of renting sections. The fee for the Community Hall was established after comparing similar facilities from other municipalities. The fee for rental was not amended from the 2019 fee schedule. ARC Phase II Community Hall provides an enhanced kitchen space which is quite different and unique from our other facilities. An additional $350 fee was added for the use of the kitchen when the full hall is rented (500) or with room "A" (200) in recognition of the operating costs associated with offering a kitchen facility of this caliber.

ARC Non-Resident Fee
The Non-Resident Fee for the rental of ARC has been increased from $50 to $100 for full hall and from $20 to $50 for Room A, Room B or Room C.

ARC Performance Pass
During the community consultations it was evident that the North end of Ajax had many "traditional gym" options for residents. The new space at Audley Recreation Centre (ARC) was designed to provide a different type of fitness experience and allow us to adapt the space to accommodate the changing trends in the fitness industry. Access to the new active living space and members change rooms at ARC is included in an existing Town of Ajax Fitness & Health Centre Membership, however, we need to differentiate the new space from a traditional Fitness and Health Centre. A new monthly pass has been created for $24.00 and does not follow the traditional membership structure.

Sponsored Swim & Sponsored Skate
In line with the established Festival & Events sponsorship levels for a small event, a new fee has been created for a Sponsored Swim and a Sponsored Skate - $1000. The cost includes staffing, table, chairs, and opportunity for on-site presence. If the sponsored swim is part of a larger festival event such as Winterfest, the price would be adjusted to be in line with our existing sponsorship policy and sponsorship levels (i.e. Winterfest is considered a medium sized event and therefore the price would go from $1000 to $1500).

Minor Changes

Facility Optimization
In an effort to optimize facility usage, additional booking options were created for the Community Centres and Pavilions. This enhancement, made possible by an increase in staff, will result in more available bookable hours.

Equipment Rental Fees
New fees have been introduced for the setup of a portable stage, use of flip chart and microphone when booking rooms and halls.

Financial Implications:

Item	**2019 Revenue** (budget)	**Expected 2020 Revenue** *assumes 2019 volume/base x new fee)	**Difference**
Memberships	$668,000	$685,600	$17,600
Group Fitness	$162,500	$167,500	$5,000
Aquatics (increase to Leadership programs only	$1,462,700	$1,483,400	$20,700
RPAL programs	$1,223,400	$1,253,100	$29,700
Arenas Ice Rental Floors	 $1,732,300 $27,200	 $1,749,600 $30,000	 $17,300 $800
Community Halls/Meeting Rooms	$349,700	$359,200	$9,500
Gymnasiums	$90,600	$92,400	$1,800
TOTAL:			**$102,400**

Based on the above analysis, should Council adopt the fees recommended herein, the total revenue impact for Recreation, Culture & Community Development would be approximately $102,400, subject to any quantity changes in 2020.

Communication Issues:

The Town of Ajax User Fees and Charges Bylaws for all departments will be posted on the Town of Ajax website. User fee increases are also published through the Community Recreation & Parks Guide which is available online and at Town facilities, recreation centres and seniors clubs. Additional communication will be sent to community groups and regular facility users advising them of the Department's revised user fees structure.

Conclusion:

Based on completion of the annual review of current fees charged by Recreation, Culture & Community Development, it is recommended that the fees be adjusted as described in this report and within ATT-1 to ATT-7. Pending Committee approval, a By-law to approve the 2020 Fees and Charges will be presented to Council at its next meeting.

ATTACHMENTS:

ATT-1 Brochure Advertising – Fees Comparison
ATT-2 Community & Cultural Development – Fees Comparison
ATT-3 Recreation Programs & Active Living – Fees Comparison
ATT-4 Group Fitness – Fees Comparison
ATT-5 Memberships – Fees Comparison
ATT-6 Facilities – Fees Comparison
ATT-7 St. Francis – Fees Comparison

Prepared by:

Louise Soulliere – Manager Customer Service Administration

Submitted by:

Tracey Vaughan – Director Recreation, Culture & Community Development

Approved by:

Shane Baker – Chief Administrative Officer

ATT - 1 BROCHURE ADVERTISING – FEES COMPARISON

RECREATION, CULTURE & COMMUNITY DEVELOPMENT

Municipality Approx. Population	**AJAX current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item									
Commercial Rates:			Costs below for 2 publications. Design/ Redesign fee $80 Cost for Spr/ Sum or Fall/Win			NO guide advertising only at recreation complexes and sports arenas			
Business Card	270.00	**270.00**	B&W 290 Full Colour 360				289.87		
Quarter Page	400.00	**400.00**	B&W 500 Full Colour 620	B&W 156.23 25% colour surcharge			546.65	370.81	506.00
Half Page	660.00	**660.00**	B&W 600 Full Colour 750	B&W 298.86 25% colour surcharge	566.81 Full color extra fee 200.00		868.01	593.31	920.00
Full Page	1,060.00	**1,060.00**	B&W 995 Full Colour 1,200	B&W 569.25 25% colour surcharge	836.28 Full color extra fee 135.00		1,839.85	1,132.68	1,748.00

Municipality Approx. Population	**AJAX current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item									
Half Page - Inside glossy - full colour – front or back cover or center	940.00	**940.00**							2,991.00
Inside Cover – Full Page	1910.00	**1910.00**							
Back Cover – Full Page - full colour glossy	1,950.00	**1,950.00**	Full Colour 2,295	B&W 1,087.37 25% colour surcharge			3,536.73		4,141.00
Community Group Rates:									
Business card size - Incorporated less than 2 years - one annually: maximum 1 ad	N/C	**N/C**							
Incorporated 3-5 years (applicable for Business card & Quarter page size ads only = one annually: maximum 3 business card sized ads or 1 quarter page sized ad)	50.00 (bus. Card) 115.00 (quarter page) 50% reduction	**50.00** **(bus. Card)** **115.00** **(quarter page)** **50% reduction**							
Business Card	100.00	**100.00**					240.53		184.00
Quarter Page	230.00	**230.00**	B&W 375 Full Colour 465	B&W 116.83 25% surcharge for colour			319.28	195.52	299.00

Municipality Approx. Population	**AJAX current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item									
Half Page	450.00	**450.00**	B&W 450 Full Colour 570	BW 228.22 25% surcharge for colour	490.27 Full color extra fee 190.00		634.48	318.23	483.00
Half Page (full color glossy) - Inside front or back cover	490.00	**490.00**							
Full Page	780.00	**780.00**		B&W 407.53 25% surcharge for colour	761.06 Full color extra fee 125.00		991.56	627.01	828.00

ATT - 2 COMMUNITY & CULTURAL DEVELOPMENT - FEES COMPARISON

RECREATION, CULTURE & COMMUNITY DEVELOPMENT

Municipality Approx. Population	**AJAX current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item							Based on a 10 x 10 footprint (amount doubles per 10 x 10 space required)		
Vendor Fees			Booth Volunteer/non profit - no charge	Canada Day Only - 10 x 10 foot space - 535.61				Canada Day Food Vendor 200 – 400	
First Time Events and Events with an expected attendance of 2000 people or less			private org booth no hydro 22.12	Canada Day Only - 10 x 20 foot space - 749.86			Do not allow vendors at smaller events	Retail 450/Booth	
			private org Booth with hydro 44.25	Single Day Event 10 x 10 space 32.45 per day				Non-Profit 200/Booth	
single item food and beverage	75.00	**100.00**		121.05	500	Refreshment Vehicles - 150 Other Food Vendors - 75	Do not allow vendors at smaller events		
multi-item food and beverage	100.00	**100.00**		121.05	500	Refreshment Vehicles - 150 Other Food Vendors - 75	Do not allow vendors at smaller events		

Non-food and beverage	100.00	**100.00**		121.05	500	75	Do not allow vendors at smaller events		
Handicraft Vendor	50.00	**50.00**		Did not specify	Did not specify	75 (if serving food)	Do not allow vendors at smaller events		
Established Events with an expected attendance of 2000 - 4000				Single Day Event 10 x 10 space 32.45 per day					
single item food and beverage	100.00	**150.00**		121.05	750	Refreshment Vehicles - 150 Other Food Vendors - 75	330.48/ 10x10 space		
multi-item food and beverage	150.00	**200.00**		121.05	750	Refreshment Vehicles - 150 Other Food Vendors - 75	330.48/ 10x10 space		
Non-Food and beverage	200.00	**200.00**		121.05	750	75	330.48/ 10x10 space		
Handicraft Vendor	50.00	**75.00**		Did not specify	Did not specify	75 (if serving food)	83.41		
Established Events with an expected attendance of more than 4000				Canada Day 10x10 space 535.61 Single Day Event 10 x 10 space 32.45 per day					
single item food and beverage	175.00	**220.00**		Run through 3rd party	1000		385.38		Class A-Motorized Vehicle 254.00

									Class B-Non-Motorized 188.00 Class C-Ice Cream Bicycle 188.00
multi-item food and beverage	275.00	**300.00**		Run through 3rd party	1000		385.38		
Non-Food and beverage	300.00	**300.00**		Run through 3rd party	1000		385.38		
Handicraft Vendor	50.00	**75.00**		Run through 3rd party	Did not specify	75 (if serving food)	Did not specify		
Ajax Canada Day Celebrations (NEW – 10 hour event)									
single item food and beverage		**440.00**		1000	1500	Refreshment Vehicles - 250 Other Food Vendors - 75	385.38/ 10x10 space		
multi-item food and beverage		**600.00**		1000	1500	Refreshment Vehicles - 250 Other Food Vendors - 75	385.38/ 10x10 space		
Non-Food and beverage		**600.00**		1000	1500	75	385.38/ 10x10 space		
Handicraft Vendor		**100.00**		Did not specify	Did not specify	75 (if serving food)	83.41		

Ajax Santa Claus Parade Floats						Not operated by the Town of Whitby			
Early Bird Commercial/Business		**75.00**					175.00		
Early Bird Not for Profit/Place of Worship/Community Groups		**FREE**					No charge		
Commercial/Business		**100.00**		100.00	100		225.00	300.00	150.00
Not for Profit/Place of Worship/Community Groups		**25.00**		50.00	No charge		50.00	175.00	50.00
Sponsored Skates and Swims									
NEW Sponsored Skate – includes ice rental, 4 skate patrollers, 1 table, 2 chairs, opportunity for on-site presence (in the facility lobby), and additional Customer Service Reps (if required as per the Manager of Recreation Administration)		**1000.00** Note: If public skate sponsorship is part of an established festival or event (i.e. Ajax Winterfest), the amount will be adjusted based on the established sponsorship levels as per the Council Approved Sponsorship Policy							

New! Sponsored Swim – includes pool rental, 1 head guard, 8 guards, 1 table, 2 chairs, opportunity for on-site presence (in the facility lobby), and additional Customer Service Reps (if required as per the Manager of Recreation Administration)		**$1000.00** Note: If public swim sponsorship is part of an established festival or event (i.e. Ajax Winterfest), the amount will be adjusted based on the established sponsorship levels as per the Council Approved Sponsorship Policy							

ATT - 3 RECREATION PROGRAMS & ACTIVE LIVING – FEES COMPARISON

RECREATION, CULTURE & COMMUNITY DEVELOPMENT

Municipality Approx. Population	**AJAX current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
Per class rate will be applied to the number of classes determined by Recreation, Culture & Community Development. The total fee will be rounded to the nearest dollar.									
Pre-School									
30 minute class	6.20	**6.39**	4.76		7.50			6.22	
45 minute class	7.05	**7.26**	7.15	5.48	8.75	7.98	10.84		
1 hour class	7.55	**7.78**	9.53	7.32	10.00	7.98	11.11	9.39	10.40

Municipality Approx. Population	**AJAX current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
1.25 hour class	8.10	**8.34**	11.91		12.16	7.98			12.50
1.5 hour class	8.60	**8.86**	14.29				12.18	12.67	
2 hour class	9.60	**9.89**	19.06		13.42	15.96	14.06		
Kinderstart (2.25 hrs.)	10.90	**11.34**			16.25			1 hour 9.39	
Holiday Workshops 2hrs	15.60	**15.60**							
Summer/March Break Fun For Preschoolers 6 hrs. (2hrs/day – 3 days/wk)	12.50	**12.50**							
Friday Fun Club – 2 hrs. once per week	5.50	**5.50**					5.25	6.18	

Municipality Approx. Population	**AJAX current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
Ready Set School – 2hrs/2 days	10.95	**11.28**	13.87	14.64		15.96	12.32	18.90	10.40
NEW Play, Climb, Learn – 2hrs/2days per week	10.95	**11.28**							
Family Fun Time – 1.5 hrs./child	6.55	**6.75**							
Cooking Monsters – 1.25 hrs.	9.05	**9.32**				7.98		11.68	
Children/Youth/Teens									
Youth Programs									
Youth Dance - 1.25 hrs	8.32	**8.57**					9.84/hour		
ARC Cooking Classes – 1.5 hrs.	20.00	**20.00**	8.30		Teens 9.40		Healthy Meals 8.35	11.30	16.88 (desserts)

Municipality Approx. Population	**AJAX current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
Sign Language - (Youth & Adult)	10.00	**10.00**							
Drop in sports Card (10 pass) * *cost of 9 single visits *times range from 1 to 3hrs in duration	19.91 *HST extra	**19.91**					Annual activity card membership 27.70		
Drop-in Sports – POS * *cost is per visit and program times range from 1 to 3hrs in duration	2.21 *HST extra	**2.21**	Free	2.68	4.86	2.95/4.12	4.00	3.89	3.36
Computer Programming (Kids Great Minds) - Children & Youth – 1hr	164.00	**168.00 (21/class)**				I hr= 19.12 156.00	170.21		
Computer Programming (Kids Great Minds) - Children & Youth – 1.5hr	260.00	**266.00 (33.25/class)**		Animation 1.25 hrs./class 1. 149.00		1 hr – 22.00 259.00	269.29		
Computer Programming (Kids Great Minds) – Workshop – 3 hrs.	46.00	**47.00**							
Children's Dance – 1hr	7.88	**8.04**	5.50		9.00-9.13	9.18	9.77	8.00	10.40

Municipality Approx. Population	**AJAX current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
Preschool Dance - 45 minutes	7.30	**7.45**	7.15	30 minutes 4.20	7.50	7.98		7.04	
Preschool Dance – 1hr	7.95	**8.11**	9.53				9.51	9.39	8.75
NEW African-Caribbean Drum & Dance (Afiwi Groove School) – 45 min		**9.00/class**							
NEW African-Caribbean Drum & Dance (Afiwi Groove School) – 1 hr		**12.00/class**							
Arts & Culture									
Children Art Specialty Skilled Art – (i.e. – Acrylic/Oil Painting)	5.54	**5.71**	7.40	12.24			13.26	11.33	7.45
Children & Youth Art – 1.5 hrs.	7.70	**7.85**	5.50	6.44	1.25 hrs. 8.60		12.45	10.76	7.45

Municipality Approx. Population	**AJAX current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
Children's Mini Art (1hr)	7.17	**7.39**				7.98	10.58		8.65
Children Art Workshop – 2 hrs.	31.20	**31.82**						10.49	
NEW Youth - Makeup Beginner Workshop (Nicole Richards & Co.)		**75.00**							
NEW Youth - Makeup Specialty Workshop (Nicole Richards & Co.)		**85.00**							
Mad Science – 1 hr	19.25	**157.00 (19.63/class**)					18.57		
Adventures @ Greenwood – 1.5 hrs.	9.02	**9.29**							
Young Chefs (PC Cooking School) – 2 hrs	21.25	**85.00 (21.25/class)**				1.25 hr. 12.25	Kids in the Kitchen/ Baking 12.28		

Municipality Approx. Population	**AJAX current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
Cooking Duos -1.5hrs.	20.80	**21.42**							11.25
Ajax Improv Crew (Child & Youth)	6.62	**6.82**							
Theatre (GLEE: The Next Generation, Drama, etc) – 2 hrs.	12.85	**12.97**	7.40	1.5 hrs. 10.80		7.33/hr		10.76	7.45
Theatre (Drama Club/Troupe) – 1.5hrs	9.64	**9.93**							
Guitar Lessons - (children & adults)	9.47	**9.47**	7.40	Adult – 9.66 Youth – 9.98	Adult – 8.96 Children 10.00	Adult (15+) 1.25hrs. 9.11 Child (7-15) 7.28	Children- 14.66 Adult - 11.14		Children - 18.00 Adult - 18.00
NEW – Leadership 1.75hrs		**9.00**							
Karate									

Municipality Approx. Population	**AJAX current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
Karate Kidz	5.68	**5.85**		7.48					
Karate - Traditional (children) -1.5 hrs.	7.10	**7.31**			2 days/wk @ 1hr 10.93				14.35
Karate - Traditional (youth & adult) – 2 hrs.	9.09	**9.09**		Youth & Adult 7.50	Adult: 2 days/wk. @1.5 hrs. 13.55	6.42			14.35
Karate Black Belt	6.62	**6.62**							14.35
Sports									
Preschool Sports (Sportball)	18.25	**18.60**	17.70	16.25		16.25	20.89		
Fencing - (children & adult Ajax Fencing Club) -1.25 hrs.	17.50	**17.75**							

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Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
Children Multi Sport Programs – 1.25hrs.	6.12	**6.30**					8.97	9.33	7.35
Basketball 1.5 hrs.	6.25	**6.44**		1 hr. 6.01	1 hr. 7.00	1 hr. 7.98	8.97		
Basketball 2 hrs.	8.34	**8.59**	3.86		Recreational Clinic Winter only 7.00 Other season 9.33				
Parent and Child Sports 1hr	6.48	**6.67**		Crafty Climber 12.46					
Specialty Skill Based Sport (Indoor Tennis, Flag Football) 1 hour	9.88	**10.08**			1.5 hrs. 6.90				
Introductory Skill Based Sport (Cricket Kids, Soccer, Hockey, Dodgeball, Girls Sport, Youth Volleyball) 1.25 hrs. Children & Youth	6.46	**6.65**		1 hr. 6.01	Dodgeball/ Pickleball 1 hr. 8.00		8.97	12.19	7.35

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Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
Cricket Youth/Adult 1.5 hrs.	7.02	**7.23**							
Friday Night Youth									
Friday Night Fun Centres - POS	3.50	**3.50**			5.50		Preschool only	6.75	
Friday Night Pre-Teen Dances - POS	7.96 *HST extra	**7.96**	9.00		Purchase online in advance- 8.85 NEW – at the door cost is 11.50	8.00	6.30 10.50 video dance party		
General Interest									
First Aid Course - Standard First Aid CPR/C 16 hr	7.45	**7.67**	8.75	6.50	7.50	10 hrs. 14.70			
Principles of Healthy Child Development (High Five)- one day	74.00	**74.00**	70.00		76.56		81.40	10.23/hour	

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Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
All Camps run 5 days unless otherwise stated	**Fees are per day**	**Fees are per day**							
School Break Drop In Program – 2 hrs.	3.50	**3.50**							
March Break Camp (Sports, Arts & Kindercamp full day)	37.00	**37.74**	35.70	33.60	42.00	38.98			
March Break Camp - One Day Options (9am-4pm) *B & A services available at additional cost	41.20	**42.02**	38.75	33.60			35.00-40.00	37.57	
Winterrific Fun Days – One Day Options (8am-5pm)	45.00	**45.90**							
Youth Camps	**Fees are per day**	**Fees are per day**							
Counsellor in Training: Level I & Level II: (including High Five PHCD) 2 or 3 weeks	28.97	**29.83**	2 weeks 46.95	2 weeks 28.24	2 weeks 31.20	1 week 53.78	30.00	2 weeks 19.98 3 weeks 19.53	2 weeks 25.13 3 weeks 22.24

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Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
Leadership Camp (March Break & Summer)	28.97	**29.83**	46.95						
Youth On The Move Camp (March Break & Summer)	53.08	**54.67**	46.95			57.00	Teens select trips they are interested in 20.00 – 40 .00/trip		
Youth Adventure Camp	53.08	**54.67**						38.48	
Youth Art Expression Camp (March Break & Summer)	36.74	**37.84**							
Youth Sport Experience Camp	37.15	**38.26**							
Skateboarding Camp	34.80	**35.84**		33.60	33.20				62.00
Day Trippers Camp (Summer & March Break)	53.00	**54.67**	46.95	51.51		57.00			

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Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
Mad Science Camp – 4 days	53.25	**213.00 (53.25/day)**							
Mad Science Camp – 5 days	52.00	**267.00 (53.40/day)**	Super cool science camp 37.73				55.70		62.00
NEW African-Caribbean Performing Arts Camp (Afiwi Groove School)		**210.00 (42.00/day)**							
Performing Arts Camp – Dance & Glee	38.60	**39.76**	35.70	33.60	Drama/dance 46.00			42.08	53.20
Paulynn Park Camp - Cardinals/ Hawks	36.60	**37.33**		33.60				37.57	
Playgrounds	No Charge	**No Charge**					5.00	35.00	
Rotary Park Camps - Lake to Land Exploration	38.00	**38.76**	35.70		42.00				38.00
Rotary Park Camps – Mini Treasure Hunters	36.60	**37.33**							
Dodgeball Camp - children	36.60	**37.33**							

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Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
Sportball Camp – 4 days	28.00	**114.00 (28.50/day)**							
Sportball Camp – 5 days	27.80	**141.00 (28.20/day)**							
Sports Centre Camp (Sports Camp)	36.60	**37.33**	35.70	33.60	42.00	38.60	38.64		38.00
Summer Blowout Camp	36.60	**37.33**	37.00		42.00				
Kindercamp – Full Day	37	**37.74**	Full day – 35.70	33.60	Full Day 42.00	Full day 38.60	Full day 38.20		Full day 38.00
Kindercamp – ½ day	19.00	**19.95**				20.39		19.64	
Mini Camp 1/2 Day Camp - 2 days	31.70	**33.29**			42.00				
Mini Camp 1/2 Day Camp - 3 days	47.00	**49.35**					Half day, 5 days 19.85		
NEW Technology Camp (Kids Great Minds) – 8 Hour – 1 Day Camp		**89.00**							
Technology Camp (Kids Great Minds) – 4 Days		**263.00 (65.75/day)**							
Technology Camp (Kids Great Minds) – 5 Days	64.00	**327.00 (65.40/day)**		63.80					

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Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
Creative Kids Camp (ARC Camp)	39.00	**39.00**	35.70	33.60	42.00	Run by CC 35.00	2 weeks 38.89	37.57	53.20
Greenwood Camp - Robins	41.00	**41.82**	35.70	28.00			38.64		
Greenwood Camp - Eagles	50.48	**51.49**							
Greenwood Camp - Saplings	36.60	**37.33**							
Before / After Hours Care	7.60	**7.75**	8.40	AM & PM 11.25	Before & After 16.80	8.35	AM or PM 6.10	4.21	AM & PM 11.00
Busing - fee / week	5.21	**5.31**	Free						
Late pick up fee for Camps – per 15 minutes	20.00	**20.00**			20.00		8.50	10.00	

Municipality Approx. Population	**AJAX current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
Adult									
Dance									
Dance (Line Dance, Latin, Ballroom, Retro, Hip Hop) - 1.5 hrs	8.04	**8.04**	3.95	8.40	8.85	7.19/hour	7.08 - 8.66		
Specialized (1 hr) Dance (Dance Fusion, Bellydance, Bollywood)	7.88	**7.88**		10.42	7.08		10.49 Belly Dance 8.91		
Arts & Culture									
NEW Adult - Makeup Beginner Workshop (Nicole Richards & Co.)		**95.00**							
NEW Adult - Makeup Specialty Workshop (Nicole Richards & Co.)		**105.00**							
NEW - Adult – Certified Healthy Lifestyle Coach - Demo Workshop (Fig & Pear Naturally)		**23.00**							

Municipality Approx. Population	**AJAX current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
NEW - Adult – Certified Healthy Lifestyle Coach - Make & Take Workshop (Fig & Pear Naturally)		**30.00**							
NEW - Adult – Certified Healthy Lifestyle Coach – 6 Week Healthy Lifestyle Course (Fig & Pear Naturally)		**144.00 (24/week)**							
Adult Art (oil painting, watercolour painting, drawing, photography)	9.02	**9.02**			9.30		19.36	9.56	9.65
Cooking	24.06	**24.06**					14.50		9.65
Adult Workshops (Cooking, Holiday Decor, etc)	30.30	**30.97**							9.65
Sports									
Drop-in Sports (Adult) – POS (Various durations)	3.54 *HST extra	**3.54**	5.10	4.02		4.66	4.70	4.65	4.20

Municipality Approx. Population	**AJAX current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
Drop in Sport Card (10 pass) *cost of 9 single visits *times range from 1 to 3hrs in duration	31.86 *HST extra	**31.86**	46.00					41.81	
Drop-in Sports Seniors – POS *cost is per visit and program times range from 1 to 3hrs in duration	2.21	**2.21**	2.55	1.06		1.03	1.00	3.76	
Adult Sports - (Volleyball, Badminton) – 2 hrs.	7.15	**7.15**	1.5 hrs. 4.00	Volleyball 1.25 hrs. 8.19	1.5hrs. 8.11	Badminton 1 hour 7.19 Volleyball 2 hours 7.19	Both 7.41	Both 7.31	Basketball 8.75 Volleyball 12.35
55+ Programs									
Dance 1.5hrs	3.94	**4.05**		3.79-5.49	3.76	5.04	5.99	Programs run by seniors centre	6.33
Art – 2hr	4.46	**4.59**	4.00	4.84-8.67	5.13	5.23	15.95	Programs run by seniors centre	3..93
Cooking - 6 weeks	15.00	**15.00**	Workshops 4.25		9.59		8.55	Programs run by seniors centre	10.95

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Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
Computer/Technology - 6 weeks	11.91	**11.91**	2.37/3.50	10.00-20.00	9.15	3 classes 21.59/class	11.74		17.09
Sports	3.54	**3.65**	3.40						6.33
Language - 1.5 hours	5.00	**5.00**				4.05	10.04		
Journal Writing - 8 weeks. 2 hours	10.62	**10.62**					6.19		
Art Workshops - 3 hours	22.13	**22.13**					16.80 - 21.00		
NEW Seniors Day Trips – trip fees vary based on location, season & tour company used. Ajax adds 10% to per person cost.		**Add 10% to cost**							
Fitness (Moved to the Group Fitness section under 55+ Programming)	4.41					3.35-4.01	8.72		

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Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
Aquatics									
Preschool /Swim 1 - 4 / (Spring/Fall 10 weeks-30 minutes)	9.45	**9.64**	9.30	8.88	9.80	Preschool/ Swim 1-4 9.98	9.64	20.58 /hour	Novice flat rate 83.25 Swim 1- 7 11.20
Swim 5 - 10 (Spring/Fall 10 weeks 45 minutes)	10.65	**10.76**	9.20	8.88	Swim 6-10 10.80	Swim 5-10 10.27	9.64	14.18/hour	11.60
Adult Swim Lessons /Teens/ Ladies Only	10.75	**10.90**	Adults 45 minutes classes 9.60 Teens 9.00	8.56	Adult 55 minutes 12.20 Youth 45 minutes 10.80	Swim 10: 1 hr 11.12 10.78	9.64	20.73	
Adult Private – 30 minutes	29.95	**30.10**		27.60	31.00		9.94	85.54	75.00
Swim Patrol *Always 10 weeks	10.40	**10.50**				10.74	9.64	14.18	11.60
Bronze Star *Always 10 weeks	10.40	**10.50**	9.90	10 hrs. incl. award fees 8.19	11.70	10.74	9.40	12.72	7.25

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Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
Bronze Medallion Emergency First Aid & CPR B (2 hrs. exam fee $30 included)	19.30	**20.00**	22 hrs. incl. exam 12.20	20 hrs. incl. exam & manual. Excl. EFA 17.02	23.00	19.95	No first aid 22.20	24.20	17.50
Bronze Cross (2 hrs. exam fee $30 included)	18.20	**19.00**	22 hrs. incl. manual 14.80	30 hrs. incl. SFA & award fees 24.38	20.34	18.87	13.96	15.21	19.50
Part 1 WSI (format varies greatly btwn municipalities, 10 classes, 2 hrs. each)	25.20	**25.50**			28.25 10 classes for 1 hr				
Part 2 WSI (format varies greatly btwn municipalities. 10 classes, 3.5 hrs. each)	16.60	**16.70**			2 hrs. 13.78				
LSS Instructors & Emergency First Aid Instructor (10 classes. 2.5hrs. each)	20.10	**20.30**	10.25	18.89	2.4 hrs. 22.60	23.16 20.49	No first aid 17.15	29.50	
NLS (National Lifeguard Service Award) (40 hrs. over 10 classes)	30.60	**30.70**	40 hrs. incl. manual 27.70	40 hrs. incl. exam & manual & award fees 25.70	33.67	Incl SFA 32.86	29.88	29.50	28.40
Standard First Aid and CPR C & NLS Prep Course	14.10	**14.30**				14.67			

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Service / Item	*Programs are generally 1 hour unless otherwise noted* Per class		Per class	Per class	Per Class	*Majority of programs run by Community Connection (CC)* Per Class	Per Class	Per Class	Per Class
Private Lessons – 30 minutes	29.95	**30.10**	28.00	27.60	29.00	33.32	28.91	73.32	75.00
Low Ratio Lessons – 30 minutes	18.10	**18.30**	17.75	18.00	17.60	20.35		37.62	43.00
Adapted Lessons – 30 minutes	18.20	**18.30**		16.58					47.00
Swim to Survive – per participant	4.85	**5.00**							6.00

ATT - 4 GROUP FITNESS – FEES COMPARISON

RECREATION, CULTURE & COMMUNITY DEVELOPMENT

Municipality Approx. Population	**AJAX current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item Programs are generally 1 hour unless otherwise noted	The rate per class will be applied to the number of classes determined by Recreation, Culture and Community Development. The total fee will be rounded to the nearest dollar								
YOUTH AND FAMILY PROGRAMS									
Family Program - additional participant	4.50	**5.00**			3.89				
Family Zumba®	8.50	**8.75**			12.50	7.20	7.44		
Family Yoga	8.50	**8.75**				7.20			
Fitness KickBoxing for Kids (fee includes hand wraps) (45 minutes)	8.50	**8.50**				7.33	7.96		12.35
Mother & Daughter Yoga	8.50	**8.75**		12.46	12.50	Parent & Child 7.50			7.35
Yoga Kids (45 minutes)	8.50	**8.50**			6.50		7.78	7.23	

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Service / Item Programs are generally 1 hour unless otherwise noted	The rate per class will be applied to the number of classes determined by Recreation, Culture and Community Development. The total fee will be rounded to the nearest dollar								
Teen Fitness Camp (3 hrs. x 5 days)	26.00	**26.00**			61.40 per day				
Racquets & Fitness Camp (3 hrs. x 5 days)	26.00	**26.00**							
Teen Weight Training (TWT) w/ 3mth FHC membership (2 hrs. x 5 days)	16.00	**16.00**	5 hours 14.50	Min purchase of 1 Month Level 2 Membership at 37.89 is required. TWT is FREE		12 week working with weights program 8.12		12 weeks 16.61	
Teen Fitness Club (2 hours x 5 days)	NEW	**16.00**							
Kids FIT Blast	NEW	**8.50**							
Zumba® for Teens/Special Needs (45 minutes)	7.50	**7.75**			Kids 6.50			Kids 7.23	

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Service / Item Programs are generally 1 hour unless otherwise noted	The rate per class will be applied to the number of classes determined by Recreation, Culture and Community Development. The total fee will be rounded to the nearest dollar								
Yoga for Teens/Special Needs (45 minutes)	7.50	**7.75**							
Parent N' Babe Yoga	8.90	**9.00**		6.12	Salsa Tots 9.00		9.24		
Parent N' Babe Fitness	8.50	**8.75**	5.33	45 min class 4.97		8.12		7.50	7.35
Parent N' Babe AquaFit	8.50	**8.75**							
Parent N' Babe StrollerFit	8.50	**8.75**						7.50	
Parent'N'Tot Yoga	NEW	**9.00**							

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Service / Item Programs are generally 1 hour unless otherwise noted	The rate per class will be applied to the number of classes determined by Recreation, Culture and Community Development. The total fee will be rounded to the nearest dollar								
ADULT PROGRAMS									
Cycle Fit Classes (45 minutes)	8.00	**8.25**	5.50	45 min 4.97	50 min 9.00	8.12	10.54	7.50	10.50
Total Muscle Conditioning	8.00	**8.25**		6.63	50 min 9.00	7.33			10.50
Group Personal Training (4-6 pple, 2x/wk x 12 wks) Fee is per person	11.75	**12.00**	5.50	10 people 6 weeks 9.92		8.12		16.61	
Bootcamp by the Lake	8.00	**8.25**	5.50		9.00	7.33		7.50	10.50
Arthritis Fitness	NEW	**8.25**							
Stay Strong & Keep Fit	8.00	**8.25**		6.63	6.20	Build your own bones 3.42		6.19	6.33
Pilates	9.20	**9.30**	5.50	Combo with yoga 8.17	50 min 7.00	8.12	10.17	11.79	12.25

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Service / Item Programs are generally 1 hour unless otherwise noted	The rate per class will be applied to the number of classes determined by Recreation, Culture and Community Development. The total fee will be rounded to the nearest dollar								
Pilates Reformer Training	37.00	**37.25**			50 min 13.75				12.25
Tai Chi (1.25 hours)	9.00	**9.25**	5.50	Parent and Child 11.03			Older Adults 5.21	Older Adults 5.11	12.25 Older Adults 6.33
TRX Circuit (45 minutes)	8.00	**8.25**			4 classes 11.00				
Yoga (1 hour) (Hatha, Flow, Power)	9.50	**9.75**			50 min 9.00	8.12			12.25
Yoga (1.5 hours) (Beginner, Intermediate, Restorative, Hatha, Meditative, Flow, Power)	13.50	**13.75**	5.50	8.17	8 classes 16.25	8.12	11.22	60 mins 11.79	12.25
Squash Learn to Play (40 minutes)	20.00	**20.50**							14.35
Zumba®	9.00	**9.25**	5.50	8.42	50 min 9.00	8.12	10.00	8.57	10.50

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Service / Item Programs are generally 1 hour unless otherwise noted	The rate per class will be applied to the number of classes determined by Recreation, Culture and Community Development. The total fee will be rounded to the nearest dollar								
Nia Dance Fitness	9.00	**9.00**			55 + 6.50				
Nordic Pole Walking	9.00	**9.00**							
Therapeutic Aquafit Conditioning (45 minutes)	8.00	**8.25**							
CAN-BIKE Youth / Adult (Previously in RP)	7.21	**7.50**							
55+ PROGRAMS									
Barre & Balance	4.00	**4.50**			6.50	3.42			
Nordic Pole Walking	4.50	**4.50**				3.42			
Yoga (1.5 hour)	6.75	**7.00**				4.14			

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Service / Item Programs are generally 1 hour unless otherwise noted	The rate per class will be applied to the number of classes determined by Recreation, Culture and Community Development. The total fee will be rounded to the nearest dollar								
(Beginner, Intermediate, Restorative, Hatha, Meditative, Flow, Power)									
Yoga (1 hour) (Hatha, Flow, Power)	4.50	**4.75**	3.00		6.50		5.41		6.33
Chair Yoga with Meditation (1.25 hours)	5.50	**5.75**	1 hour 3.00		1 hour 6.50	3.42	5.41		
Older Adult Fitness		**4.50**							
Older Adult Fitness – Just Starting Out		**4.50**							
CycleFit (45 minutes)	NEW	**4.50**			30 minutes 4.38				
Tai Chi	NEW	**4.50**							

ATT - 5 MEMBERSHIPS – FEES COMPARISON

RECREATION, CULTURE & COMMUNITY DEVELOPMENT

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Service / Item	Programs are generally 1 hour unless otherwise noted								
The total fee will be rounded to the nearest dollar									
Fitness Appraisal 2 hours	67.00	**67.00**	46.00						42.00
Fitness Appraisal + PT session 3 hours	86.00	**86.00**							77.00
Fitness Appraisal + 2 PT sessions 2 sessions	118.00	**118.00**							
Non-member Fitness Appraisal 1 session	77.00	**77.00**	50.60						

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Service / Item	Programs are generally 1 hour unless otherwise noted								
Personal Training 1 session	47.00	**48.00**	46.00	40.54	62.00	60.20	60.45	66.95	57.50
Personal Training 5 sessions	223.00	**229.00**	218.50	198.16	237.00	244.18	257.70		258.75
Personal Training 10 sessions	437.00	**447.00**	385.00	352.28	458.00	445.96	485.10	618.00	489.50
Personal Training 20 sessions	846.00	**873.00**			856.00				
Personal Training 30 sessions	1,240.00	**1,267.00**							
Personal Training - 2 pple 1 session	74.20	**76.00**	34.50/person	39.63/person			38.22/person		38.25/person
BOGO Personal Training Promotion Week **(1 full-price, 2nd 50% off)**	**NEW**	**72.00**							
Personal Training - 3 pple 1 session	98.70	**101.00**							

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Service / Item	Programs are generally 1 hour unless otherwise noted								
Teen/Student Personal Training 1 session	37.00	**40.00**							
Teen/Student Personal Training 5 sessions	176.00	**190.00**							
Teen/Student Personal Training 10 sessions	344.10	**372.00**							
Teen/Student Personal Training - 2 pple 1 session	59.20	**64.00**							
Teen/Student Personal Training - 3 pple 1 session	77.70	**84.00**							
Non-member Personal Training 1 session	65.00	**65.00**	50.60		72.00				
Non-member Personal Training 5 sessions	309.50	**309.50**			277.00				
Squash Lesson 1 session	28.00	**35.00**							43.00

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Service / Item	Programs are generally 1 hour unless otherwise noted								
Squash Lesson 5 sessions	130.00	**162.00**							194.75
Pilates Personal Training 1 session	60.00	**60.00**							68.50
Pilates Personal Training 5 sessions	285.00	**285.00**			400.00				307.50
Pilates Personal Training Semi-private 1 session	96.00	**96.00**							
Pilates Personal Training Semi-private 5 sessions	432.00	**432.00**			204.00				
Access Card - replacement	9.00	**9.00**	5.00	4.43	12.00			4.43	
PAY-GO / UNIVERSAL PASS									
Pay-Go Pass (Adult)	10.30	**10.60**	Aquafit only 9.20 Grp Fitness 7.80 Fitness & Health Club(FHC) 10.20	Aquafit only 9.14 Grp Fitness 7.50 Fitness & Health Club(FHC) 7.04	Aquafit and Grp Fitness 12.50 Fitness & Health Club(FHC) 12.00	Grp Fitness 10.30 Fitness & Health Club(FHC) 13.65	8.12	Grp Fitness 9.70 Active Living 9.99	10.50

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Service / Item	Programs are generally 1 hour unless otherwise noted								
Pay-Go Pass (Senior/Student)	5.15	**5.30**	5.10	3.85/4.72			Senior 5.97 Student 5.96	9.00	8.40
Universal 10 Pass (Adult)	92.00	**95.65**	92.00			109.29	73.11	89.92	94.50
Universal 10 Pass (Senior/Student)	46.00	**47.80**	46.00				Senior 53.74 Student 53.69	81.02	75.00
NEW ARC Performance Pass	23.99	**24.00**							
MEMBERSHIPS									
Fitness Centre: Adult - Annual	437.65	**440.00**	390.00	Level 2 Membership 355.01	Basic post expansion 438.00 Pre expansion daytime 506.00	569.54	283.22		Includes grp. fitness 424.00
FC – Spousal/Partner – same household (18 yrs.+, non-student) - 10% discount – annual membership (new members only)	398.00	**396.00**	840.00			472.86			
Fitness Centre: Adult - 6 months	252.00	**253.00**		213.00			177.10		

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Service / Item	Programs are generally 1 hour unless otherwise noted								
Fitness Centre: Adult - 3 months	165.25	**167.20**	150.00	141.98		219.72	108.98		161.00
Fitness Centre: Summer - sold July 2 to August 31 - 1 month	62.15	**62.15**				Summer 4 month membership 219.72	37.52	Student Summer pass 100.00	91.68
Fitness Centre: Senior/Student/Teen - Annual	218.82	**220.00**	195.00	Level 2 senior Membership 192.53 Youth 236.68	Basic post expansion Youth 265.00	Senior 322.52 Student 18+ 259.06 Youth 322.51	198.25		Senior 339.20 Student 275.60
Fitness Centre: Senior/Student/Teen - 6 months	126.00	**126.50**		Level 2 senior Membership 115.51 Youth 141.98			123.97		
Fitness Centre: Senior/Student/Teen - 3 months	82.62	**83.60**	75.00	Level 2 senior Membership 77.01 Youth 94.67			Senior 76.29 Student 76.27		Senior 128.80 Student 104.65
Group Fitness: Adult - Annual	379.45	**387.10**	315.00		Basic post expansion 447.00		283.90		Includes grp. Fitness & courts 529.00
Group Fitness: Adult - 6 months	219.30	**222.95**					222.10		
Group Fitness: Adult - 3 months	141.80	**147.10**	137.00			Offers fitness pass 186.77	123.13		198.50

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Service / Item	Programs are generally 1 hour unless otherwise noted								
Group Fitness: Senior/Student/Teen - Annual	189.75	**193.55**	157.50		Basic post expansion Youth 265.00		198.73		
Group Fitness: Senior/Student/Teen - 6 months	109.65	**111.50**					Senior 155.47 Student 155.46		
Group Fitness: Senior/Student/Teen - 3 months	70.90	**73.55**	68.50				86.19		
Squash: Adult - Annual	379.45	**379.45**	245.00		Basic post expansion 567.00				424.00
Squash – Spousal/Partner - same household (18 yrs.+, non-student) - 10% discount – annual membership (new members only)	345.00	**345.00**							
Squash: Adult - 6 months	219.30	**219.30**							
Squash: Adult - 3 months	140.40	**140.40**	91.00						161.00
Squash: Senior/Student/Teen - Annual	189.75	**189.75**	122.50		Basic post expansion Youth 255.00				Senior 339.20 Student 275.60 Youth 276.00

Municipality Approx. Population	**AJAX current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item	Programs are generally 1 hour unless otherwise noted								
Squash: Senior/Student/Teen - 6 months	109.65	**109.65**							
Squash: Senior/Student/Teen - 3 months	70.90	**70.90**	45.50						Senior 128.80 Student 104.65 Youth 104.00
Combo: (FHC, Group Fitness & Squash) Adult - Annual	499.95	**499.95**	535.00	Enhanced Level 2 485.91	Pre expansion 700.00 Post expansion Health plus 645.00	fitness plus 162.91 Add on to FHC membership= 732.45	461.62	Active Living pass also includes swim & skate 391.64	Includes grp. Fitness & courts 529.00
Combo: Spousal/Partner – same household (18 yrs.+, non-student) - 10% discount – annual membership (new members only)	454.50	**454.50**							
Combo: (FHC, Group Fitness & Squash) Adult - 6 months	289.90	**289.90**		New Enhanced Level 2 277.26			341.29		
Combo: (FHC, Group Fitness & Squash) Adult - 3 months	187.85	**187.85**	195.00	New Enhanced 2 173.79			216.47		198.50
Combo: Senior/Student/Teen - Annual	249.95	**249.95**	267.50	New Enhanced 2 Senior 335.44 Youth 371.57	Post expansion Health plus 322.00	fitness plus 162.91 Add on to FHC membership= Youth 485.42 Senior 485.43	Senior 323.13 Student 322.79	Active Living pass also includes swim & skate 274.14	Senior 423.20 Student 343.85

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Service / Item	Programs are generally 1 hour unless otherwise noted								
Combo: Senior/Student/Teen - 6 months	144.95	**144.95**		New Enhanced 2 Senior 186.97 Youth 208.64			Senior 238.90 Student 238.91		
Combo: Senior/Student/Teen - 3 months	93.95	**93.95**	97.50	New Enhanced 2 Senior 113.18 Youth 128.08			151.53		Senior 158.80 Student 129.03
Swim/Skate: Adult - Annual	240.75	**245.60**	190.00	Level 1 – also includes gym & drop-in 207.10	Swim only 189.00	223.18	Swim only 301.88		234.00
Swim/Skate: Adult - 6 months	140.75	**143.65**		Level 1 – also includes gym & drop-in 124.24			Swim 172.80 Skate (Sept-March) 80.97		
Swim/Skate: Adult - 3 months	91.80	**93.55**	68.00	Level 1 – also includes gym & drop-in 82.83		98.07	86.40		78.00
Swim/Skate: Senior/Student/Teen - Annual	120.35	**122.80**	95.00	Level 1 – also includes gym & youth room Senior 53.10 Youth 133.11	Swim only 127.00	139.11	201.26		187.20
Swim/Skate: Senior/Student/Teen - 6 months	70.35	**71.85**		Level 1 – also includes gym & youth room Senior 26.55 Youth 79.86			Swim Senior 120.96 Student 122.60 Skate (Sept-March) Senior49.35 Student 50.13		

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Service / Item	Programs are generally 1 hour unless otherwise noted								
Swim/Skate: Senior/Student/Teen - 3 months	45.90	**46.80**	34.00	Level 1 – also includes gym & youth room Senior 21.23 Youth 53.25		71.05	60.48		62.40
Family Swim/Skate - Annual Up to five people Max. two adults	341.04	**341.05**	340.00 (Teens 13-17 after completing Teen Fitness Training can access Fitness Centre)		For pool only 322.00	386.29			403.00
Additional Child – to the Family Swim & Skate Annual Membership	35.00	**35.00**	71.25						
Family Active Combo Annual Membership Up to four people (12 and under get Swim/Skate membership)	1,122.10	**1,128.00**	1,1050.00	New annual enhanced Level 2 include grp. fit & racquet sport add on 914.64 (2 adults and their children 17 years or younger - same residence)	1,289.00	1,100.75			
Additional Child to the Family Active Membership	35.00	**35.00**	200.65						

Municipality Approx. Population	**AJAX current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item	Programs are generally 1 hour unless otherwise noted								
CORPORATE/GROUP ANNUAL MEMBERSHIP (20% discount on minimum 10 employees)			Any employee of approved companies 20% of adult fee	10 or more employees 10% discount of regular membership fees		Minimum 10 or more employees	Purchase of 5 to 9 memberships 10% discount of membership fees		Purchase of 5 memberships 5% discount of membership fees
Fitness Centre: Adult	364.70	**352.00**			350.00	543.27			
Squash: Adult	316.20	**303.55**			454.00				
Group Fitness: Adult	316.20	**309.68**							
Combo (FHC, GF & SQ): Adult	416.60	**399.95**			Health plus 516.00				
Swim: Adult	202.00	**196.45**							

ATT – 6 FACILITIES – FEES COMPARISON

RECREATION, CULTURE & COMMUNITY DEVELOPMENT

Municipality Approx. Population	**AJAX 2019 current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item									
Recreational Skating									
Public Skating Single Admission **- Youth**	2.08	**2.08**	3.00	2.68	3.54	3.05	2.84	2.79	3.36
Public Skating Single Admission - **Senior**	2.08	**2.08**	3.00	1.06		3.05	2.80	2.79	3.36
Public Skating Single Admission **- Adult**	3.76	**3.76**	4.05	4.16	4.42	4.56	4.00	3.98	4.20
Public Skating **Group** Admission	10.71	**10.71**	9.90	8.83	13.27	12.26	10.92	11.28	12.61
Preschool - 3 years and under	Free	**Free**							
10-Pass - **Youth**	17.08	**17.08**	27.50	24.24	26.55	24.40	25.56	25.09	30.20
10-Pass - **Senior**	17.08	**17.08**	27.50	9.66		24.40	25.21	25.09	30.20
10-Pass - **Adult**	32.08	**32.08**	39.00	37.27	35.40	36.47	36.00	35.84	37.80
Shinny - Youth/Senior	3.27	**3.27**	4.60			4.65		5.75	5.60
Shinny - Adult	5.84	**5.84**	6.30	6.09	4.43	6.65	5.58	6.86	7.00

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Service / Item									
Ticket Ice - Figure Skating	9.71	**9.71**	6.30	9.76		7.16		6.86	
Public Swimming Single Admission - **Youth**	2.08	**2.08**	3.00	2.68	2.88	3.05	2.84	2.79	3.36
Public Swimming Single Admission - **Senior**	2.08	**2.08**	3.00	1.06	2.88	3.05	2.80	2.79	3.36
Public Swimming Single Admission **- Adult**	3.76	**3.76**	4.05	4.16	4.43	4.56	4.00	3.98	4.20
Public Swimming Single Admission - **Group**	10.71	**10.71**	9.90	8.83	9.25	12.26	10.92	11.28	12.61
10-Pass - **Youth**	17.08	**17.08**	27.50	24.24	23.90	24.40	25.55	25.09	30.20
10-Pass - **Senior**	17.08	**17.08**	27.50	9.66	23.90	24.40	25.25	25.09	30.20
10-Pass - **Adult**	32.08	**32.08**	39.00	37.27	35.40	36.47	36.00	35.84	37.80
Preschool - 3 years and under	Free	**Free**						6 and under = 1.42	

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Service / Item									
Arenas						*Note: 2019 Arena fee comparator ??			
Ice - Winter Season Fees (September 2020 – March 2021) *season dates finalized at 2020 Ice Users Meeting		***Rates per hour unless otherwise noted***		Add'l Surcharge of 25.00 for ice rentals		Add'l Surcharge of 22.12 for ice rentals			
Ice Rental Fee: Winter **Prime** -Time (Community Groups) **Standard Pad**	179.00	**181.00**	172.00	157.80	188.00	171.13	200.97	199.43	204.00
International Pad	189.00	**191.00**							
Ice Rental Fee: Winter **Prime** -Time (General Public & Commercial Organizations, Tournaments) **Standard Pad**	231.00	**233.00**	218.00	206.04 Commercial 261.10	Adults& Affiliates 232.00 Industrial/Commercial 232.00	226.66	273.74/ Commercial 310.83	256.90	309.00/ Commercial 419.00
International Pad	241.00	**243.00**							
Ice Rental Fee: Winter **Non-Prime** (Community Groups) **Standard Pad**	112.00	**113.00**	116.50	124.80	135.00	106.45	119.82	186.49	160.00
International Pad	122.00	**123.00**							

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Service / Item									
Ice Rental Fee: Winter **Non-Prime** (General Public & Commercial Organizations, Tournaments) **Standard Pad**	158.00	**160.00**	163.50	155.74	Adults& Affiliates 165.00 Industrial/Commercial 165.00	120.19	134.55/ Commercial 170.22		227.00/ Commercial 242.00
International Pad	168.00	**170.00**							
Ice - Summer Season Fees **(March 2020 – September 2020)** ***season dates finalized at 2020 Ice Users Meeting**									
Ice Rental Fee: Summer **Prime** -Time Community Groups)	201.00	**203.00**	170.00 + 10% non-resident fee	163.01 – august only + 25 surcharge	225.00	171.13			Core youth - 204 Youth - 257
Ice Rental Fee: Summer **Prime-**Time (General Public & Commercial Organizations, Tournaments)	233.00	**235.00**	215.00 + 10% non-resident fee	General Public 206.04 – august only +25 surcharge Commercial 261.10 + 25 surcharge	225.00	226.66		265.90 weekday resident rate – 10% surcharge Sat & Sun 199.43	Adult – 309.00 Commercial – 419.00
Ice Rental Fee: Summer **Non-Prime** (Community Groups)	114.00	**115.00**	115.00 + 138.00 (july to labour day)		160.00	106.45			Core-youth – 160.00 Youth – 221.00

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Service / Item									
Ice Rental Fee: Summer **Non-Prime** (General Public & Commercial Organizations, Tournaments)	158.00	**160.00**	161.00 + 10% non-resident fee		160.00	120.19		199.43 weekend resident rate+ 10% surcharge	Adult – 227.00 Commercial – 242.00
Village Arena – early facility entry fee		**$55.00**							
Floors - Summer Season Fees **(March 2020 – September 2020)** ***season dates finalized at 2020 Ice Users Meeting**						Floor rental surcharge 7.96			
Arena Floor Rental Fee - **Youth**	81.00	**83.00**	72.00	Community 78.49 Commercial 86.49	85.00	prime 80.65 non-prime 48.19	75.29	44.64	79.00
Arena Floor Rental Fee - **Adult**	89.00	**92.00**	86.00	Community 86.74 Commercial 108.26	91.00	prime 103.90 non-prime 66.24	97.07	81.16	Adult - 98.00 Commercial – 99.00
Arena Floor Rental Fee - Shows/Events - Commercial Organizations - 12 Hours	1,415.00	**1457.00**	112.50/hr	118.13/hour	1,932.00	2,027.34			1,871.00
Arena Floor Rental Fee - Shows/Event - Community Groups - 12 Hours	1,063.00	**1095.00**	92.50/hr	94.50/hour					1,497.00

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Service / Item									
Ice Rental Fee: Ice/Floor Set-up/Break-down	83.00	**85.00**	89.50/hr	78.12		121.59			
Community Halls / Meeting Rooms / Pavilions (CH / MR / P Rental Fees)						*Note: 2019 CH/MR/P fee comparator			
Permanent Rental Spaces (offices, storage rooms) – $3.85 per square foot									
Ajax Community Centre (ACC)									
ACC - HMS - Full Hall 1 hour (can only be added to an existing 4-hour booking in multiples of 1 to a max of 3)	104.00	**107.00**	(M-Thurs) 100.00			(Sun- Thurs) Meeting hourly 160.56			licensed 89.50/Social 63.00
ACC - HMS - Full Hall 4 hours	415.00	**427.00**							
ACC - HMS - Full Hall Daily	830.00	**855.00**	10 hr. rental minimum (F,Sa,Sun) 101.50/hr			(Fri & Sat) Over 5 hours 1,069.77			

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Service / Item									
ACC - HMS - Half Hall 1 hour (can only be added to an existing 4-hour booking in multiples of 1 to a max of 3)	68.00	**71.00**	(M-Thurs) 55.00				32.97/hr	Meeting 56.04 Social (no alcohol) 77.66 Licensed 91.37	
ACC - HMS - Half Hall 4 hours	273.00	**283.00**			6hrs 385.00				
ACC - HMS - Half Hall Daily	550.00	**566.00**	10 hr. rental minimum (F,Sa,Sun) 56.50/hr						
ACC - Commodores 1 hour (can only be added to an existing 4-hour booking in multiples of 1 to a max of 3)	45.00	**46.00**		Unlicensed 110.86 Licensed 136.94		Thu-Sun 170.49			
ACC - Commodores 4 hours	180.00	**186.00**				Thu-Sun (5-7 hours) 488.10			
ACC - Commodores Daily	361.00	**372.00**		Unlicensed 554.30 Licensed 684.72		Fri & Sat 1,137.30			
ACC - Captains Room 1 hour (can only be added to an	27.00	**27.00**				60.80		Meeting 35.07 Social (no alcohol) 49.71 Licensed	licensed 68.50/Social 56.25

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Service / Item									
existing 4-hour booking in multiples of 1 to a max of 3)								58.48	
ACC - Captains Room 4 hours	106.00	**108.00**							
ACC - Captains Room Daily	211.00	**217.00**							
ACC - Duffins Room, Carruthers Room 1 hour (can only be added to an existing 4-hour booking in multiples of 1 to a max of 3)	18.00	**18.00**				32.19		47.50	
ACC - Duffins Room, Carruthers Room 4 hours	70.00	**71.00**							
ACC - Duffins Room, Carruthers Room Daily	139.00	**143.00**							
ACC - Admirals Room 1 hour (can only be added to an	27.00	**27.00**			52.00		18.42/hr		licensed 68.50/Social 56.25

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Service / Item									
existing 4-hour booking in multiples of 1 to a max of 3)									
ACC - Admirals Room 4 hours	106.00	**108.00**							
ACC - Admirals Room Daily	211.00	**217.00**			Daytime, Business, Resident 113.00				
Meeting Rooms - Duffins and Carruthers Room - Exclusive 1 Hour Fee	30.00	**30.00**	40.00	25.71					34.25
Audley Recreation Centre (ARC) and McLean Community Centre (MCC)									
ARC - Community Hall - Full Hall (A+B+C) (500 capacity) 1 hour (can only be added to an existing 4-hour booking in multiples of 1 to a max of 3)	181.00	**181.00**	$1040 per event – proposed for 2020						
ARC - Community Hall - Full Hall (A+B+C) 4 Hours	725.00	**725.00**							

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Service / Item									
ARC - Community Hall - Full Hall (A+B+C) Daily	1,450.00	**1450.00**			**Resident** 1,344.00 **Non-Resident** 1,748.00				
NEW Kitchen Rental Fee (Only available to rent with Full Hall and Room A and not available to rent on its' own – fee also includes projected staff maintenance costs)		**350.00**	Caterer Kitchen Costs 126.00 Additional Maintenance Staff 22.00 – proposed for 2020				21.06/hour Non-Resident/Commercial 31.59/hour		
ARC - Community Hall - Room A (200 capacity) 1 hour (can only be added to an existing 4-hour booking in multiples of 1 to a max of 3)	82.00	**82.00**							
ARC - Community Hall - Room A 4 Hours (Kitchen can be rented with Room A)	325.00	**325.00**							
ARC - Community Hall - Room A Daily (Kitchen can be rented with Room A)	650.00	**650.00**							

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Service / Item									
ARC - Community Hall - Room B, Room C (150 capacity each) 1 hour (can only be added to an existing 4-hour booking in multiples of 1 to a max of 3)	68.00	**68.00**						Meeting 56.04 Social (no alcohol) 77.66 Licensed 91.37	
ARC - Community Hall - Room B, Room C 4 Hours (Kitchen cannot be rented with Room B or Room C)	273.00	**273.00**							
ARC - Community Hall - Room B, Room C Daily (Kitchen cannot be rented with Room B or Room C)	550.00	**550.00**							
MCC - Community Hall - Full Hall 1 hour (can only be added to an existing 4-hour booking in multiples of 1 to a max of 3)	68.00	**71.00**			105.00	85.12			
MCC - Community Hall - Full Hall 4 hours	273.00	**283.00**							

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Service / Item									
MCC - Community Hall - Full Hall Daily	550.00	**566.00**			Daytime, business, resident 225.00	Sun to Thurs. 771.39 Fri & Sat 981.31			
MCC - Community Hall - Half Hall 1 hour (can only be added to an existing 4-hour booking in multiples of 1 to a max of 3)	37.00	**38.00**		Unlicensed 110.86 Licensed 136.94			21.68/hr	Meeting 47.50 Social (no alcohol) 67.30 Licensed 79.19	
MCC - Community Hall - Half Hall 4 hours	148.00	**152.00**							
MCC - Community Hall - Half Hall Daily	295.00	**304.00**		Unlicensed 554.30 Licensed 684.72					
MCC - Community Room 3, ARC - Community Room 1 hour (can only be added to an existing 4-hour booking in multiples of 1 to a max of 3)	37.00	**38.00**				57.85			

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Service / Item									
MCC - Community Room 3, ARC - Community Room 4 hours	148.00	**152.00**							
MCC - Community Room 3, ARC - Community Room Daily	295.00	**304.00**							
MCC - Community Room 1, ARC - Studio 1 hour (can only be added to an existing 4-hour booking in multiples of 1 to a max of 3)	27.00	**27.00**						Meeting 42.38 Social (no alcohol) 60.06 Licensed 70.66	23.25/hr
MCC - Community Room 1, ARC - Studio 4 hours	106.00	**108.00**							
MCC - Community Room 1, ARC - Studio Daily	211.00	**217.00**							
Pavilions									
NEW Carruthers Marsh Pavilion 1 hour		**38.00**							

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Service / Item									
(can only be added to an existing 4, 8 or 12 hour booking in multiples of 1 to a max of 3, at time of booking and paid in full and within facility hours of operation)									
Carruthers Marsh Pavilion 4 hours	148.00	**152.00**							
Carruthers Marsh Pavilion 8 hours	295.00	**304.00**							
NEW Carruthers Marsh Pavilion 12 hours		**456.00**							
NEW Greenwood Discovery Pavilion – 1 hour (can only be added to an existing 4, 8 or 12-hour booking in multiples of 1 to a max of 3, at time of booking and paid in full and within facility hours of operation)		**38.00**							

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Service / Item									
Greenwood Discovery Pavilion 4 hours	148.00	**152.00**							
Greenwood Discovery Pavilion 8 hours	295.00	**304.00**							
NEW Greenwood Discovery Pavilion 12 hours		**456.00**							
NEW Rotary Park Pavilion 1 hour (can only be added to an existing 4, 8 or 12-hour booking in multiples of 1 to a max of 3, at time of booking and paid in full and within facility hours of operation)		**27.00**							
Rotary Park Pavilion 4 hours	106.00	**108.00**							
Rotary Park Pavilion 8 hours	211.00	**217.00**							

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Service / Item									
NEW Rotary Park Pavilion 12 hours		**326.00**							
Satellite Facilities									
NEW Quaker Meeting House, Hartrick House 1 hour (can only be added to an existing 4, 8 or 12-hour bookings in multiples of 1 to a max of 3, at time of booking and paid in full and within facility hours of operation)		**70.00**			105.00	Thu-Sun 170.49			
NEW Quaker Meeting House, Hartrick House 4 hours		**280.00**				Thu-Sun 5-7 hours 488.10			
Quaker Meeting House, Hartrick House 8 hours	550.00	**561.00**			Daytime, Business, Resident 225.00		32.97/hr		Hourly Rate - licensed 89.50/Social 63.00
NEW Quaker Meeting House, Hartrick House 12 hours		**841.00**			Whole Day 507.00	Thu-Sun over 8 hours 835.68 Fri & Sat 1,137.30			

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Service / Item									
Village Community Centre - Community Groups Only 4 hours	43.00	**44.00**	30.00/hr						
Non Resident Permit Fee applied to: ACC HMS, ACC Commodores Room, MCC Community Hall, MCC Community Room 3, ARC Community Room, Hartrick House, Quaker Meeting House, Carruthers Marsh Pavilion, Greenwood Discovery Pavilion and St. Francis Centre	Per permit 20.00	**Per permit 20.00**							
Non Resident Permit Fee applied to: ACC Admiral's Room, Captain's Room, Carruthers Room, Duffins Room, MCC Community Room 1, ARC Studio and Rotary Park Pavilion	Per permit 10.00	**Per permit 10.00**							
Non-Resident Permit Fee ARC Community Hall - Full Hall	Per Permit 50.00	**Per Permit 100.00**							
Non-Resident Permit Fee: ARC Community Hall Room A, Room B, Room C	Per Permit 20.00	**Per Permit 50.00**							

Municipality Approx. Population	**AJAX 2019 current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item									
Birthday Parties with Facility Rental** (MCC CR1, ARC Studio, ACC Admirals, Duffins, Captains, Carruthers) 4 hours *** Applies to Pool , Ice, Floor or Gym Facility & Room Party Rentals*	78.00	**80.00**							
Birthday Parties & Facility Rental** (MCC CR3, MCC CH – Half, ARC CR) 4 hours *** Applies to Pool , Ice, Floor or Gym Facility & Room Party Rentals*	105.00	**107.00**							
Birthday Parties & Facility Rental** (MCC BH - Full) 4 hours *** Applies to Pool , Ice, Floor or Gym Facility & Room Party Rentals*	153.00	**156.00**							
Special Event: Photography Permit 1.5 hours	103.00	**105.00**			2 hours 155.00				Community group 150/hr

Municipality Approx. Population	**AJAX 2019 current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item									
Pool Rentals									
Prime - Commercial Organizations	74.00	**75.00**	Swim Club – Adult 76.00	52.17	Sport Group 76.00-80.00	Lge Pool 1- 30 185.72	162.77		246.00
Prime - General Public, Community Groups	62.00	**63.00**	Swim Club/School Board 63.00	84.78	Max 19/pple 120.00 Max 50/pple 145.00	Lge pool 1-30 153.79/122.80	108.33/59.33	120.66/66.36	180.00/99.00
Non-Prime - Commercial Organizations	63.00	**64.00**							
Non-Prime - General Public, Community Groups	53.00	**54.00**							
Birthday Party - Pool - 1-50 people - MCC or ARC Both pools rental plus guards (includes 1 Head Guard and 3 Guards) 1 hour	208.50	**217.00**	192.00						
Birthday Party - Pool - 51-100 people - MCC or ARC Both pools rental plus guards (includes 1 Head Guards and 4 Guards) 1 hour	228.25	**238.00**	216.00						
Birthday Party - Pool - Extra Fee - MCC Slide (2 Guards) 1 hour	39.50	**41.00**	Total rental cost of pool with slide & 2 guards 150.00	Total rental cost of pool with slide 260.00					

Municipality Approx. Population	**AJAX 2019 current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item									
Birthday Party - Pool - Extra Fee - MCC Whirlpool (1 Guard) 1 hour	19.75	**21.00**							
Pool Rental – both large & small pool at either ARC and MCC 1 hour	125.00	**127.00**		84.78					
Head Guard – 1 hour	24.25	**27.98**							
Guard – 1 hour	19.75	**20.61**	23.00		29.00		21.36		20.40
Gymnasiums									
(MCC, ARC, Lakeside, Westney Heights, Lincoln Alexander)									
Full Gym – **Youth** – 1 hour	38.00	**39.00**	43.00				40.78	55.60	68.50
Full Gym – **Adult** – 1 hour	50.00	**51.00**	60.00	69.84 Min 2 hour rental	51.00		62.06	85.53	
Other Fees									

Municipality Approx. Population	**AJAX 2019 current** 119,677	**AJAX 2020 recommended**	**Clarington** 92,013	**Oshawa** 159,458	**Pickering** 91,771	**Whitby** 128,377	**Richmond Hill** 195,022	**Milton** 110,128	**Oakville** 193,832
Service / Item									
Program/Membership Transfer/Cancellation/ Medical Hold Fee	10.00	**10.00**	10.00		11.00 for programs				
Facility Booking Permit Processing Fee	25.00	**25.00**							
Facility Booking Transfer Fee	10.00	**10.00**							
Facility Booking Cancellation Fee	40.00	**40.00**	10% of total cost (15 or more calendar days)						10.75
TV/DVD	30.00	**30.00**					10.88		
NEW Portable Stage setup	30.00	**$50.00**					278.00		
NEW Microphone		**$10.00**					10.66		
NEW Flip Chart		**$5.00**		10.13			5.44		

ATT - 7 FACILITIES – St. Francis – FEES COMPARISON

RECREATION, CULTURE & COMMUNITY DEVELOPMENT

Municipality Approx. Population	**AJAX** **current** 119,677	**AJAX 2020** **recommended**	**Whitchurch – Stouffville** St. Francis Centre is a unique facility and cannot be compared to the other municipalities. The only municipality with a similar facility is **Whitchurch – Stouffville**.
Community Groups / **Not-for-Profit Organizations** 4 hours Mon - Thu	164.00	**164.00**	Mon to Thur 8am-4pm, Friday 8am-1pm Community Room - 4 hour/min Excl. set-up or technical services - 35.00/hour Great Hall - 3 hour/min Incl. projection system and podium. Excl. set up fee - 50.00/hour Not-for- Profit can receive 20% off theatre package if booking Sun – Thur. and if 50% of ticket price going to the NON-profit
4 hours Fri - Sun	244.00	**244.00**	
8 hours Mon - Thu	324.00	**324.00**	
8 hours Fri - Sun	484.00	**484.00**	
Additional Hourly Fee Mon - Sun	54.00	**54.00**	
Regular Seasonal Fee for Community Groups/Not-for-Profit Organizations: Effective September 1, 2019 - June 30, 2020 (Must be a minimum of one 4-hour weekday rental/week to receive this fee. If a weekend time is requested, it must accompany a regular weekday rental as well in order to receive this fee.) 4 hours	66.00	**66.00**	

Municipality Approx. Population	**AJAX** **current** 119,677	**AJAX 2020** **recommended**	**Whitchurch – Stouffville** St. Francis Centre is a unique facility and cannot be compared to the other municipalities. The only municipality with a similar facility is **Whitchurch – Stouffville**.
General Public & Businesses/Commercial Organizations 4 hours Mon – Thu.	328.00	**328.00**	Party Package In the Great Hall non licensed - 6 hrs - 550.00 licensed - 820.00 Theatre Package - entire facility. Sound & Light tech included non licensed - 10 hrs – 880.00 licensed - 1,375.00 Seminar & Lecture Package non licensed - 3 hrs. - 495.00 non licensed – 8 hrs – 825.00 licensed – 3 hrs – 640.00 licensed – 8 hrs. – 1,160.00 Dance School /Performance - entire facility. Sound & Light tech included 6 hrs. - 992.00 Weddings - includes 4 hour set up fee, basic sound & light tech non licensed – 10 hrs – 1510.00 licensed – 1990.00
4 hours Fri - Sun	488.00	**488.00**	
8 hours Mon – Thu.	647.00	**648.00**	
8 hours Fri - Sun	965.00	**968.00**	
Additional Hourly Fee Mon - Sun	99.00	**99.00**	
Sound & Light Tech	25.00	**28.00**	Sound & Light Tech – 45.00 hourly
Piano Rental – per occurrence (includes **$30** rental and **$140** tuning fee)	170.00	**170.00**	Piano Rental - includes tuning - 235.00

Town of Ajax Report

Report To:	General Government Committee
Prepared By:	Robert Gruber, Manager of Community & Cultural Development
Subject:	**Art in Public Spaces Policy Update**
Ward(s):	All
Date of Meeting:	October 15, 2019
Reference:	General Government Committee Report "Art in Public Spaces Policy and Plan", November 20, 2008 General Government Committee Report "Art in Public Spaces Policy Review", January 19, 2012

Recommendation:

1. That the report entitled Art in Public Spaces Policy Update be received for information.

2. That the updated Art in Public Spaces Policy (ATT-1) be approved by Council.

3. That Council authorize staff to consult with the new Public Art Review Panel to create an updated Public Art Plan to be endorsed by Council upon its completion.

Background:

The Art in Public Spaces Policy ("Policy") was approved by Council on November 20, 2008, and updated on January 19, 2012. The Policy establishes a standardized and transparent process for the acquisition, maintenance, and deaccession of purchased and/or donated works of art for display in public spaces, as well as guidelines for the display of loaned works of art not owned by the Town.

The Policy includes a criteria framework for the selection of proposed public art, as well as a process for reviewing public art proposals, review panel composition, and the roles of each review panel throughout the acquisition process.

Over the past few years, the Town has focused on the creation and installation of memorial pieces, such as the Pat Bayly bust and the Memorial to Women War Workers of D.I.L., both of which have been installed at Pat Bayly Square. With the policy now being just over 10 years old and with Town beautification noted as a deliverable in the 2019 – 2022 strategic plan, as well as with a number of public art pieces identified in the long range capital forecast, a staff review of the Policy was prudent. Areas of focus for the review included the acquisition process and composition of the review panel, and the role of Council in the public art process. A review of the Public Art Plan was not completed as relevant information to various locations suitable for public art may come to light through the Recreation Master Plan process occurring in 2019/2020, and staff would like to consult with the Public Art Review Panel on suitable locations

as well. The Public Art Plan, however, was updated to highlight completed art installations.

Discussion:

Staff conducted additional research and have consulted with others in the municipal cultural sector and have concluded that the Policy and Plan, for the most part, are in keeping with common practice. Some of the consulted municipalities include Oshawa, Waterloo, Guelph, Hamilton, Mississauga, Vaughan, London, and Windsor, to name a few. The following amendments will provide greater clarity and ease of process during future acquisitions.

Art Acquisition Process for Art as part of a *Planning Act* application
Through the consultation process, staff in Planning & Development Services recommended adding clearer verbiage regarding art acquisitions as part of a *Planning Act* application. In addition, a review of any proposed art as part of a *Planning Act* application, at the discretion of the Planning & Development Services Department, by the Public Art Review Panel, will assist staff in the overall planning & selection of public art, mediums used, locations and context.

Review Panel Composition
Utilizing external experience and expertise in the areas of art, design, and creative process is a common practice for municipalities to assist in the public art acquisition process, and helps to provide expert community input on public art projects. Unfortunately, the required composition of the Public Art Review Panel was quite prescriptive and hindered the process due to not being able to find all of the specific individuals listed to serve on the Panel and fulfil the Panel compliment. Through this Policy review, staff recommend the Panel's composition be modified to reflect more input from the arts & cultural sector and related disciplines, which is where the expertise truly lies. Staff propose that the Panel be comprised of 9 members of the community from the following areas/disciplines:

- Practicing artists
- Curators
- Art educators and art historians
- Landscape architects, architects and urban planners
- Members of the business community
- Other stakeholders and industry specialists (i.e. engineers, designers, members of a local arts council or arts collective, etc.)

The role of the Review Panel will continue to be to review the shortlisted selections using the approved criteria and provide recommendations to staff, assist staff on proposed artwork gifts and donations to the Town, as well as act as advocates to building public awareness and support for public art in our community. Recreation, Culture & Community Development, with assistance from Legislative and Information Services will coordinate the recruitment of members, whose term will remain in effect through the current term of Council. Meetings will only be necessary when reviews of potential art installations/locations are required.

The Role of Council
The amended Policy also revises and clarifies Council's role in the public art acquisition process. Based on research of other municipal public art programs and in accordance to industry best practices, Mayor and Council should be arm's length of any acquisition processes, however, Council's role is to perform the following functions or empower staff to do so on Council's behalf:

- Act as an advocate for Art in Public Spaces in the Town;
- Review and approve the Art in Public Spaces Policy;

- Review and approve any Policy changes, as needed;
- Approve capital allocations, as well as operating budget costs associated with public art projects, maintenance of public art, etc.;
- Approve negotiated agreements with private developers that may contain sections related to the provision of public art, where applicable;
- Provide initial input prior to any public art submission call/commission as well as the approval phase of the art project.

Art in Public Spaces Plan
The Plan (Appendix A of the Policy) has been updated to reflect recent installations and acquisitions, however, the Plan requires review and community input. Once recruited, Recreation, Culture & Community Development staff will lead a consultation exercise with the Public Art Review Panel, as well as representatives from Operations & Environmental Services and Planning & Development Services, to determine if sites listed on the Plan remain relevant as well as an new locations or areas where public art installations may be of interest. Staff will provide Council with the updated Plan for endorsement as well as other location recommendations.

Financial Implications:

N/A

Communication Issues:

Consistent with the procedures developed for the appointment of Advisory Committee members, both open and targeted calls for participation on the Public Art Review Panel will be made through a variety of methods including but not limited to media advertisements, web site postings, social media and direct communication through business and arts & culture networks and stakeholders.

Conclusion:

Over the past thirty years in Canada, public art has been recognized as a significant tool for building livable cities, for urban beautification, and for economic development. Art in public spaces is a valuable asset that enhances the quality of life of our residents, strengthens community pride, improves the aesthetic of the public environment and contributes to the Town's cultural aspirations, social well-being and economic vitality. Through public art, we celebrate our culture and heritage, reflect our diversity, define our unique identity, and provide opportunities for our residents to experience, engage, escape, discuss, appreciate and critique. Culture is increasingly recognized as one of the four pillars of a sustainable community, and the values outlined in the Town's completed Integrated Community Arts and Cultural Plan are translated into direct experiences for our residents and visitors. The amendments recommended by staff through this review provide for greater clarity in the acquisition process, provide greater opportunity for Council input, and provides opportunities to engage the creative community to provide assistance and expertise in public art projects.

Attachments:

ATT-1: Art in Public Spaces Policy and Plan

Prepared by:

Robert Gruber – Manager, Community & Cultural Development

Submitted by:

Tracey Vaughan – Director, Recreation, Culture & Community Development

Approved by:

Shane Baker – Chief Administrative Officer

ATT-1

TOWN OF AJAX POLICIES AND PROCEDURES

SUBJECT: **ART IN PUBLIC SPACES**

MANAGEMENT ISSUED: 08 /11 /24	REVISED : 19 / 07 / 19	AUTHORED BY: Council	REVISION #: 6	Page 1 of 13	POLICY #: 104

1. POLICY OBJECTIVE

1.1. Establish a standardized and transparent process for the acquisition, consultation, selection, site selection, maintenance, deaccession, monitoring and evaluation of purchased and/or donated works of art for display in public spaces.

1.2. Provide guidelines for the selection and display of loaned art work not owned by the Town of Ajax.

1.3. Provide a framework for identifying locations for Public Art through the Art in Public Spaces Plan (see Appendix A). This plan will identify locations throughout the Town of Ajax, where Public Art may be situated, as well as what forms of art would be appropriate for each location.

1.4. Provide a process for accessing and accumulating the funding necessary to finance future acquisition, site preparation, installation, maintenance, preservation, restoration, deaccession and management of the Town of Ajax permanent art collection through the Town's Operating and Capital budgets, private investment, donation and development projects.

2. SCOPE

2.1. **Definitions**

a) Public Art is defined as creative works, not necessarily those of professional artists, which are created through a Town-led process, and exist on publicly accessible property. Public Art enhances public spaces and may commemorate history or make a statement on the present or the future. The artwork may be permanent, temporary (loaned), functional or aesthetic, and includes all forms of art conceived in any medium, material, media or combination thereof, including but not limited to: sculptures, earthworks, fountains, paintings, drawings, murals, architecture, furnishings, installations, and kinetic works. Private art acquisitions located on privately owned lands and temporary art that does not leave a lasting record of its creation (i.e. ice sculptures) are not subject to this Policy. Furnishings, such as benches, light standards, and signage are exempt from this policy unless a design component is commissioned.

b) Artist refers to the designer/creator of a piece of artwork, and can include, but is not limited to professional artists, graphic designers, collaborative teams, architects, and landscape designers.

c) Public spaces refers to the space that is available and frequently used by the public within the public domain and can include, but is not limited to, parks, boulevards, trail systems, open space, waterways, roads, bridges, gateways, streetscapes, exterior and interior public areas associated with Town-owned buildings and civic squares.

d) Art loans refers to artwork borrowed for a defined period of time. Ownership of the art will remain with the lender.

e) Deaccessioning refers to the process of permanently removing a piece of Public Art from a site or from the Town of Ajax permanent art collection.

3. PROCEDURE

3.1. **Acquisition**

3.1.1. The Town of Ajax may acquire works of art for its permanent collection through:

a) Purchasing a finished work of art, commissioning a work of art through a competition or proposal call, accepting a work of art from a builder as part of a *Planning Act* application, or through an independent proposal from an artist.

b) Accepting a donation of a work of art, where the ownership is transferred to the Town of Ajax from an individual, organization, group, corporation or other municipality.

3.1.2. Prior to an art work purchase or acceptance of a donation of art for the Town's permanent collection, all artworks shall be reviewed using the selection criteria listed in Section 3.2. Consultation with the Public Art Review Panel will help inform the Staff Review Panel who will make the final decision for acquisition. All acquisitions will be presented to Council for their information prior to installation. Consultation with Advisory Committees, on an as-needed basis, will also help inform the selection process. Where artworks may be considered controversial, due to size or nature, a public consultation process will be undertaken.

3.1.3. The Staff Review Panel will consist of the Directors and/or designates from the following Town departments:

- Recreation, Culture & Community Development
- Operations & Environmental Services
- Planning & Development Services
- Office of the CAO

3.1.4. The Public Art Review Panel will be chaired by the Manager of Community & Cultural Development, and will be comprised of 9 members of the community from the following areas/disciplines:

- Practicing artists
- Curators
- Art educators and Art historians
- Landscape architects, architects and urban planners
- Members of the business community
- Other stakeholders and industry specialists (i.e. engineers, designers,

members of a local arts council or arts collective, etc.)

Recruitment of members will coincide with and remain effective for the term of Council. Committee composition can be adjusted as required.

3.1.5. The Public Art Review Panel is responsible for reviewing public art proposals, in a responsible, mindful and informed manner, making recommendations to the Staff Review Panel based on their areas of expertise. The review will consider whether or not the art piece has met or exceeded the stated criteria, and the Panel will help to inform location choices for the installation. The scope of this review includes, but is not limited to, general aesthetics, impact in the community, materials, fabrication, safety, cost, installation procedures, site issues and maintenance.

The Panel will also provide assistance and expertise to staff and Council on proposed artwork gifts, bequests and donations to the Town according to the established guidelines listed in 3.1.8.

In addition, the Panel will also act as an advocate to building public awareness and support for public art in our community.

3.1.6. To ensure the fair and equitable treatment of all participants in the public art process, Public Art Review Panel members shall declare a conflict of interest where a project, in which he or she is either directly or indirectly involved, comes before the panel.

3.1.7. Council:
Mayor and Council should be arm's length of any acquisition processes. Council's role is to perform the following functions or empower staff to do so on Council's behalf: departments:

- Act as an advocate for Art in Public Spaces in the Town;
- Review and approve the Art in Public Spaces Policy;
- Review and approve any Policy changes, as needed;
- Approve capital allocations, as well as operating budget costs associated with public art projects, maintenance of public art, etc.;
- Approve negotiated agreements with private developers that may contain sections related to the provision of public art, where applicable.

In addition, prior to the undertaking of any public art project, staff will seek input and feedback from Council pertaining to specific criteria they may wish to include for the particular commission/call, including the type of art to be installed, theme, size, interactivity with the public, etc.

3.1.8. All purchases and donations will be accompanied by a maintenance plan, supplied by the artist/donor, in accordance with the maintenance criteria listed in 3.5.5. All donations must be unencumbered and the locations for donated works of art will be subject to the Art in Public Spaces Plan (Appendix A).

3.1.9. The donor of a work of art must have legal title to the work and is responsible for meeting the Canada Revenue Agency criteria to receive an Official Receipt for Income Tax Purposes, from the Town of Ajax, for the work or art. This process, which includes an appraisal of the work, at the donor's expense to determine its fair market value, will not occur without the pre-approval of the Town's Director of Finance/Treasurer.

3.2. **Selection**

3.2.1. Each piece of art that is being considered for acquisition to the Town of Ajax permanent collection, whether purchased, commissioned or donated, will be awarded points according to the following criteria (Appendix B):

Artistic Merit
- Originality of design
- Intrigues viewers and stimulates imagination

Community Impact
- Suitability for display in a public space
- Reflects the Town's heritage and/or history, culture and diversity, natural elements and landscapes, or general interest and intrigue
- Builds appreciation for public art

Economic Value
- Value for money
- Tourism potential

Artist
- Artistic reputation
- Local residency
- Demonstrated and related experience
- Examples of related works

Location
- Site Suitability
- Responds to location's uses and users
- Meets criteria of the Art in Public Spaces Plan

Maintenance
- Town's ability to maintain and conserve work
- Long term maintenance cost
- Longevity
- Environmental impact

Submission
- Demonstrated willingness to comply with submission guidelines
- Level of completeness
- Quality and completeness of approach/work plan/methodology

- Ability to meet time estimates/deadlines
- References provided

Donated Works

- Condition of the work
- Authenticity of the work
- Appraised value
- Legal ownership considerations

3.3. **Display of Artwork not owned by the Town**

3.3.1. The Town of Ajax may secure, on a temporary basis, works of art for display in public spaces (i.e. McLean Community Centre) through art loans. All artworks to be displayed in public spaces will be evaluated against the following criteria:

- Quality of the artwork
- Artistic reputation of the artist
- Suitability of the work for display in a public space (i.e. size, subject matter)
- Condition of the artwork
- Town's ability to safely display and conserve the work
- Exposure provided for Ajax and/or Durham Region artists

In the event that unsolicited works of art are found in public spaces, the Town, at its discretion, may require these works to be removed, at the owner's expense.

3.4. **Site Selection**

3.4.1. Sites for Public Art will be identified through the Art in Public Spaces Plan (Appendix A). This plan, managed jointly by Operations and Environmental Services, Planning and Development Services and Recreation, Culture & Community Development, will identify and prioritize locations throughout the Town of Ajax where Public Art may be situated. The Art in Public Spaces Plan is to be used as a guide, providing flexibility for location, art type and timing of installation.

3.4.2. Planning and Development Services, and Operations and Environmental Services will work with new and established businesses, agencies & other levels of government, architects, builders and contractors to identify opportunities for Public Art in architecture, building and/or landscape designs of private infrastructure, or the layout of open spaces, public connections to adjacent features (i.e. streets, bridges, road infrastructures, interchanges, gateways, light standards, parks and open spaces), and related requirements for urban environments and streetscaping. Public Art may be integrated into the design of a site, buildings and/or landscaping, especially in publicly accessible and visible areas of the site, including, but not limited to building facades, floors, ceilings, courtyards, or entrances and could include functional and decorative elements including, but not limited to benches, public assets (bus shelters), water features, and light standards. Private art acquisitions located on privately owned lands are not subject to this Policy. Notwithstanding the forgoing, at the discretion of the Planning and Development Services Department, private art acquisitions on

private property required as a condition of a *Planning Act* application may be subject to the review and recommendation by the Public Art Review Panel to Planning and Development Services staff.

3.5. **Installation & Maintenance**

3.5.1. The Artist is responsible for the installation of any artwork acquired through commission or independent proposal, unless otherwise stated or negotiated. This would be identified, in advance, through the agreement of purchase or commission.

3.5.2. The Town of Ajax is responsible for the coordination and installation of all donated and loaned works of art, however, in some circumstances, the artist may be asked to participate in the installation, or a professional installer may be contracted. This would be identified, in advance, through the agreement of purchase, donation or exhibition contract.

3.5.3. In all cases, the condition of all acquired works will be reported upon receipt, and any problems found will be referred to the artist/lender for resolution, prior to installation.

3.5.4. It is the responsibility of the Town of Ajax to maintain all permanent works of art within the collection, in accordance with the approved maintenance plan required for each artwork.

3.5.5. Development of the maintenance plan is the responsibility of the artist and must be submitted with the proposal at the time it is being reviewed and considered. The complexity of maintenance plans may vary based on the size, nature and material of the art work, therefore maintenance plans must also meet the satisfaction of Operations and Environmental Services. Maintenance plans will include, but are not limited to, maintenance specifications, budget implications, manufacturer's lists, and key contacts including the artist.

3.5.6. The Town of Ajax will be responsible for the care and maintenance of the artwork, in accordance with the approved maintenance plan. Operations and Environmental Services will monitor the maintenance plan, in consultation with Recreation, Culture & Community Development. The appropriate Town department will undertake an inspection of the artwork according to a pre-determined schedule. A qualified art restorer may be retained to undertake the inspection, if deemed necessary.

3.5.7. The Town of Ajax will ensure appropriate short-term and long-term storage for all works of art in its care. Whenever possible, existing Town and community resources will be used for the storage and management of the Town's permanent collection.

3.8. **Deaccessioning**

3.8.1. The deaccessioning of a piece of art is a serious and seldom utilized procedure, and will only occur after a comprehensive assessment is undertaken and

reviewed by Recreation, Culture & Community Development and relevant Town staff, within the context of the goals and objectives of the policy. Consultation with the Public Art Review Panel and applicable advisory committees (if required) will help to inform this process. Recreation, Culture & Community Development will be responsible for preparing a report to be presented to Council, providing the justification for recommending deaccession, the appropriate method of disposal, or whether the art piece will be removed to storage. In the event of accidental loss, theft or vandalism, the Town retains the right to determine whether replacement or deaccession of the artwork is appropriate.

3.8.2. A work of art may be deaccessioned under the following circumstances:
a) The artwork is deteriorating and restoration is not a feasible solution
b) The artwork is no longer relevant to the Town of Ajax Art Collection
c) The artwork is discovered to have been stolen, a copy, forgery or reproduction, or was offered to the Town for acquisition using fraudulent means

3.9. **Funding**

3.9.1. The design and commission, acquisition, site preparation and installation of art acquired under this policy, shall be funded from the Strategic Initiatives Reserve, as part of the Town's Capital Budget and Long Range Capital Forecast.

3.9.2. Funding for the replacement of decorative items such as benches, signs, light standards, etc. may come from the Town's operating budget.

3.9.3. Public Art will be considered in the design of new municipal infrastructure. Public Art incorporated in new municipal infrastructure will be funded from the Strategic Initiatives Reserve.

3.9.4. Planning and Development Services and Operations and Environmental Services will work with new and established businesses, architects, builders and contractors to identify opportunities for private investment of Public Art initiatives in architecture, building and/or landscape design in new or existing development projects, in addition to encouraging financial support for Public Art through such mechanisms as Section 37 of the Planning Act (Community Benefits).

3.9.5. Other sources of funding for Public Art initiatives will be sought, including but not limited to sponsorship, community giving and other government funding opportunities.

3.10. **Insurance**

3.10.1 All permanent and portable artworks owned by the Town of Ajax through purchase, commission and/or donation, are the property of the Town of Ajax and are insured under the Town's Insurance Policy.

3.10.2 For all loaned artworks on exhibit in public spaces owned by the Town (i.e. McLean Community Centre), artists are advised that insurance coverage is the responsibility of the artist.

3.11. **Letters of Agreement**

3.11.1 The artist will enter into an agreement with the Town of Ajax, following the approval of the commission/acquisition of the artwork. This letter of agreement will address the artist's obligations, which will include, but are not limited to:

- Scope of work
- Materials
- Timelines
- Installation
- Maintenance
- Warranty
- Copyright
- Payments to sub-contractors

The letter of agreement would also set out the Town's (Corporation) obligations that will include, but are not limited to:

- Payment
- Adhering to the approved maintenance plan
- Insurance of the artwork
- Community notification
- Artist Recognition

3.12. **Community Awareness**

3.12.1. Recreation, Culture & Community Development, in conjunction with Corporate Communications, will be responsible for ensuring that the community is aware of any Public Art components, including any installations or deaccessions, as part of the Town's normal business practices. Public notification of competitions to commission works of art will appear on the Town's website, in the local newspaper, and where appropriate, in other communication venues. Official unveilings will be undertaken in consultation with Recreation, Culture & Community Development and Corporate Communications.

3.12.2. Recreation, Culture & Community Development, in conjunction with Corporate Communications, will be responsible for developing a public relations program including educational and promotional initiatives that may include such features as signage and interpretive displays to help understand, appreciate and celebrate the Public Art.

3.13. **Monitoring & Evaluation**

3.13.1. Recreation, Culture & Community Development will undertake an evaluation of the Art in Public Spaces Policy within one year after it is fully implemented to assess its effectiveness and to identify amendments if required.

3.13.2. Any proposed substantive amendments will be submitted to Council for consideration and approval.

3.13.3. The Town of Ajax will regularly monitor the effectiveness of the Policy.

APPENDIX A ART IN PUBLIC SPACES PLAN

The Art in Public Spaces Plan identifies and prioritizes locations throughout the Town of Ajax, where Public Art may be situated. The selection process for works of art will be subject to the criteria outlined in Section 3.2 of the policy, and will help to determine which art type is most suitable for the location. Art types can include, but are not limited to, sculptures, metal and glass works, earth works, kinetic works, fountains, paintings, murals, gateways, furnishings, and architectural design. The Art in Public Spaces Plan is to be used as a guide, providing flexibility for location, art type and timing of installation.

AREA: Pickering Village		
Location:	**Priority:**	**Status:**
• Civic square at Kingston Road & Old Kingston Road	• High	• New urban square built
• Western gateway at Kingston Road & Elizabeth Street	• Medium	• Requires review
• Eastern gateway at Kingston Road & Rotherglen Road	• Medium	• Requires review
• St. Francis Centre	• Medium	• "A Community Connected" Interior mural installed
• Village library – existing gates	• Low	• Requires review
• Urban square at N/E corner of Linton Avenue & Sherwood Road West	• Low	• Requires review – arts themed mural painted at the Village Community Centre entrance
AREA: Existing Municipal Infrastructure		
Location:	**Priority:**	**Status:**
• Town Hall – Atrium	• High	• Requires review – Canada 150 mural mosaic installed in Council Chambers lobby
• McLean Community Centre	• Medium	• "Vasika mhuri" Sculpture installed in lobby, "Heart of Ajax" youth diversity installation outdoors
• Ajax Community Centre	• Medium	• "Heart of Ajax" Youth focused digital art installed
• Town Hall - Gardens	• Medium	• Requires review
• St. Andrew's Community Centre	• Low	• Requires review
AREA: Downtown		
Location:	**Priority:**	**Status:**
• Pat Bayly Square/Gateways to Downtown Area	• High	• Pat Bayly Square - Bust of Pat Bayly installed, Memorial to the Women War Workers of D.I.L. installed, History of Ajax mural installed; "Downtown Ajax" - downtown gateway sculpture installed
• New streetscapes – Harwood Avenue South, Bayly St., Commercial Avenue, Kitney	• Medium/Low	• Ongoing but requires review – i.e. St. Bernadette's arbour

Drive, and within prominent urban squares/parks as they are developed		feature
AREA: Waterfront		
Location:	**Priority:**	**Status:**
• Along the Waterfront Trail	• High/Medium	• "The Storm" sculpture installed at Lion's Point and "Woodhaven" metalwork installed at Carruthers Marsh Pavilion
• The Meadow (land east of Water Supply Plant)	• High	• Requires review
• Lion's Point	• High	• Complete (see above)
• Rotary Park Pavilion	• Medium	• Requires review
• Memorial Way – Tree Dedication Walkway	• Medium	• Requires review
• Region of Durham Water Supply Plant	• Medium	• Requires review
• Southern tip of Shoal Point Road	• Medium	• Requires review
• Paradise Park	• Low	• Requires review
• Lakeside Waterfront Park, outdoor performance area	• Low	• Requires review
AREA: Greenwood Conservation Area		
Location:	**Priority:**	**Status:**
• Gateway	• High	• "HOPE" Tree carving installed
AREA: Trails		
Location:	**Priority:**	**Status:**
• Trail markers	• Medium	• Requires review
• Duffins Trail	• Medium	• Requires review
AREA: Parks		
Location:	**Priority:**	**Status:**
• Park Markers throughout Town	• Medium	• Requires review
• Paulynn Park	• Medium	• Requires review
• Arbour Park	• Medium/Low	• Rainbow Flag painted on concrete bad under gazebo
• East side of Shoal Point Road	• Low	• Requires review
AREA: New Municipal Infrastructure		
Location:	**Priority:**	**Status:**
• Operations Centre	• High	• "Solar Sail" installed
• Carruthers Marsh Pavilion	• High	• "Woodhaven" sculpture installed
• Greenwood Discovery Pavilion	• High	• Requires review – "HOPE" tree carving installed at entrance
• Audley Recreation Centre	• Medium	• Pan Am piano added to lobby, "Grounded Community" outdoor sculptures installed,

		"Boundless Potential" indoor glass art piece installed, various paintings installed.
• Sportsplex Grounds	• Low	• Requires review
AREA: Other		
Location:	**Priority:**	**Status:**
• West side of Salem Road between CNR/Hwy 401 corridor and Achilles Road	• High/Medium	• Requires review
• Medallion Area – N/W corner of Audley Road and Rossland Road	• Medium	• Requires review
• S/E corner of Salem Road S and Chambers Drive	• Medium	• "Running Man" Sculpture installed
• GO Station	• Medium	• Requires review
• S/E corner of Westney Rd & Hwy 2	• Medium	• Requires review
• Cemetery west of Duffins Creek	• Low	• Requires review
Not Identified:		
• Southeast corner of Salem and Taunton (Shell Station)		• "Communitree" sculpture installed
• Northeast corner of Salem and Achilles (BMW)		• Metalwork sculpture installed
• Northeast and Southeast corners of Fairall and Westney (Surefit & Intact)		• "Birds in flight" sculptures installed

APPENDIX B ART IN PUBLIC SPACES PLAN

Marking Qualitative Criteria - Points are awarded on the following basis: 0: Does not meet the requirements/guidelines 1: Marginally meets the requirements/guidelines 2: Meets the requirements/guidelines 3: Exceeds the requirements/guidelines	**SCORE**
ARTISTIC MERIT (possible 6 point available)	
Originality of design	
Intrigues viewers and stimulates imagination	
COMMUNITY IMPACT (possible 15 points available)	
Builds appreciation of Public Art	
Suitability for display in a public space	
Reflects the Town's heritage and/or history	
Reflects the Town's culture and diversity	
Reflects the Town's natural elements and landscapes	
ECONOMIC VALUE (possible 6 points available)	
Value for money	
Tourism potential	
ARTIST (possible 12 points available)	
Artist's reputation	
Local Residency (3-Ajax, 2-Regional, 1-GTA, 0-Beyond)	
Demonstrated & Related Experience	
Examples of Related Works	
LOCATION (possible 9 points available)	
Site Suitability	
Responds to location's uses and users	
Meets criteria of the Art in Public Spaces Plan	
MAINTENANCE (possible 12 points available)	
Town's ability to maintain & conserve work	
Long term maintenance cost	
Longevity	
Environmental Impact	
SUBMISSION (possible 15 points available)	
Demonstrated Willingness to Comply with Submission Guidelines	
Level of Completeness	
Quality & Completeness of Approach/Work Plan/Methodology	
Ability to Meet Time Estimates/Deadlines	
References Provided	
DONATED WORKS (possible 12 points available)	
Condition of the work	
Authenticity of work	
Appraised value	
Legal ownership considerations	
TOTAL SCORE	

CRITERIA DESCRIPTIONS

ARTISTIC MERIT

The artwork is original, does not infringe on the copyrights of others, and does not mimic designs in neighbouring municipalities. The artwork demonstrates artistic excellence, imagination and innovation, which resonates with the public.

COMMUNITY IMPACT

The artwork is suitable for display in a public space and does not propose risk management issues. The submission clearly outlines the appropriateness of the artwork in relation to the site and what the artist is attempting to achieve/accomplish. The artwork demonstrates the goals and objectives of the Art in Public Spaces Policy and reflects the Town's heritage, history, culture, diversity, landscapes, and/or natural elements.

ECONOMIC VALUE

The artwork shall not represent a financial risk to the community, demonstrates value for money (in relation to size, medium used, etc), and has potential to become/assist in creating a destination for residents and visitors.

ARTIST

The artist has provided a resume/biography which includes examples of prior works, and demonstrates related experience in public art design, fabrication and installation. Points are given for local residency.

LOCATION

The submission includes a detailed explanation of the nature/intention of the artwork, the appropriateness to the location, and references how it will accommodate site use, pedestrian flow, safety, heritage designations and/or official uses.

MAINTENANCE

The artwork demonstrates a high standard in terms of technical and structural execution, is compatible with conservation best practices, and is designed so that minimal regular maintenance is required.

SUBMISSION

The submission is complete, complies with submission guidelines, and clearly outlines the project's scope, methodology and work plan. The artist demonstrates an ability to complete the project in a professional and timely manner, and has provided references in relation to past public art experiences.

DONATED WORKS

Donated works are in good condition and will require minimal maintenance. Legal ownership of the work is demonstrated - copies, forgeries, or works that infringe on the copyrights of others will not be accepted. An appraisal of the artwork is included demonstrating authenticity of the work and fair market value. **NOTE: Appraisals will not occur without pre-approval from the Director of Finance/Treasurer, are completed at the donor's own expense, and must be done by a recognized third party.**